

**Cordry-Sweetwater Conservancy District
Board of Directors Meeting
“Minutes”**

January 12, 2013, 1:00 PM, CSLOA Clubhouse

Board Members Present: Larry Kolar, David Moebs, Quinn Hetherington, Anita Wright, Herbie Benshoof, Francis Gantner

Board Members Absent: Dave Jarrett

CSCD Attorney: Roger Young

Managers Present: Anthony Haywood, Vernon McGaha

Managers Absent: None

Guests: Melody Carroll, Brad Carroll, Bob Bean, Nancy Bauher, Katie Shrewsbury, Cathey Byers, Jo Ann Hamilton, Dale Onken, Shawn Micuol, Jim Ray, Chet Taylor, Sandra Taylor, Mike Bridges, Sandy Buds, Sharon Grimm

A. Welcome and Pledge of Allegiance: Mr. Kolar called the meeting to order at 1:00 PM

B. Announcements:

1. Mr. Kolar had a moment of silence for Georgina Settles.
2. Mr. Kolar introduced Rodney (Rod) Blasdel as the new Conservancy Manager.

C. Agenda Modifications:

1. Mr. Kolar made modifications to the agenda; Mr. Kolar requested that the renewal of legal contract be added as line item 8 g.

MOTION: Mr. Gantner made a motion to approve the modifications to the agenda, seconded by Mr. Benshoof – motion carried unanimously.

D. Approval of Minutes:

1. December 18, 2012 CSCD Board Meeting Minutes

MOTION: Mrs. Wright made a motion to approve the December 18, 2012 Board meeting minutes, seconded by Mr. Benshoof– motion carried unanimously.

E. Management Reports:

1. Financial Manager:

- a. Mr. Kolar read aloud the financial report that ended December 31, 2012. He gave an overview of the financial report that was dated from January 1st to January 11th.

MOTION: Mr. Benshoof made a motion to approve the financial report subject to audit, seconded by Mr. Moebs – motion carried unanimously.

- b. The Board reviewed and discussed the claims dated from December 20th to December 31st to close out the 2012 financial year. Mr. Hetherington had a question for Mr. Kolar in which Mr. Kolar addressed his question.

MOTION: Mr. Moebs made a motion to approve the claims subject to audit, seconded by Mr. Benshoof – motion carried unanimously.

- c. The Board reviewed and discussed the claims dated from January 1st to January 12th. Mrs. Wright had a question for Mr. Kolar in which Mr. Haywood addressed his question.

MOTION: Mr. Benshoof made a motion to approve the claims subject to audit, seconded by Mr. Moebs – motion carried unanimously.

2. Infrastructure Manager: Mr. Haywood

- a. Snowfall cleanup went well.
- b. Water meter readings will be an estimate due to the significant snowfall.
- c. ME Simpson started pulling water meters and testing them.
- d. Using vacuum trailer to detect water leaks.

3. Security Manager: Mr. McGaha's

- a. Replaced 2000 Explorer with a 2012 Explorer.
- b. All CSCD radios were updated or replaced and the license was updated.
- c. Two new digital cameras were purchased for patrol cars.
- d. Cameras were installed at both boat ramps and at the CSCD office and are recorded up to 30 days at a time.
- e. Tasers came in and have been issued to the police officers who have been trained.
- f. Lake area resident John Dotts received a certificate from the CSCD for his bravery in saving a life of a near-drowning victim.
- g. Trick-or-Treat hayride went well this year with around 160 kids attending.
- h. Gave a deputy log list that compared last year's numbers to this year's numbers.

F. Annual Commission Reports:

1. Building: Mr. Jarrett

- a. Mr. Kolar read aloud the Building Commission's annual report due to Mr. Jarrett's absence.
- b. There were 85 permits issued for 96 projects. This is a 33% increase from 2011.
- c. Mr. Kolar read off the list of permits that were issued throughout the year.

MOTION: Mrs. Wright made a motion to accept the Building Commission's annual report as submitted, seconded by Mr. Moebs — motion passed unanimously.

2. Ecology: Mrs. Wright

- a. Mrs. Wright read aloud the Ecology Commission's annual report.
- b. Participated in the development of a dredging contract in which they dredged 9,600 cubic yards of material from Sweetwater Lake that was CSCD funded and 1,431 from some of the Sweetwater Lake's coves that was privately funded.
- c. Developed a 5 year comprehensive sediment plan that would remove as much sediment as possible from all the coves of both lakes.
- d. Organized and led the construction and installation of 40 artificial fish habitat structures in each lake.
- e. Provided support for implementation of SCI REMC Raptor Enrichment Program to install an array of nesting boxes and platforms for indigenous bird species.
- f. Participated in ongoing discussion regarding repair and replacement of the two lakes' boat ramps.
- g. Developed comprehensive, long-term water quality monitoring strategy.

