

**Cordry-Sweetwater Conservancy District**  
**Board of Directors Meeting**  
January 11<sup>th</sup>, 2025

1. **Board Members Present:** Randy Brumfield, Jim Maulden, Aaron Parris, Mark Rasdall, Ted Adolay, and Mike Leavitt
2. **Board Members Present Virtually:** None
3. **Board Members Absent:** None
4. **Also, Present:**
  - a. **Staff:** Brittany Bay, and Nick Johann
  - b. **CSCD Attorney:**
  - c. Estimated 30 freeholders in attendance & numerous online viewers.
5. **Welcome:** Mr. Leavitt called the annual meeting to order at 1:04 PM
6. **Election Results:**
  - a. Greg Harper won the District Area 6 seat with 177 votes. Patrick Sherman had 166 votes.
  - b. “No” won the Referendum with 246 votes. “Yes” had 100 votes.
  - c. Mr. Leavitt read the Oath of Office to Mr. Harper who repeated and agreed to the oath. Mr. Leavitt noted that Mr. Harper would now be taking Mr. Sherman’s spot and thanked Mr. Sherman for his years of service.

**MOTION: Mr. Maulden moved to approve Mr. Michael Leavitt as Chairman of the Board, Mr. Mark Rasdall as Vice Chairman of the Board, and Mr. Ted Adolay as Secretary of the Board, motion seconded by Mr. Harper. Motion passed unanimously.**

**MOTION: Mr. Maulden moved to approve Mark Rasdall to the building commission, Randy Brumfield to the ecology commission, Jim Maulden to the security commission, Greg Harper to the roads commission, and Aaron Parris to the water commission 1 advisory committee. Motion seconded by Mr. Rasdall; motion passed unanimously.**

7. **Agenda Modifications:**
  - a. Mrs. Bay asked that a line item 9.b Cordry Spillway Change Order be added.

**MOTION: Mr. Parris moved to approve the agenda modifications as requested, motion seconded by Mr. Brumfield. Motion passed unanimously.**

**8. Approval of Minutes:**

**MOTION: Mr. Adolay motioned to approve the December 17<sup>th</sup>, Board Minutes, as submitted, seconded by Mr. Parris. Motion passed unanimously.**

**9. Freeholder Concerns:**

- a. Carrie Vavul (OES 333) noted she wanted to publicly thank Mr. Sherman for his years of service. Mrs. Vavul also asked if it could be a goal this year to get a new audio system.

**10. Management Reports:**

**a. Director of Finance & Administrative:**

1. Mrs. Bay summarized the fund report. The current balance is \$6,555,550.26.

**MOTION: Mr. Rasdall motioned to approve the financial report subject to audit, seconded by Mr. Maulden. Motion passed unanimously.**

2. Mrs. Bay summarized Resolution 2024-26: Transfer of funds within the budget.

**MOTION: Mr. Parris motioned to approve Resolution 2024-26: Transfer of funds within the budget, seconded by Mr. Brumfield. Motion passed unanimously.**

3. Mrs. Bay summarized the appropriation report and monthly claims list. The year-end claims total is \$343,930.04 and the monthly claims total is \$94,030.39. The unexpended remaining balance for 2024 is \$389,334.56 or 18.67% remaining.

**MOTION: Mr. Rasdall motioned to approve the year-end claims subject to audit; seconded by Mr. Harper. Motion passed unanimously.**

**MOTION: Mr. Rasdall motioned to approve the monthly claims subject to audit; seconded by Mr. Brumfield. Motion passed unanimously.**

4. Mrs. Bay summarized Resolution 2025-1: Encumbrances totaling \$33,245.53.

**MOTION: Mr. Harper motioned to approve Resolution 2025-1 Encumbrances, seconded by Mr. Maulden. Motion passed unanimously.**

**b. Director of Operations:**

1. Mr. Johann summarized his report.
2. Mr. Johann thanked the maintenance crew for all of their hard work during the snow events the past week.
3. Mr. Johann noted that Mrs. Bay reminded him to thank the election committee. Mr. Johann thanked Teresa and Greg Gillentine and Jim Ray for their hard work getting the election results tabulated.

**11. Commission Reports:**

**a. Building:**

1. Mr. Johann summarized the annual building report.
2. Mr. Johann reviewed the variance requests for Blake at 7027 Opossum Drive and Ehr Gott at 7037 Opossum Drive. Mr. Johann noted there was one remonstrator who lived across the road offshore who called in and noted that they did not like structures being built on the water taking up fishing areas.

