



Cordry-Sweetwater Conservancy District

Sweetwater Beach Shelter House Reservation Agreement

Date of Reservation: _____ Start Time: _____ End Time: _____
Freeholder Name: _____ Freeholder Lot Number: _____
Contact Info: _____ Estimated Guest Count: _____
Type of Event: _____
Will alcohol be available? _____

Reservations are confirmed and in effect once the Agreement, Security Deposit, and Rental Fee are signed and secured.

Cancellations can be made up to 48 hours before your reservation with no fees. Except for weather or an emergency circumstance, any cancellation within 48 hours will be subject to the minimum two hour rental fee.

The rental fee covers the costs associated with employing staff, utilities, cleaning, and general maintenance on the facility.

The Freeholder named above will be held responsible for any damages and/or violation of any of the rules or rental terms.

General Agreements:

_____ The Freeholder agrees that the rental of the Beach Shelter House is for the usage of the South Shelter House ONLY. Sweetwater Beach and the North Shelter House will remain open for use by any/all Freeholders and their guests. Guests will use dedicated parking areas only including the gravel beach parking lot and the grass field across from the beach. Guests shall not park at the boat parking area.

_____ Freeholder agrees that their scheduled rental time INCLUDES both set-up and clean-up.

_____ Freeholder agrees to return the facility to a condition similar to before the use period. Trash must be placed in receptacles.

_____ Freeholder shall not use the facility in any manner that is a violation of any ordinance, statute, regulation, or government authority, nor shall the Freeholder maintain or permit any nuisance to occur or exist during the event.

_____ Freeholder agrees that all events must be ended by 11:00 PM.

_____ Freeholder agrees to be present at the event's start time and end time. If Freeholder leaves at any time during event they shall alert the Beach Attendant and name a responsible CSCD Freeholder until they return.

_____ Freeholder agrees to supply a portable toilet or pay a septic fee for any gatherings over 50 persons.

_____ Freeholder agrees that fireworks are prohibited anywhere on CSCD property (exception is CSLOA 4th of July Fireworks).



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_____ Freeholder understands that Sweetwater Beach is a family-friendly park. Music shall be kept at a reasonable volume and the content shall be aligned with the family-friendly atmosphere.

_____ Freeholder is responsible for all guests of the event and any damages that any guests cause whether accidental or purposeful.

_____ All damages will be subtracted from the Security Deposit. If damages amount to more than the Security Deposit the Freeholder is responsible to pay for the entire damage.

_____ The Freeholder or organization that is renting this facility agrees to indemnify and hold harmless the CSCD, its members, officers, agents, employees, and contractors from any and all liability, claims, demands, right of actions, loss, cost, damages or expenses (including attorney fees) on account of the revocation of this permit, or for any injury to, or death of, any person(s) or instance of damage to applicant's property, when injury, death, or damage arises out of or is any way connected with the presence of the applicant, the applicant's guests, agents, and/ or employees on the premises of the CSCD.

I have read and understand the policies that pertain to the use of Sweetwater Beach Shelter House and agree to their contents. I further agree to comply with all stated regulations of the CSCD and hold harmless the CSCD and its agents, representatives, and employees from any and all liability resulting from my use of the facility/ grounds.

Freeholder's Signature Date

Freeholder's Printed Name

CSCD Representative's Signature Date

Fees & Deposits

Exempt: CSLOA, CSVFD, Church of the Lakes & reservations ending by 11 AM

\$400 Security Deposit is required for all non-exempt reservations

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|--------------|-----------------------------|
| Rental Rates | TWO HOUR MINIMUM |
| 11 AM– 5 PM | \$25/ Hour |
| 5 PM– 11 PM | \$50/ Hour |

Groups over 50 must pay a separate \$200 Septic Fee or provide proof of port-o-let service 48 hours prior to event.

| | |
|------------------|-----------------|
| Fees Received | Office-Use Only |
| Security Deposit | |
| Rental Fees | |
| Signed Agreement | |



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Alcohol Agreement

_____ Freeholder agrees to provide a Certificate of Insurance adding the CSCD as an “Additional Insured” for general liability and/or provide additional Host Liquor Liability coverage if alcoholic beverages will be available, served, and/or sold at the event.

_____ No one under the age of 21 is to be provided, in any way, any alcoholic beverages.

_____ Freeholder agrees that the CSCD, through one of its representatives, reserves the right to end the event if there is intoxication or if alcohol is served to minors. The Freeholder will lose both the rental fee and the security deposit in this circumstance.

_____ If alcohol is to be served to guests the server must have a valid Indiana Server’s Permit.

_____ Freeholder shall notify the office one week prior to the event if there is a change in providing alcohol.

I have read and understand the policies that pertain to the use of Sweetwater Beach Shelter House and agree to their contents. I further agree to comply with all stated regulations of the CSCD and hold harmless the CSCD and its agents, representatives, and employees from any and all liability resulting from my use of the facility/ grounds.

Freeholder’s Signature

Date

Freeholder’s Printed Name

CSCD Representative’s Signature

Date



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General Rules/ Security Deposit Checklist

- 1) Glass bottles are not allowed on the beach or grass areas surrounding the beach.
- 2) Fireworks are not allowed.
- 3) Grills can only be used outside of the shelter house. Grills must be removed from the facility after use.
- 4) Parking is NOT permitted in the boat trailer parking lot. All parking must be at the beach facility or across the road in the grass field.
- 5) Sweetwater Beach and its equipment is open to all CSCD Freeholders and guests regardless of shelter house reservation. This includes the beach, the lake, playgrounds, and volleyball court. These are all used on a first come-first serve basis.

Security Deposit Checklist

- _____ All tables put back to their original positions
- _____ All tables cleaned off
- _____ All trash in or next to receptacles
- _____ All decorations removed including any staples or small nails
- _____ Parking area is clear of trash
- _____ Bathrooms have not been damaged
- _____ No other damage is noted

Any reasons why a full security deposit would not be initiated (Filled out by CSCD Representative):

If there are damages, rules broken, or an incomplete checklist a portion or all of the Security Deposit will be withheld. By signing below the Freeholder agrees to the conditions of the facility after-use as reported on this sheet. Any protests shall be presented to the Security Commission during a regularly scheduled meeting.

Freeholder's Signature

CSCD Representative's Signature

| | |
|----------------|-----------------|
| Deposit Return | Office-Use Only |
| Full Amount | |
| Other | |