MOTION: Mr. Moebs made a motion to accept the Ecology Commission's annual report as submitted, seconded by Mr. Benshoof – motion passed unanimously.

3. Roads: Mr. Gantner

- a. Mr. Gantner read gave an overview of the Road Commission's annual report.
- b. Re-graveled approximately 27,065 linear feet of gravel roadways.
- c. Asphalt patch of 851.8 square yards.
- d. Installed approximately 9,640 linear feet of guardrail.

MOTION: Mr. Benshoof made a motion to accept the Roads Commission's annual report as submitted, seconded by Mr. Moebs – motion passed unanimously.

4. Security: Mr. Hetherington

- a. Mr. Hetherington read aloud the Security Commission's annual report.
- b. Over the boating season 125 boating tickets were issued. It is the lot owners who get ticketed not necessarily the person driving the boat.
- c. A form was created to help keep wave enhancing boats off the lakes. Starting in 2013 all lot owners are required to sign the form while applying for boat stickers stating that either the boat does not have water enhancing equipment or the equipment has been made inoperable.
- d. Deer reduction season was cancelled in November due to problems in running the program. The program will be reviewed for the 2013 season.
- e. The Green Rule Book is being reviewed.

MOTION: Mr. Gantner made a motion to accept the Security Commission's annual report as submitted, seconded by Mr. Benshoof – motion passed unanimously.

5. Water: Mr. Benshoof

- a. Mr. Benshoof read aloud the Water Commission's annual report.
- b. There were a total of 638 work orders submitted during the year.
- c. There are 1,346 water meters.
- d. Both the water towers were inspected.
- e. The Commission spent \$5,500 on rental of a vacuum truck exposing water mains for guardrails and other major projects.
- f. Purchased a 2012 Ford truck.
- g. Water meter reading is now done with an Android tablet along with fire hydrants and valves.
- h. ME Simpson began the water audit and leak survey process.

MOTION: Mr. Moebs made a motion to accept the Water Commission's annual report as submitted, seconded by Mrs. Wright – motion passed unanimously.

g. Unfinished Business:

1. Mr. Kolar updated on the new maintenance/office building. The drawings and specs are complete and the project is ready to bid. We are waiting on the Common Wage Committee meeting which is set for January 17th.
2. Mr. Kolar updated on the Interlocal Agreement. We are waiting for the county to respond.
3. Mr. Young gave a litigation update. Since the last meeting most has went unchanged. We are now done to 2 non-compliant septic suits. Mr. Young filed suit on the dilapidated house on Elk Dr.

H. Election Results 2013:

1. There was no election due to the nominees running unopposed.
2. Mr. Young gave the oath to both Jim Ray and Cathey Byers. Jim Ray will be taking over for Dave Jarrett in Area 5 and Cathey Byers will be taking over for Dave Moebs in Area 6. The switching of newly elected board members took place.
3. Mr. Kolar gave appreciation to both Dave Moebs and Dave Jarrett for their work on the Board.
4. The election of officers for the Board were nominated and voted on:
Mr. Kolar opened nomination for Board Chairperson.
Mr. Gantner nominated Mr. Kolar as Board Chairperson, Seconded by Mr. Benshoof.

MOTION: Mr. Gantner made a motion to close the nomination for Board Chairperson. Seconded by Mrs. Wright – motion carried unanimously.

Vote taken: Mr. Kolar was elected by unanimous vote.

Mr. Kolar opened nomination for Board Vice Chairperson.
Mr. Ray made a nominated Mr. Gantner as Board Vice Chairperson, Seconded by Mr. Benshoof.

MOTION: Mr. Benshoof made a motion to close the nomination for Board Vice Chairperson. Seconded by Mr. Hetherington – motion carried unanimously.

Vote taken: Mr. Gantner was elected by unanimous vote.

Mr. Kolar opened nomination for Board Secretary.
Mr. Gantner nominated Mr. Hetherington as Board Secretary, seconded by Mr. Benshoof.

MOTION: Mr. Benshoof made a motion to close the nomination for Board Secretary. Seconded by Mr. Mr. Gantner – motion carried unanimously.

