

Cordry-Sweetwater Conservancy District
Board of Directors Meeting
“Meeting Minutes”
February 21, 2017, 7 PM, CSLOA Clubhouse

1. Board Members Present: Jerry Engle, Herb Benshoof, Chad Crimmins, Josh Edwards, Matt Petersen and Pat Sherman

2. Board Members Absent: Brad Roberts

3. Also Present:

Staff: Kristi Putnam, Deputy McGaha, Nick Johann and Josh Hawley

Number of Guests: 10

4. Welcome and Pledge of Allegiance: Mr. Engle called the meeting to order at 7 PM.

5. Meeting Agenda Modifications: Mr. Benshoof requested that the “Reading of Rates” be added as line item 2A. Mr. Hawley requested that “Approval of Shelter House Contract” be added as line item 6C-2.

J. Public Hearing for Proposed Water Rates

Opened the public hearing for the proposed water rates. Mrs. Haase read the proposed water rates. There was no public comment. Closed the public hearing.

MOTION: Mr. Petersen moved to approve Resolution 2017-2: Water Utility Rate Increase, seconded by Mr. Crimmins. Motion carried unanimously.

6. Approval of Minutes:

MOTION: Mr. Petersen moved to approve the Board Annual Meeting and the January 31, 2017 Special Board meeting with the correction of adding Brad Roberts as attending, seconded by Mr. Edwards. Motion carried unanimously.

7. Freeholder Concerns:

- i. Betsy Serra asked if the Board was still willing to split the cost of upgrading the CSLOA Clubhouse parking lot. This was previously approved by the Board. The Board stated that they are still willing to split the cost.

8. Management Reports:

A. Conservancy Manager:

- i. Mr. Hawley summarized Mrs. Wethington's report.

B. Financial Clerk:

- i. Mr. Hawley summarized the fund reports.

MOTION: Mr. Benshoof moved to approve the financial report subject to audit, seconded by Mr. Crimmins. Motion passed unanimously.

- ii. Mr. Hawley summarized the appropriation report and claims list. Mr. Sherman wanted the Board to be aware that on January 26, 2017 and February 9, 2017 Gross Wages, Oper – Compliance officer of \$18,304.18 and \$17,755.27 was not solely the Compliance Officer's wages but the general's portion of the total payroll. It only lists the first line item of each voucher.

MOTION: Mr. Benshoof moved to approve the claims subject to audit, seconded by Mr. Crimmins; there was discussion. Motion passed unanimously.

- iii. Mr. Hawley requested an invoice for the survey of the water booster site in the amount of \$1,070 be approved for payment.

MOTION: Mr. Benshoof moved to approve the payment for the survey of the new water booster site in the amount of \$1,070, seconded by Mr. Crimmins. Motion passed unanimously.

C. Water/Grounds Superintendent:

- i. Mr. Hawley summarized his report
- ii. Mr. Hawley presented the Aquatic Control contracts to the Board.

MOTION: Mr. Benshoof moved to approve the contract with Aquatic Control for the survey and treatment of American Pondweed for 3,000 linear feet of shoreline for a cost not to exceed \$11,760.00 and the treatment of 20 acres of milfoil at a cost of \$9,960.00, seconded by Mr. Crimmins; there was discussion. Motion passed unanimously.

MOTION: Mr. Crimmins moved to approve the contract with Aquatic Control for a Standard Fish Survey at a cost not to exceed \$6,200.00, seconded by Mr. Petersen; there was discussion. Motion passed unanimously.

- iii. Mr. Hawley presented the Shelter House contract to the Board.

MOTION: Mr. Sherman moved to approve the Shelter House contract to GP Construction contingent on Board attorney approval, seconded by Mr. Petersen; there was discussion. Motion passed unanimously.

D. Security Manager:

- i. Deputy McGaha summarized his report.

9. Commission Reports:

A. Building:

- i. Mr. Sherman summarized his report and the building permits up for approval.

MOTION: Mr. Sherman moved to approve building applications 17-001, 17-002, 17-003, 17-005, 17-007 and 17-008 contingent upon the lot owners obtaining all permits required by Brown County; seconded by Mr. Benshoof; there was discussion - Motion passed unanimously.

B. Ecology:

- i. Mr. Edwards summarized his report.

C. Security:

- i. Mr. Petersen summarized his report.

D. Roads:

- ii. Mr. Crimmins summarized his report. There wasn't a Commission meeting in February due to lack of quorum.

E. Water:

- i. Mr. Benshoof summarized his report.

MOTION: Mr. Crimmins moved to appoint Allison Randolph as the CSLOA representative for the Water Commission; seconded by Mr. Petersen - Motion passed unanimously.

10. Old Business:

- i. None

11. New Business:

- i. None

12. Board Members/Freeholder Concerns

- i. None

13. Adjourn

MOTION: Mr. Crimmins moved to adjourn, seconded by Mr. Benshoof – motion carried unanimously.

The meeting adjourned at 8:04 pm.

Respectfully submitted,



Brad Roberts, Secretary

Date Submitted: March 21, 2017