

**Cordry-Sweetwater Conservancy District  
Annual Board of Directors Meeting  
“Minutes”**

February 21, 2012, 7:00 PM, CSLOA Clubhouse

**Board Members Present:** Larry Kolar, Francis Gantner, David Moebs, Dave Jarrett, Anita Wright, Herbie Benschopf

**Board Members Absent:** Quinn Hetherington

**CSCD Attorney:** Roger Young

**Managers:** Marty Anderson, John Collins, Vernon McGaha

**Managers Absent:** None

**Guests:** Robert Shields, Margaret Bruce, Shawn Michel, Al Taylor, Lanny Rossman, Bob Beam

**A. Welcome and Pledge of Allegiance:** Mr. Kolar called the meeting to order at 7:00 PM.

**B. Agenda Modifications:** None

**C. Freeholder Concerns:**

1. Margaret Bruce voiced her explanation and support for why Resolution 2012-2 concerning deck setbacks should be passed. She felt the old rule was placed in the rule book in an improper way.
2. A freeholder and his neighbor voiced concerns about dredging and his plea for the District to fix the dam in his cove. Mr. Collins stated he was investigating the problem with the dam and will have a solution to propose hopefully next month.

**D. Approval of Minutes:**

1. January 14, 2012 Annual Board Meeting Minutes

**MOTION: MR. GANTNER MADE A MOTION TO APPROVE THE JANUARY 14, 2012 ANNUAL BOARD MEETING MINUTES, SECONDED BY MR. BENSHOOF- MOTION CARRIED UNANIMOUSLY.**

**E. Management Reports:**

1. **Financial Manager:** Mrs. Anderson
  - a. Mrs. Anderson read the financial report aloud.

**MOTION: MR. GANTNER MADE A MOTION TO ACCEPT THE FINANCIAL REPORT, SECONDED BY MR. MOEBS- MOTION CARRIED UNANIMOUSLY.**

- b. The Board reviewed the claims.

**MOTION: MR. MOEBS MADE A MOTION TO APPROVE THE CLAIMS SUBJECT TO AUDIT, SECONDED BY MR. BENSHOOF- MOTION CARRIED UNANIMOUSLY.**

- c. Mrs. Anderson made a recommendation to the Board to approve the hire of Judy Surface as the Water Clerk due to her qualifications and the interviews Mrs. Anderson and Mr. Kolar had conducted.

**MOTION: MRS. WRIGHT MADE A MOTION TO APPROVE THE HIRE OF JUDY SURFACE AS THE WATER CLERK, SECONDED BY MR. JARRETT- MOTION CARRIED UNANIMOUSLY.**

**2. Infrastructure Manager: Mr. Collins**

- a. Mr. Collins requested approval to purchase a Verizon cell phone at a price of \$27.99 per month for the on-call person to carry instead of a pager. The Board asked Mr. Collins to investigate pre-paid/"pay as you go" cell phones and bring a suggestion to the Board at the next meeting.
- b. Mr. Collins requested that, once the CSCD office receives the newer retired police vehicle, the older one already in use by the office be assigned to the maintenance department for its use. The Board will discuss this and consider again at the next meeting.
- c. Mr. Collins stated that Premier Ag offered the District a May-September 2012 locked price of \$4.54 per gallon for 800 gallons of marina gas and a April-October 2012 locked price of \$3.83 per gallon for 5,000 gallons of maintenance and deputy use gas.

**MOTION: MR. GANTNER MADE A MOTION TO ACCEPT THE PRICES AND TERMS PROVIDED BY PREMIER AG FOR THE GASOLINE, SECONDED BY MR. MOEBS- MOTION CARRIED UNANIMOUSLY.**

**3. Security Manager: Mr. McGaha**

- a. Mr. McGaha stated that the Security Commission decided that paddle boards did not warrant watercraft decals or lot numbers posted on them at this time. The Board agreed with this decision.
- b. The decals for 2012 are in and Mr. McGaha is attempting to schedule two Saturdays during which an officer will be present at the CSCD office to measure watercraft. Currently he is considering the first and third Saturdays of April.
- c. The Security Commission voted to approve the purchase of digital ally in-car cameras for two police vehicles at a cost of \$8,490.

**MOTION: MR. MOEBS MADE A MOTION TO APPROVE THE PURCHASE OF DIGITAL IN-CAR CAMERAS FOR TWO VEHICLES AT A PRICE NOT TO EXCEED \$8,500 FROM DIGITAL ALLY, SECONDED BY MR. GANTNER- MOTION CARRIED UNANIMOUSLY.**

**F. Commission Reports:**

**1. Building : Mr. Jarrett**

- a. The Board discussed Resolution 2012-2 concerning deck setback allowance.

