

**Cordry-Sweetwater Conservancy District
Board of Directors Meeting
"Minutes"**

April 17, 2012, 7:00 PM, CSLOA Clubhouse

Board Members Present: Larry Kolar, Francis Gantner, David Moebs, Quinn Hetherington, Dave Jarrett, Anita Wright, Herbie Benshoof

Board Members Absent: None

CSCD Attorney: Roger Young

Managers: Marty Anderson, Anthoney Haywood (interim Infrastructure Manager), Vernon McGaha

Managers Absent: None

Guests: Rick Normington, Shawn Michel, Margaret Bruce, Al Taylor, Barry Eakle, Lanny Rossman, Bob Beam

- A. **Welcome and Pledge of Allegiance:** Mr. Kolar called the meeting to order at 7:00 PM.
- B. **Agenda Modifications:** None
- C. **Freeholder Concerns:** None
- D. **Approval of Minutes:**
 - 1. March 20, 2012 Board Meeting Minutes

MOTION: MR. GANTNER MADE A MOTION TO APPROVE THE MARCH 20, 2012 BOARD MEETING MINUTES, SECONDED BY MR. BENSHOOF.

MOTION WITHDRAWN BY MR. GANTNER.

MOTION: MR. GANTNER MADE A MOTION TO AMEND THE SECOND TO LAST MOTION ON PAGE 3 OF THE MARCH 20, 2012 BOARD MEETING MINUTES TO INSERT THE WORDS "(EURASIAN MILFOIL)" AFTER THE WORD "VEGETATION", TO AMEND THE LAST MOTION OF PAGE 3 OF THE MARCH 20, 2012 BOARD MEETING MINUTES TO INSERT THE WORDS "(AMERICAN PONDWEED)" AFTER THE WORD "TREATMENT", AND TO AMEND THE FIRST MOTION ON PAGE 5 OF THE MARCH 20, 2012 BOARD MEETING MINUTES TO INSERT THE WORDS "LOCATED NEAR THE FIRE STATION" AFTER THE WORD "TOWER", SECONDED BY MR. MOEBS- MOTION CARRIED UNANIMOUSLY.

E. Management Reports:

1. Financial Manager: Mrs. Anderson

- a. Betsy Edwards read the financial report aloud as Mrs. Anderson was experiencing vocal difficulties.

MOTION: MR. GANTNER MADE A MOTION TO ACCEPT THE FINANCIAL REPORT SUBJECT TO AUDIT, SECONDED BY MR. MOEBS- MOTION CARRIED UNANIMOUSLY.

- b. The Board reviewed and discussed the claims.

MOTION: MR. MOEBS MADE A MOTION TO APPROVE THE CLAIMS SUBJECT TO AUDIT, SECONDED BY MR. BENSHOOF- MOTION CARRIED UNANIMOUSLY.

Discussion: When asked if the DLGF had issued approval for tax levies, Mrs. Anderson replied affirmatively that they are in the 1872 report.

2. Infrastructure Manager: Mr. Haywood

- a. Two part time employees were hired for the department.
- b. A letter was sent to six companies that Mr. Gantner had given Mr. Haywood.
- c. The department will be catching up on patchwork.
- d. The quote for two drives is still being requested by Milestone. Mr. Gantner asked Mr. Haywood to call to follow up with Milestone.

3. Security Manager: Mr. McGaha

- a. An officer will be present at the District Office two Saturdays during the month of April for the purpose of boat measuring.
- b. Mr. McGaha accompanied Mr. Gantner and Mr. Moebs to examine sites for guardrails.
- c. The weather siren was used in its first official capacity within the past week.
- d. In order to complete the necessary conversion to narrow band radios, Mr. McGaha presented bids he had received to replace the last four radios. He recommended purchasing from Owens Communications, Inc., at a total of \$1,780 for all four radios. This item was included in the security budget.

MOTION: MR. GANTNER MADE A MOTION TO APPROVE THE PURCHASE OF THE FOUR RADIOS FROM OWENS COMMUNICATIONS, INC. FOR \$1,780, SECONDED BY MR. BENSHOOF- MOTION CARRIED UNANIMOUSLY.

- e. Mr. McGaha asked for approval to purchase ten buoys and replacement rope for the rope at the beach swimming area for a total of \$1,937.66.

