

April 16, 2013 Minutes
Cordry-Sweetwater Conservancy District
Board of Directors Meeting
“Minutes”
April 16, 2013, 7:00 PM, CSLOA Clubhouse

Board Members Present: Larry Kolar, Jim Ray, Anita Wright, Quinn Hetherington, Herbie Benshoof

Board Members Absent: Cathey Byers, Francis Gantner

CSCD Attorney: Roger Young

Managers Present: Rod Blasdel, Nina Latimer, Vernon McGaha

Managers Absent: Anthoney Haywood

Guests: Dave Jarrett, Shawn Micheal, Bob Beam & Sue

- A. Welcome and Pledge of Allegiance:** Mr. Kolar called the meeting to order at 7:00 PM
- B. Announcements:**
 1. None
- C. Agenda Modifications:**
 1. None
- D. Freeholder Concerns:**
 1. Mr. Beam asked for an update on the ravine between Grizzly and Grey Wolf Dr. Mr. Kolar stated that he received the report back from Christopher B. Burke Engineering and is currently reviewing it.
- E. Approval of Minutes:**
 1. March 19, 2013 CSCD Board Meeting Minutes

MOTION: Mr. Ray made a motion to approve the March 19, 2013 Board meeting minutes as submitted, seconded by Mr. Benshoof– motion carried unanimously.

F. Management Reports:

1. Conservancy Manager: Mr. Blasdel

- a. Mr. Blasdel read his manager's report on the various projects in progress within the District.
- b. Christopher B. Burke Engineering will be developing an IEAP for Sweetwater Dam through a grant from the Indiana Department of Homeland Security. All work must be completed by June 30, 2013.
- c. Mr. Hetherington asked how many bidders are expected to attend the pre-bid meeting for dredging of the lakes. Mr. Blasdel stated that it was unknown but that several contractors had expressed interest in the project. Mr. Hetherington also asked if the Board had to accept the lowest bid. Mr. Young stated that the Board could consider not only whether a bid was the lowest, but also whether it was the most responsive and most responsible. Mr. Hetherington asked if the bid was just for one year. Mr. Ray stated that the initial bid was just for one year but they could include an alternate bid for the future years.

2. Financial Clerk: Mrs. Latimer

- a. Mrs. Latimer read the financial report.

MOTION: Mrs. Wright made a motion to approve the financial report subject to audit, seconded by Mr. Benshoof— motion passed unanimously.

- b. The Board reviewed the claims for the month. Mrs. Latimer explained a few of the claims. Mr. Kolar had questions in which was addressed.

MOTION: Mr. Benshoof made a motion to approve the claims subject to audit, seconded by Mr. Ray— motion passed unanimously.

3. Roads/Water Supervisor: Mr. Haywood

- a. Mr. Blasdel went over the Roads and Water report since Mr. Haywood was absent.
- b. Hired two seasonal maintenance employees.

4. Security Manager: Mr. McGaha

- a. Idle light has been set and goes yellow at 7:17PM.
- b. Working on the budget for 2014.
- c. Mr. Blasdel and Mr. McGaha are working on hiring summer help.
- d. Mr. Caplette wants to work part time again. Paperwork is off to ILEA. He has worked within the District.
- e. Running radar on the main roads and side streets.
- f. Burglaries are on the rise outside the area throughout the county.

G. Commission Reports:

1. Building: Mrs. Wright

- a. There were six building permits issued.
- b. The certified letter sent to property owner at 8321 Center Lake Road went unclaimed. Mr. Young sent the letter by certified and regular mail. It is assumed that the homeowner received the letter sent by regular mail. Mr. Lee has been in contact with the homeowner in the past. It was recommended that the Board give approval to Mr. Young to file suit against the homeowner.

MOTION: Mrs. Wright made a motion allow Mr. Young to file suit against the property owner located at 8321 Center Lake Road for unkempt property, seconded by Mr. Benshoof; there was discussion – motion passed unanimously.