Vote taken: Mr. Hetherington was elected by unanimous vote.

I. New Business:

1. Mr. Kolar asked the board for approval Resolution 2013-1 that would transfer funds between accounts in order to replenish monies within the accounts.

MOTION: Mrs. Wright made a motion to approve Resolution 2013-1 to transfer funds between accounts as submitted. Seconded by Mr. Benshoof – motion carried unanimously.

2. Mr. Kolar asked the Board for approval of Nina Latimer as the new financial clerk. She would start on January 21st with an hourly rate of \$19.23.

MOTION: Mr. Kolar made a motion to approve Nina Latimer as the new financial clerk with a start date of January 21st at an hourly rate of \$19.23. Seconded by Mr. Benshoof – motion carried unanimously.

3. Mr. Kolar asked the Board for approval of a pay increase for the water clerk. The increase would be a 50 cent increase for a total hourly rate of \$11.83.

MOTION: Mr. Kolar made a motion to approve a 50 cent pay increase for the water clerk for a total hourly rate of \$11.83. Seconded by Mr. Gantner – motion carried unanimously.

4. Mr. Kolar appointed each member of the board to a Commission. They are as followed:

Mrs. Wright to Building Commission
Mr. Ray to Ecology Commission
Mr. Hetherington to Security Commission
Mr. Gantner to Roads Commission
Mrs. Byer to Solid Waste Commission
Mr. Benshoof to Water Commission

5. Mrs. Wright will not be available for the Common Wage Committee meeting on January 17th. To replace her on the committee Mr. Kolar appointed Mr. Hetherington.

MOTION: Mr. Kolar made a motion to appoint Mr. Hetherington to replace Mrs. Wright on the Common Wage Committee. Seconded by Mr. Gantner – motion carried unanimously.

6. Since the Board made some adjustments within the Commissions there became vacancies in the Ecology and Building Commissions. Mr. Kolar requested that the Board approve the appointment of Dave Jarrett to the Building Commission and Al Taylor to the Ecology Commission.

MOTION: Mr. Kolar made a motion to appoint Dave Jarrett to the Building Commission and Al Taylor to the Ecology Commission. Seconded by Mr. Ray – motion carried unanimously.

7. Mr. Kolar requested the Board's approval of a legal services contract with Mr. Roger Young. The contract would include hourly rates for the services provided as followed:

Attend regular and special Board meeting: \$200/hour

All other legal services: \$150/hour
All litigation services: \$225/hour

MOTION: Mr. Kolar made a motion to approve the legal services contract with Mr. Young as submitted. Seconded by Mr. Benshoof – motion carried unanimously.

J. Board Member Concerns:


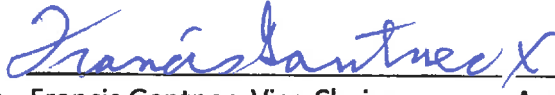
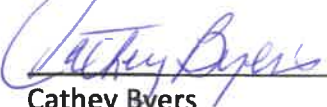


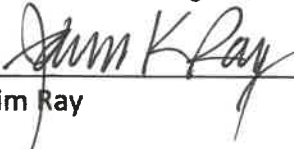
1. Mr. Kolar suggested that there be a special Board meeting on Saturday, February 9th in order for lot owners to make suggestions to the Board on any goals that they believe should happen within the 2013 year.

k. Adjourn

MOTION: Mr. Gantner moved to adjourn, seconded by Mr. Moebs – motion carried unanimously.

Respectfully submitted by Kristi Putnam.

Approved this 12th day of January, 2013, at Nineveh, IN

 Larry Kolar, Chairman	<input checked="" type="checkbox"/> Aye <input type="checkbox"/> Nay	 Francis Gantner, Vice Chairman	<input checked="" type="checkbox"/> Aye <input type="checkbox"/> Nay
 Cathey Byers	<input type="checkbox"/> Aye <input type="checkbox"/> Nay	 Herbert Benshoof	<input checked="" type="checkbox"/> Aye <input type="checkbox"/> Nay
Quinn Hetherington, Secretary	<input type="checkbox"/> Aye <input type="checkbox"/> Nay	 Anita Wright	<input checked="" type="checkbox"/> Aye <input type="checkbox"/> Nay
 Jim Ray	<input checked="" type="checkbox"/> Aye <input type="checkbox"/> Nay		

Attest:

Quinn Hetherington, Secretary