MOTION: MR. HETHERINGTON MADE A MOTION TO APPROVE THE PURCHASE UP TO \$2,000 TO REPLACE BUOYS AND ROPE, SECONDED BY MR. BENSHOOF- MOTION CARRIED UNANIMOUSLY.

F. Commission Reports:

1. Building : Mr. Jarrett

- a. The Commission still has three member openings (one designated to be filled by a CSLOA member).
- b. The Commission is investigating abandoned foundations and basements as a safety hazard. Dan Lee sent letters to the addresses of properties containing abandoned foundations and/or basements with the exception of 7159 Grouper as the owner stated he/she will be building a house.
- c. The Commission is investigating unkept properties and letters have been sent to the owners.
- d. Mr. Jarrett consulted Roger Young concerning appropriate steps to take if a lot owner was determined to be operating a business within the District (storing inventory and/or business equipment signifies business operation). A sharp letter will be sent from the attorney and then, if owner is still noncompliant, suit would be filed in court. The Board agreed that Mr. Jarrett would be permitted to contact Mr. Young to send a letter if the owner still has not remedied the situation after thirty days.
- e. The Commission had concerns regarding the drainage for an outdoor sink in an outdoor kitchenette being constructed on a property. All permits have been filed and the Brown County officer has been to the site and approved it.
- f. The owner of 7159 Grouper requested to build a small non-residential structure. Brown County approved it and the District denied it and determined a Stop Work Order was needed. Mr. Young suggested possibly issuing a temporary permit in the agreement that they will build a permanent residential structure within the year.

2. Ecology: Mrs. Wright

- a. Maps are now available for the sites of the REMC raptor habitats placed within the District. The Commission asked for volunteers to monitor the sites and report the nesting habits, etc.
- b. Dredge spoils will be permitted to be deposited in the same site as the CSCD dredge spoils across the road from the beach as long as certain requirements are met.
- c. The Commission received three bids for mowing of the dams; however, it is the Commission's recommendation to accept the bid from the Engledow Group at \$5,996.98.

MOTION: MRS. WRIGHT MADE A MOTION TO ACCEPT THE BID FROM THE ENGLEDOW GROUP FOR \$5,996.98 TO MOW THE DAMS, SECONDED BY MR. HETHERINGTON- MOTION CARRIED UNANIMOUSLY.

- d. The Commission is discussing the allowable amount of aquatic vegetation that can be treated.
- e. Eighty fish structures were placed.
- f. At the Commission meeting, Mr. Jarrett presented his findings from his underwater investigation of the boat ramps.
- g. The Commission discussed hiring a trapper for geese control.

MOTION: MRS. WRIGHT MADE A MOTION TO HIRE A TRAPPER FROM A&T WILDLIFE TO TRAP UP TO 100 GEESE AT A COST OF \$18 PER BIRD UP TO \$1,800, SECONDED BY MR. HETHERINGTON- MOTION CARRIED UNANIMOUSLY.

h. The Angler's Club is asking for a donation of \$350 for Kid's Fishing Day.

MOTION: MRS. WRIGHT MADE A MOTION TO DONATE \$350 TO THE ANGLER'S CLUB FOR KID'S FISHING DAY ON JULY 27, 2012, SECONDED BY MR. GANTNER- MOTION CARRIED UNANIMOUSLY.

- i. The Commission is discussing a possible leaf burning policy and a possibly policy for terrestrial invasives such as autumn olive.
- j. Mr. Kolar stated that the bids for dredging the north end of Sweetwater Lake were opened April 4, 2012, and that three were received: Engledow bid \$350,000, JS McCullough Excavating bid \$148,125, and Merrell Brothers bid \$143,867. After investigation, the Commission recommended acceptance of the Merrell Brothers bid.

MOTION: MR. KOLAR MADE A MOTION TO ACCEPT THE BID FROM MERRELL BROTHERS FOR \$143,867 TO DREDGE THE NORTH END OF SWEETWATER WITH THE ADDITION OF AN ADDITIONAL 1,000 CUBIC YARDS OF MATERIAL AS NEEDED UP TO \$16,000 AT THE DISCRETION OF THE CHAIRMAN, SECONDED BY MR. GANTNER- MOTION CARRIED UNANIMOUSLY.