**Discussion: Mr. Rasdall asked if they were at the back of the cove, to which Mr. Johann noted that they were.**

**MOTION: Mr. Parris motioned to approve the Variance Request at 7027 Opossum Drive (Blake) for approval from the CSCD Board contingent upon lot owners obtaining all permits required by Brown County and meeting all conditions of the Building Commission, seconded by Mr. Harper. Motion passed unanimously.**

**MOTION: Mr. Rasdall motioned to approve the Variance Request at 7037 Opossum Drive (Ehr Gott) for approval from the CSCD Board contingent upon lot owners obtaining all permits required by Brown County and meeting all conditions of the Building Commission, seconded by Mr. Brumfield. Motion passed unanimously.**

**b. Ecology:**

1. Mr. Brumfield summarized January ecology minutes.
2. Mr. Brumfield summarized the 2024 annual ecology report.
3. Mr. Brumfield thanked Brenda Maulden, himself, and SCI REMC for donating their time and resources to the pollinator habitat.

**c. Roads:**

1. Mr. Rasdall summarized the 2024 annual roads report.

**d. Security:**

1. Mr. Maulden summarized the 2024 annual security report.
2. Mr. Maulden thanked everyone on the security commission for working together as a team

**e. Water:**

1. Mr. Parris summarized the annual water report.
2. Mr. Parris thanked Ken Brasseur, Denise Caudill, Tom Kuhn, and Jeff Romick for all of their work on the water commission this past year. Mr. Parris also thanked Josh Bryant for all of the good work he does for the utility company.

**12. Old Business:**

**a. Resolution 2024-25 Setting 2025 Salaries**

**MOTION: Mr. Parris motioned to approve Resolution 2024-25 Setting 2025 Salaries, seconded by Mr. Brumfield. Motion passed unanimously.**

**13. New Business:**

**a. Resolution 2025-2: Transfer into Rainy Day Fund**

**MOTION: Mr. Brumfield motioned to approve Resolution 2025-2: Transfer into the Rainy-Day Fund, seconded by Mr. Adolay. Motion passed unanimously.**

**b. Cordry Spillway Change Order**

**MOTION: Mr. Adolay motioned to approve the Cordry Spillway Change Order in the amount of \$53,792.89, seconded by Mr. Rasdall. Motion passed unanimously.**

**14. Board Members Concerns**

- a. Mr. Harper noted he was happy to be there.
- b. Mr. Rasdall welcomed Greg Harper to the Board and thanked Patrick Sherman for his continued years of service. Mr. Rasdall thanked all the freeholders who came to the meetings and volunteered for the committees. Mr. Rasdall noted he wanted to give a shout out to Herald Construction for their volunteerism and helping with the pollinator habitat. Mr. Rasdall thanked the election committee. Lastly, Mr. Rasdall thanked the roads crew.
- c. There was discussion over the 2026 Election Committee.

**MOTION: Mr. Rasdall motioned to approve Teresa Gillentine, Greg Gillentine and Jim Ray as the 2026 Election Committee, seconded by Mr. Maulden. Motion passed unanimously.**

- d. Mr. Maulden thanked the freeholders for coming out and voting and thanked the election committee.

- e. Mr. Adolay thanked the Gillentines and Mr. Ray for serving on the election committee and thanked Patrick Sherman for his leadership and all his work on the Board over the years.
- f. Mr. Leavitt noted he would echo the same things and thanked the election committee, the roads crew, and thanked Patrick Sherman for all of his services.
- g. Mr. Parris thanked the election committee. Mr. Parris welcomed Greg Harper to the Board and noted he looked forward to his additions to the Board. Mr. Parris thanked Patrick Sherman for his years of service.
- h. Mr. Brumfield welcomed Greg Harper to the Board. Mr. Brumfield thanked the roads crew and noted he sees them all times of the night. Mr. Brumfield thanked the election committee, and he thanked the freeholders for helping one another. Mr. Brumfield noted that Patrick Sherman has been a great addition to the District and thanked him for his time. Mr. Brumfield noted that Jim Donnells would be stepping away from the ecology commission so there would be an opening and that he has been a great asset to the commission.
- i. Mr. Leavitt thanked the freeholders for the large voter turnout and noted that it was nice to have so many people engaged and participating in the election.

**15. Adjourn (1:44 PM)**

**MOTION: Mr. Rasdall moved to adjourn, seconded by Mr. Brumfield. Motion passed unanimously.**

Respectfully submitted,



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Ted Adolay, Board Secretary

Date Submitted: