

July 16, 2013 Minutes  
**Cordry-Sweetwater Conservancy District**  
**Board of Directors Meeting**  
**“Minutes”**  
July 16, 2013, 7:00 PM, CSLOA Clubhouse

**Board Members Present:** Larry Kolar, Jim Ray, Anita Wright, Quinn Hetherington, Herbie Benshoof, Francis Gantner, Cathey Byers

**Board Members Absent:** None

**CSCD Attorney:** Roger Young

**Managers Present:** Rod Blasdel, Nina Latimer, Vernon McGaha, Anthony Haywood

**Managers Absent:** None

**Guests:** Margaret Bruce, Rick Normington, Andrew Compton, Charlie Tinene, Nick Velez, Pat Rhodes, Greg & Marcia Harper, Eric Hardesty, Ralph Nicolos, Paul Manrer, Shawn Michal, Jane Davis, Cully Kinnick, Dave Moebis

**A. Welcome and Pledge of Allegiance:** Mr. Kolar called the meeting to order at 7:00 PM

**B. Announcements:**

1. None

**C. Agenda Modifications:**

1. Mr. Kolar requested the approval to add “submit water budget” as line item 6e-1 and to move line item 9c under unfinished business to under commission reports as line item 6a-3 to the agenda.

**MOTION: Mr. Kolar made a motion to add “submit water budget” as line item 6e-1 and to move line item 9c to under commission reports as line item 6a-3 to the agenda, seconded by Mr. Gantner— motion carried unanimously.**

**D. Freeholder Concerns:**

1. Dave Moebis wanted to thank Mr. Blasdel, Mr. Haywood, and Mr. Gantner for the better road conditions within the District.
2. Pat Rhodes wanted to state his concern about his neighbor’s firework display that littered his lawn with debris. Mr. Young told him to call the State Fire Marshall.

3. Marcia Harper asked if there was an official website for the District to find updated information. Mr. Kolar stated that there is a website that Mrs. Putnam updates but it is not an official website. She asked where things are posted about rules. Mr. Kolar stated that they have public meetings about rules that are changing. This would be posted in the meeting agenda and it would show up in the meeting minutes. The agenda is always posted on the door of the District Office and the Clubhouse.

**E. Approval of Minutes:**

1. June 18, 2013 CSCD Board Meeting Minutes

**MOTION: Mr. Ray made a motion to approve the June 18, 2013 Board meeting minutes as submitted, seconded by Mr. Benshoof— motion carried unanimously.**

2. June 27, 2013 CSCD Executive Board Meeting Minutes

**MOTION: Mr. Ray made a motion to approve the June 27, 2013 Executive Board meeting minutes as submitted, seconded by Mr. Benshoof— motion carried unanimously.**

**F. Management Reports:**

**1. Conservancy Manager: Mr. Blasdel**

- a. Mr. Blasdel read his manager's report on the various projects in progress within the District.
- b. The site for the new building has been graded, surveyed and staked, and is ready to be excavated for footings/foundation. Two electrical service poles and three to four trees will be removed this week. Material is about two weeks out.
- c. Boat ramps material will be shipped within the next four weeks. We will make a determination at that time as to the start date.
- d. The contractor installed the easement access road and began the dredging on Cordry Lake last week.
- e. Paving and re-graveling was substantially complete last week. A punch list of items including repair of some pot holes on drives not slated for re-gravel along with other miscellaneous items, and clean-up. The contractor will spread and compact millings for a new parking lot in the playground area south of the fire station. Mr. Kolar stated that it will also be used to expand the Cordry parking lot. The drainage problem within the playground area has been taken care of.
- f. The road stripping and sign installation will begin soon after clean-up occurs by the paving contractor.

**2. Financial Clerk: Mrs. Latimer**

- a. Mrs. Latimer read the financial report. Mr. Kolar asked if they have received the tax check. Mrs. Latimer stated that they have received it.

**MOTION: Mrs. Wright made a motion to approve the financial report subject to audit, seconded by Mr. Benshoof— motion passed unanimously.**

- b. The Board reviewed the claims for the month. Mrs. Latimer stated that item number 489 was accidentally posted to the general fund for the credit card processing when it should be been posted to the water fund. Mr. Ray asked how the credit card system was going. Mrs. Latimer stated that it is being used more at the marina than at the office but has not had an issue.