Discussion: Mr. Kolar stated that the process will take 45 days at the most, sealed dump trucks will be used to move the material, and letters will be sent to property owners in the vicinity of the dredging to inform them of what will take place.

3. Security: Mr. Hetherington

- a. Mr. Hetherington reported that Neil Crum, an owner of lot WS317 appeared before the Commission to discuss their suspension of boating privileges as almost a calendar year passed between the issuance of the first and third tickets.

MOTION: MR. HETHERINGTON MADE A MOTION TO ALLOW LOT OWNER(S) OF WS317 TO PURCHASE NEW STICKERS AT THIS TIME AT TWICE THE FEE FOR THE PONTOON BOAT AND REGULAR FEES FOR ALL OTHER BOATS AND THAT THE TWO TICKETS WRITTEN FOR WS317 WILL REMAIN ON RECORD UNTIL JULY 27, 2012 AT WHICH TIME BOTH WILL BE REMOVED FROM WS317'S RECORD, SECONDED BY MR. JARRETT- MOTION CARRIED WITH 4 VOTES FOR AND 3 VOTES AGAINST. ROLL CALL WAS FOLLOWS:

BENSHOOF – YES

MOEBS – NO

GANTNER – NO

HETHERINGTON – YES

KOLAR – NO

JARRETT – YES

WRIGHT – YES

Discussion: The Board discussed concerns of remaining consistent with the rules and concerns with discretion and consideration of individual cases. It was also reported that page eight of the rule book states that a lot owner may appear before the Security Commission at a regular meeting to determine why privileges should or should not be reinstated.

- b. The Commission is investigating implementation of handicapped parking areas at the boat ramp(s).
- c. The Commission discussed the need for lot numbers on watercraft and determined that they are valuable for the boat patrol.
- d. Weather will dictate the start dates for boat patrol. All applicants will be interviewed and interviews will commence within the month.
- e. Mr. McGaha is assisting in developing a checklist for the use of boat patrol equipment.

4. Roads: Mr. Gantner

- a. Meetings were held last week with three installers for guard rails and proposals were requested to be submitted no later than this Friday, April 20, 2012. Bid specifications were established and installation locations were shown to the contractors. The work will be completed no later than June 30, 2012, and will be coordinated with the dredging contractor in the installation locations at the north end of Sweetwater.
- b. Two inches of compacted 53 stone will be placed by a third party contractor on Buffalo and Bass as two test cases and performance will be evaluated.
- c. Paving will be addressed at the May meeting.

5. Water: Mr. Benshoof

- a. The Water Loss Report has been amended.
- b. The water tower overflowed due to a faulty pressure switch that controls both towers resulting from insect interference. The Commission recommended the installation of an insulated box to protect the switch performed by Berry Electric at a cost of \$4,450 (Option #2 on the proposal provided by Berry Electric).

MOTION: MR. BENSHOOF MADE A MOTION TO INSTALL AN INSULATED PANEL BOX AT A COST OF \$4,450 ON THE BLUE WATER TOWER AS PROPOSED BY BERRY ELECTRIC AS OPTION #2, SECONDED BY MR. MOEBS- MOTION CARRIED UNANIMOUSLY.

- c. Nine proposals were sent to engineers to assist with the water loss problem.
- d. The inspection of the white water tower was completed and results will be discussed at the next meeting.
- e. A new water truck is needed by the water department. After receiving four quotes, the Commission recommended purchasing a 2012 Ford F350 4x4 with a napheide service body and box for a total of \$31,621.58 from Matlock Ford.

MOTION: MR. BENSHOOF MADE A MOTION TO PURCHASE THE 2012 FORD F350 WITH BOX FROM MATLOCK FORD FOR \$31,621.58, SECONDED BY MRS. WRIGHT- MOTION CARRIED UNANIMOUSLY.

- f. Discussion concerning possible mileage pay for on call water department employees will continue next month.

G. Other Governmental Interface Meeting Reports:

1. Brown County Solid Waste: Mr. Moebis

- a. The new Controller was introduced at the meeting.
- b. The District wishes to extend its interlocal agreement with Brown County regarding the building and ground for five years as this is the renewal.
- c. The county attorney will be asked to assist with legal issues as the attorney resigned.
- d. Three special collections will take place this spring:
Electronics Disposal 4/21/12 8 am – 12 pm
Document Shredding/Unused Medicine Disposal 4/28/12 8 am – 12 pm
Tire Amnesty Day 5/19/12 8 am – 2 pm
- e. An awareness program in identifying methamphetamine waste will take place this evening at the law enforcement center in Nashville
- f. The director is investigating the cost of proper containers to allow needle disposal.
- g. The two resolutions that passed were to give the new controller access to the checking account and retirement fund.

H. Status from CSCD Attorney: Roger Young

1. Mr. Young stated that he had nothing to report.

I. Unfinished Business:

1. The insurance policy will be renewed in June and an insurance broker is still being sought.
2. A meeting was held with the sheriff, county administrator, county attorney and chief deputy to discuss changes to the interlocal agreement. Mr. Young is working on the lease agreement as well.
3. Negotiations of contract specifics are being conducted with Miller Architects concerning the new office and maintenance building. London Witte submitted a proposal for financial services to assist with obtaining funding sources for the new building. Mr. Kolar asked the Board to review the proposal and discuss at the next meeting.
4. There was nothing to report concerning the Capital Assets Policy.
5. The Board asked the Commissions to submit proposed 2013 budgets by the end of April 2012.
6. Concerning the 2012 Board goals approved at the March 2012 meeting, some new leads on dam inspectors were generated from publishing of the goals in the newsletter. The goals will be revised and will now have an "as of" date to show which version one is reading.

J. New Business:

1. Gaile's Propane offered the District the opportunity to purchase 2000 gallons of propane for winter delivery at a cost of \$3,400.

MOTION: MR. GANTNER MADE A MOTION TO PURCHASE 2000 GALLONS OF PROPANE FOR WINTER DELIVERY AT A COST OF \$3,400, SECONDED BY MR. MOEBS- MOTION CARRIED UNANIMOUSLY.

- The Board discussed possibly hiring a Conservancy Manager, an Infrastructure Manager and/or an additional roads department employee. It was the consensus of the Board that Mr. Kolar discuss with Mr. Haywood the possibility of hiring a seasonal roads department employee.

MOTION: MR. GANTNER MADE A MOTION TO APPOINT ANTHONY HAYWOOD AS INTERIM INFRASTRUCTURE MANAGER AND THAT THE CHAIRMAN DISCUSS APPROPRIATE COMPENSATION WITH MR. HAYWOOD, SECONDED BY MR. MOEBS- MOTION CARRIED UNANIMOUSLY.

K. Board Member Concerns:



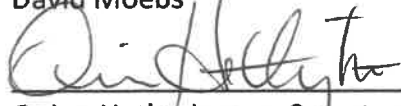
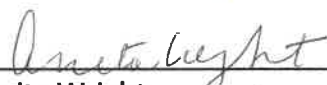


- Mr. Gantner expressed a concern regarding trees that might soon fall into the lake at the north end of Sweetwater; Mr. Jarrett responded that letters had already been sent to the property owner asking him/her to remedy the situation.
- Mr. Jarrett suggested some ways to encourage freeholders to cast a vote for the extension of time to change the covenants.
- Mr. Kolar suggested sending out the agenda and approved minutes to the freeholders via email.
- Mr. Gantner requested that the Board members receive a copy of the water loss report each month.
- Mr. Moebbs expressed concerns about not requiring watercraft owners to produce registration for watercraft that they wish to renew decals for each year. He stated that the individual may attempt to purchase decals for a brand new boat instead of one previously registered with the District as a result of not having to produce current registration.

L. Adjourn

MOTION: MR. GANTNER MADE A MOTION TO ADJOURN THE MEETING AT 9:56 P.M., SECONDED BY MR. JARRETT- MOTION CARRIED UNANIMOUSLY.

Respectfully submitted by Betsy Edwards.

Approved this 15th day of May, 2012, at Nineveh, IN

	<u>20</u>	<u>Absent</u>	
Larry Kolar, Chairman	Aye Nay	Francis Gantner, Vice Chairman	Aye Nay
<u>Absent</u>			<input checked="" type="checkbox"/>
David Moebbs	Aye Nay	Herbert Benschopf	Aye Nay
			<input checked="" type="checkbox"/>
Quinn Hetherington, Secretary	Aye Nay	Anita Wright	Aye Nay
	<input checked="" type="checkbox"/>	Attest: 	
Dave Jarrett	Aye Nay	Quinn Hetherington, Secretary	