

Cordry Sweetwater Conservancy District

Water Commission Meeting Minutes

November 12th, 2020

CSCD Office

*****These minutes are not official until approved by the Water Commission*****

Present: K. Brasseur, D. Caudill, T. Kuhn

Quorum

Absent: A. Randolph, T. Adolay

Guest: Josh Hawley

Call to order: K. Brasseur called the meeting to order at 5:15 p.m.

Approval of Minutes: The minutes from October 8th, 2020 meeting were reviewed.

Motion to approve minutes made by D. Caudill, seconded by T. Kuhn.

Motion passed unanimously.

Financials: September 2020 Financial Statements were reviewed.

Water Operator Report:

- Water loss for October was 26%
- Trying to market customers to go online to pay their bill online and go paperless with the new Invoice Cloud
- The Asset Management Plan is now completed
- Discussion on current Accounts Receivable. It appears our A/R is about 9.5% above this time last year. Discussion about Covid19 impacts on customers' ability to pay.

Old Business:

- CSCD Water Rate Increase: The SRF Loan has been approved and closed. Mr. Hawley will begin procuring the necessary products for the Distribution Metering Project.
- Discussion of proposed 2021 Water Utility Budget

Motion to approve and recommend 2021 Proposed Water Utility Budget to the CSCD Board. Motion made by D. Caudill. Seconded by T. Kuhn, motion passed unanimously.

New Business:

- Water Commission agreed to keep meetings on second Thursday of each month at 5:15 pm in 2021

**Motion to adjourn made by T. Kuhn, seconded by D. Caudill at 5:55 pm.
Motion passed unanimously.**

Next Meeting: December 10th, 2020 @ 5:30 pm