

Cordry Sweetwater Conservancy District

Water Commission Meeting Minutes

May 13, 2021

Via ZOOM

*****These minutes are not official until approved by the Water Commission*****

Present: K. Brasseur, D. Caudill, T. Kuhn, T. Adolay, A Randolph (CSLOA)

Guests: Trish Church (7440 Heather Ct), Josh Bryant (CSCD)

Call it order: K. Brasseur called the meeting to order at 5:14 p.m.

Freeholder Concerns: Trish Church requested financial consideration regarding the approximately \$12,000 that she spent to rectify a water infiltration problem into her basement that she felt was caused, at least in part, by a water leak located in the water meter pit. Various Commission Members indicated that it is an unfortunate situation, but that it is the freeholder's responsibility to adequately protect their structures from moisture infiltration by appropriate damp proofing, subsurface drainage, etc. However, if Trish would submit to Josh Bryant, a detailed invoice of the work that she had done, we would review the information to see if there are any extenuating circumstances that might warrant consideration. We would respond to her within 10 to 14 days from the date of receipt of the detailed information.

Approval of Minutes: The minutes from the April 8, 2021 meeting was reviewed. **Motion to approve minutes made by T. Kuhn, seconded by T. Adolay. Motion passed unanimously.**

Financials: Financials through April, 2021 were reviewed. As of 4/30/21 net operations costs and revenue generated are approximately \$21,000 under budget, of which about \$17,000 is due to higher metered water sales and lower purchased water amount (see attached spread sheet). Josh Hawley (in his 5/13/21 email attached) gave an excellent, detailed summary of the current financial situation of the utility.

Water Operator Report: 1) In April, 3 water leaks were repaired & 95 work orders were completed. 2) Water loss for April dropped to 45% which is better but still higher than we want. 3) Josh requested Board approval to hire Skylar Reeves full-time, effective immediately. **A motion to recommend that the Board hire Skylar Reeves full-time, effective immediately made by T. Kuhn, seconded by T. Adolay. Motion passed unanimously.** 4) Josh Bryant reported that remote meter reading infrastructure is 95% complete and should be operational in about two weeks, once Keystone completes the software work. The district metering work should be bid in the next few weeks and should be completed within the next 60 to 90 days.

Old Business: Per Josh Hawley's request at the April meeting, the members need to continue thinking about a three to five year plan for asset replacement and small capital improvement projects.

New Business: It was decided to "Zoom" the June meeting and to begin meeting in person starting with the July meeting.

Adjournment: **Motion to adjourn made by T. Kuhn, seconded by T. Adolay at 6:12 p.m. Motion passed unanimously.**

Next Meeting: June 10, 2021 at 5:15 p.m. via ZOOM