**MOTION: MR. MOEBS MADE A MOTION TO APPROVE RESOLUTION 2012-2 AS APPROVED BY THE BUILDING COMMISSION AND RECOMMENDED TO THE BOARD- MOTION FAILED DUE TO LACK OF SECOND.**

- b. The Commission requested that legal counsel send letters to address the dilapidated condition of docks existing at both 7243 Centerlake Road and 7054 Hickory. At the request of the Board, Mr. Collins will supply Mr. Young with pictures of the properties.

**MOTION: MR. JARRETT MADE A MOTION TO APPROVE THE MAILING OF A LETTER FROM MR. YOUNG TO PROPERTY OWNER(S) AT 7243 CENTERLAKE ROAD RECOMMENDING THE REMOVAL OF THE DOCK AS A SAFETY ISSUE WITHIN SIXTY DAYS, SECONDED BY MR. GANTNER- MOTION CARRIED UNANIMOUSLY.**

- c. A tree is down and in the water straddling the property line at 6108 Flamingo Drive. Both owners deny ownership of the tree.

**MOTION: MR. GANTNER MADE A MOTION TO REQUEST THAT MR. YOUNG SEND A LETTER TO BOTH OWNERS ALLOWING THEM THIRTY DAYS TO REMOVE THE TREE WITH THE CONSEQUENCE THAT IF THE TREE IS NOT REMOVED WITHIN THIRTY DAYS LAKE PRIVILEGES WILL BE RESCINDED, SECONDED BY MR. MOEBS- MOTION CARRIED UNANIMOUSLY.**

- d. The Commission is considering reducing the number of members allowed to five instead of seven due to vacancies.

**2. Ecology: Mrs. Wright**

- a. A meeting was held February 13, 2012, to address aquatic vegetation management. The Commission presented and received recommendations for the management of aquatic vegetation at the meeting; especially recommendations for American Pondweed. The Board commended the plan.

**3. Security: Mr. Hetherington (absent)**

- a. Bob Sheldon was present for questions as Mr. Hetherington was absent. No questions were asked.

**4. Roads: Mr. Gantner**

- a. Mr. Gantner stated that there was not a meeting held. He is attempting to gather two more members for the Commission in order to have five members.
- b. Mr. Collins will present bids for stone at the next meeting.

**5. Water: Mr. Benshoof**

- a. Mr. Benshoof recommended that Mr. Fenwick be appointed to the Commission.

**MOTION: MR. GANTNER MADE A MOTION TO APPOINT JERRY FENWICK TO THE WATER COMMISSION, SECONDED BY MR. MOEBS- MOTION CARRIED UNANIMOUSLY.**

- b. The Commission decided to contact at least three companies that specialize in the upgrading of public water systems and detection of leaks to assist with water loss. The Board had no objections.
- c. The Commission is gathering three bids for the inspection of the white water tower.
- d. Mr. Collins is gathering quotes for a new water truck.
- e. Mrs. Anderson, Mr. Collins and Mr. Moebs are going to work on changes for the water loss report.

**G. Other Governmental Interface Meeting Reports:**

**1. Brown County Solid Waste: Mr. Moebs**

**a. January 18, 2012 Meeting Report**

- i. The Annual Report was presented at the meeting. The District is still struggling with open burning and dumping compliance and, as a result, there are upcoming meetings with IDEM scheduled to determine what measures to take.

**b. February 20, 2012 Meeting**

- i. Bill 210 died but an amendment could be in the works that may still involve the same kinds of changes for the district.
- ii. An Electronics Collection Day is scheduled for April 21, 2012, (some charges may apply) and a Document Shredding Day is scheduled for April 28, 2012 (no charge).
- iii. It was decided that part time employees would be paid holiday pay only when the person was scheduled to work on the holiday.
- iv. A resolution was passed that established a clean-up fund from fines coming into the district for situations where responsible party is unknown.

**H. Status from CSCD Attorney:**

- 1. No new lawsuits have been filed against the District.
- 2. Mr. Young has filed the second septic inspection lawsuit and moving forward with it.
- 3. Mr. Young asked for input from the Board for major items to report to the court on annual report.
- 4. The bill from the District's legislative effort (SB378) passed the Senate and House unanimously and is now on its way to the floor for a vote.

**I. Unfinished Business:**

- 1. An insurance broker is still being sought.
- 2. The Interlocal Agreement is still at the county.
- 3. The Board considered four different architects for the new office/maintenance building.

**MOTION: MR. GANTNER MADE A MOTION TO MOVE FORWARD WITH MILLER ARCHITECTS AND ASK TO PROVIDE A PROPOSAL IN AIA FORMAT, SECONDED BY MR. MOEBS.**

**MR. GANTNER WITHDREW THE MOTION. MR. MOEBS WITHDREW HIS SECOND.**

**MOTION FAILED DUE TO WITHDRAWL OF MOTION AND SECOND.**

**Discussion:** Mr. Kolar is pursuing AIA format from Chamblee and Miller and bring to the next meeting.

**J. New Business:**

1. The Board discussed the Capital Assets Policy and decided to ask Duane Mercer to draft a Capital Assets Policy for a governmental entity and the accounting form to track it. The Board asked Mrs. Anderson to contact Mr. Mercer and report back to Mr. Kolar.
2. The policy regarding CSCD employees taking their birthdays off with pay does not exist in the Employee Handbook and the Board discussed whether to implement the policy or discontinue it.

**MOTION: MR. GANTNER MADE A MOTION TO TERMINATE THE BIRTHDAY OFF POLICY, SECONDED BY MR. BENSHOOF- MOTION CARRIED UNANIMOUSLY.**

**MOTION: MRS. WRIGHT MADE A MOTION TO GIVE EACH CSCD EMPLOYEE A PERSONAL DAY PER YEAR WITH SUPERVISOR'S APPROVAL IN ADVANCE, SECONDED BY MR. JARRETT- MOTION CARRIED UNANIMOUSLY.**

3. The Board discussed giving on-call pay for water/roads employees on call.

**MOTION: MR. GANTNER MADE A MOTION TO PAY \$50 PER WEEK FOR TO EMPLOYEES WHO ARE ON CALL, SECONDED BY MR. BENSHOOF- MOTION CARRIED WITH 5 VOTES FOR AND 1 VOTE AGAINST. ROLL CALL WAS AS FOLLOWS:**

**BENSHOOF – YES**

**MOEBS – NO**

**GANTNER – YES**

**KOLAR – YES**

**JARRETT – YES**

**WRIGHT – YES**

4. The Board discussed a move to bi-weekly pay to decrease administrative time and expense due to changed PERF reporting requirements. The Board asked Mrs. Anderson to investigate third party payroll processing services and report at the next meeting.

**MOTION: MR. GANTNER MADE A MOTION TO COMMENCE BI-WEEKLY PAYROLL APRIL 15, 2012, SECONDED BY MR. MOEBS- MOTION CARRIED UNANIMOUSLY.**

5. Mrs. Anderson and Mr. Collins reported that a 10x20 storage unit to store old records and files was \$72.00 per month at Nineveh Self Storage.

**MOTION: MR. GANTNER MADE A MOTION TO APPROVE RENTING THE 10X20 STORAGE SPACE, SECONDED BY MRS.WRIGHT- MOTION CARRIED UNANIMOUSLY.**

6. The Board discussed whether to release water company customer information or not.

**MOTION: MR. GANTNER MADE A MOTION TO NOT RELEASE THE WATER COMPANY CUSTOMER INFORMATION, SECONDED BY MR. BENSHOOF- MOTION CARRIED UNANIMOUSLY.**

**K. Board Member Concerns:**


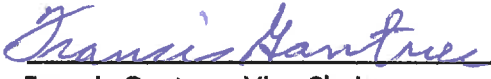


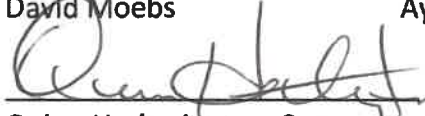

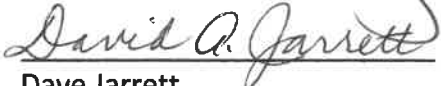
1. Mr. Jarrett expressed a concern regarding the covenants committee discussions.
2. Mr. Kolar made a request for information to be placed in the newsletter.

**L. Adjourn**


**MOTION: MR. GANTNER MADE A MOTION TO ADJOURN THE MEETING AT 10:06 P.M., SECONDED BY MR. MOEBS- MOTION CARRIED UNANIMOUSLY.**

Respectfully submitted by Betsy Edwards.

Approved this 20<sup>th</sup> day of March, 2012, at Nineveh, IN

 Larry Kolar, Chairman	<input checked="" type="checkbox"/> Aye <input type="checkbox"/> Nay	 Francis Gantner, Vice Chairman	<input checked="" type="checkbox"/> Aye <input type="checkbox"/> Nay
 David Moebes	<input checked="" type="checkbox"/> Aye <input type="checkbox"/> Nay	 Herbert Benshoof	<input checked="" type="checkbox"/> Aye <input type="checkbox"/> Nay
 Quinn Hetherington, Secretary	<input checked="" type="checkbox"/> Aye <input type="checkbox"/> Nay	 Anita Wright	<input checked="" type="checkbox"/> Aye <input type="checkbox"/> Nay
 Dave Jarrett	<input checked="" type="checkbox"/> Aye <input type="checkbox"/> Nay		

Attest:

  
Quinn Hetherington, Secretary