- c. There was a complaint about the property at 6450 Loon Dr. that has trash and construction debris strewn around the property. Mr. Lee will attempt to engage the property owner.
- d. There was discussion about the forms that are available at the CSCD Office for freeholders to file complaints.
- e. It is a Commission goal to revisit the Building rules.

2. Ecology: Mr. Ray

- a. The Commission discussed moving park land development actions along. There was discussion about making the park shelter house more usable and attractive. This would include installation of a metal ceiling/enclosure to exclude birds, construction of picnic tables and possibly a 6 foot charcoal grill for public use. These updates would be in collaboration with the CSLOA. Mr. Kolar asked if the CSLOA would be funding any of these renovations. Mr. Ray stated that the CSLOA would not be providing any funding for these renovations but would be providing the labor.
- b. The fish habitat structures have been successfully installed within both Cordry and Sweetwater Lakes.
- c. Mr. Blasdel went over the retrofit of the gas pump on Sweetwater Lake. It was already previously approved to have Midwest Maintenance remove, store, and reinstall the gas pump at the cost not to exceed \$2,000. When Midwest Maintenance came to look at it they noticed that the gas pump did not have leak protection on it and we had underground piping that did not meet code that we were in code violation. The cost would be a total of \$7,717 to fix. Mr. Kolar asked if this would be in addition to the \$2,000 already approved to replace the gas pump dock. Mr. Ray stated that it would be in addition to the cost.

MOTION: Mr. Ray made a motion to approve Midwest Maintenance to retrofit the gas pump on Sweetwater Lake for a cost not to exceed \$7,717, seconded by Mr. Benshoof; there was discussion – motion passed unanimously.

3. Security: Mr. Hetherington

- a. Rick Normington has agreed to head next year's deer hunt. Will be run similar to the past deer hunts. The hunters are to check in at locations provided. Mr. Kolar recommends that Rick Normington have a detailed plan that would include sign-in sheet, orientation of attendees, etc. Mr. Kolar requested having the DNR come in and do another survey of the area on deer population. Mr. Ray asked what the goals are of the deer reduction. Mr. Young stated that the general purpose was to prevent the deer population from becoming too large. Mr. Ray suggested that there be a document that stated the goals of the deer hunt. It was suggested moving the deer hunting days to include one weekday and one weekend day only. That way the freeholders would be able to still use the walking trails during the weekend. It was stated that many homeowners that like to feed the deer. It was asked if the conservancy has the authority to prohibit feeding the deer. Mr. Young stated that the conservancy has the authority to do so.
- b. There was discussion about purchasing ten new buoys and the locations in placing them on the lakes.
- c. The Fire Department asked for a patrol boat to be stored at the ramp in case of an emergency. It was stated that a boat will be put on the lakes.
- d. There was discussion about establishing a set time for each month for the idle light to come on. No action was taken. It is currently set for a time that is established by the midmonth sunrise and sunset times.
- e. There was discussion about the holiday pay for the security deputies. The Commission suggested that holiday compensation be moved back to how it was. Mr. Kolar suggested that Mr. McGaha work with Mr. Blasdel on coming up with a specific recommendation.
- f. It was commented at the Commission meeting about contractors violating parking and dumping materials at the boat ramps.

4. Roads: Mr. Gantner

- a. There was no update due to Mr. Gantner's absence.

5. WATER: Mr. Benshoof

- a. ME Simpson made a presentation on their findings to the Commission about water losses. The Commission is reviewing it and trying to come up with a long term plan.
- b. Discussed the two water towers and went over the two water tank evaluations. Creating specifications and going out to bid in the fall for one of the tanks. The first one will be repaired in the fall of 2014 and the second one be repaired in the fall of 2015. CorePro has not been responsive.
- c. Working on the long term storage tank evaluation.

H. Other Governmental Interface Meeting Reports:

1. Brown County Solid Waste: Mrs. Byers

- a. There was no update due to Mrs. Byers's absence.

i. Status from CSCD Attorney: Roger Young

1. Mr. Young updated on the fire district case. He is trying to get the Board out of the case. He attended a hearing the week before. He stated that both parties to the case are so emotionally involved in the case that they are unable to compromise. We are trying to still get out of it before mediation. We are waiting on a ruling to see if we are able to get out of it before it goes to trial. The outcome will have no effect on the District.

J. Unfinished Business:

1. Mr. Young updated on the Interlocal Agreement. The county has hired Barnes and Thornburg as their legal representative. The Board has gotten nowhere with the County in the past in trying to discuss the agreement. The new Commissioner didn't know about the Interlocal Agreement. Mr. Young sent the Commissioner the agreement in order for him to revisit it. There still has not been a response.
2. Mr. Kolar stated that the contracts have been signed for the new building. The bank has the contracts. Mr. Kolar stated that the closing on the loan will be May 10th. An appraisal has to be done for the loan to be completed.
3. There are no updates to the Goals for 2013.

K. New Business:

1. Mrs. Latimer has been working on offering homeowners the option of paying water, District related bills, and for fuel at the CSCD pumps with a credit card. It also allows the homeowner to pay these bills online. In order for it to work at the fuel pumps there would need to be laptop computers. Mrs. Latimer recommended that the Board purchase refurbished laptops. It was requested that the Board purchase two laptops and two routers for the total cost not to exceed \$800. The routers would be located at the docks. It would cost the consumer 3% charge with a \$3.00 minimum charge. Pay.gov would set everything up and offer tech support and training on the software.

MOTION: Mr. Benshoof made a motion to proceed with the new credit card system and the purchase of two laptops and routers if necessary with the cost not to exceed \$800, seconded by Mr. Ray— motion passed unanimously.

2. Mr. Kolar asked for the Board to approve Resolution 2013-2 which suggests awarding three employees for the excellent work on keeping the roads safe and clean during the winter months. They would be awarded a one-time bonus of \$250. These employees are Anthony Haywood, Jason Sneed, and Josh Rooks.

MOTION: Mr. Benshoof made a motion to approve Resolution 2013-2, to award a one-time bonus of \$250 to Anthony Haywood, Jason Sneed, and Josh Rooks, seconded by Mr. Hetherington – motion carried unanimously.

L. Board Member Concerns:



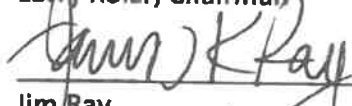
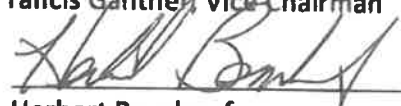
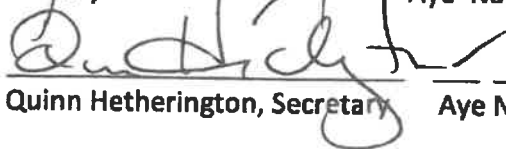


1. Mr. Kolar reminded the Board to have the budget items in by the end of the month.
2. Mr. Kolar stated that the newsletter looked good. Mrs. Putnam stated to the Board that the newsletters will be out to the homeowners within the next week.
3. Mr. Kolar requested that the Commissions get Mrs. Putnam their completed minutes before the Board meetings.
4. Mrs. Putnam requested that the Board members send her any updates they have for the website to her in order for it to stay updated and current.

M. Adjourn

MOTION: Mr. Ray moved to adjourn, seconded by Mr. Hetherington – motion carried unanimously.

Respectfully submitted by Kristi Putnam.

Approved this 21st day of May, 2013, at Nineveh, IN

			
Larry Kolar, Chairman	Aye Nay	Francis Gantner, Vice Chairman	Aye Nay
	✓		✓
Jim Ray	Aye Nay	Herbert Benshoof	Aye Nay
	✓		✓
Quinn Hetherington, Secretary	Aye Nay	Anita Wright	Aye Nay
<u>ABSENT</u>		Attest	
Cathey Byers	Aye Nay		Quinn Hetherington, Secretary