**MOTION: Mr. Gantner made a motion to approve the claims subject to audit, seconded by Mr. Benshoof— motion passed unanimously.**

**3. Roads/Water Supervisor: Mr. Haywood**

- a. Caught up with the mowing.
- b. There are about 8-9 water leaks still need to be fixed. Some more water leaks have popped up.
- c. Still need to flush hydrants. We will be using the listening device and working it into the water loss long term plan.

**4. Security Manager: Mr. McGaha**

- a. The Sweetwater patrol boat has been repaired and is back in service.
- b. Bids have been received from Ted's Aquamarine. It is been placed in the 2014 budget in case a boat was not purchased this year.
- c. Have bid in for car cameras from Digital Ally. The quote is for \$4,495 each with total for 2 cameras including freight is \$\$8,650.
- d. Leo Caplette has been deputized and is getting ready to get updates from ILEA completed so he can return to work.
- e. 2002 Ford Explorer A/C has been repaired.
- f. Have an oil leak between the engine and transmission on the 2012 Ford Explorer. It is still under warranty.
- g. Two of the radar units are in for repair. We have a total of 7 radar guns.
- h. Rearview mirrors have been purchased and are being used on the patrol boats. They are working well.
- i. Want to start Vial 4 Life Medical program. This is where individuals fill out a form and put it on their refrigerator. This is in case of an emergency and the individual is not able to inform the EMS of any medical information. They need the Boards permission. There was no objection from the Board. They will be available at the District Office.

**MOTION: Mr. Gantner made a motion to approve the distribution of the Vial 4 Life Medical forms, seconded by Mrs. Byers— motion passed unanimously.**

## **G. Commission Reports:**

### **1. Building: Mrs. Wright**

- a. The Commission approved 12 building permits.

**MOTION: Mrs. Wright made a motion to approve the 12 building permits, seconded by Mr. Gantner – motion passed unanimously.**

- b. The property at 6835 Leopard Dr. is requesting a variance. The lot owner, Mr. Wright, applied for a permit for a new home. The home would be 19 ft. from the rear shoreline. The rules stated that there needs to be a setback of 25 ft. He sent seven neighbors within 300 ft. of the property a letter stating his request for a variance to the setback rule from the Board. He received four letters back, three for and one against. He did not have a stake survey at the time of the Commission meeting. The Commission make a motion to give preliminary approval on the condition that Mr. Wright hire an engineer to stake the house and four corners and send a letter to the CSCD that the house that is currently on the property will be demolished. A septic system is already installed on the property. Mr. Hetherington asked if the Board has a signed letter stating the house currently on the property will be demolished. Mrs. Wright stated that she did not. Mr. Wright stated that he would provide a letter if the Board wanted him to. Mr. Gantner asked why Mr. Wright couldn't build the house closer to the septic. Mr. Wright stated that there are some big trees in the way and have to be at least 10 ft. from the septic. Mr. Gantner asked if it would be a problem if the Board approved it with a condition that the old house be demolished. Mr. Benshoof asked how soon Mr. Wright was looking to start. Mr. Wright stated as soon as possible. Mr. Ray asked Mr. Wright if he could help him better understand why it would be better to give him a variance to build a house. Mr. Wright stated that getting rid of the old house which is in the water. Overall it would significantly improve the property. Mr. Young asked if Mr. Wright still needs to get a variance from Brown County. Mr. Wright stated that he did not. He does have a building permit from Brown County. Mr. Young stated that he was concerned that he does not have a variance and suggested he apply for one. Mr. Hetherington asked if the lot was unbuildable. Mr. Wright stated that he had married three lots together.

**MOTION: Mr. Gantner made a motion that the variance be approved with the condition that the existing house be torn down and removed from the site before construction began for the new house, seconded by Mrs. Wright; there was discussion – motion passed with 4 votes for and 3 against. Roll call is as followed:**

**Byers – No**

**Benshoof – Yes**

**Hetherington – No**

**Gantner – Yes**  
**Ray – Yes**  
**Wright – Yes**  
**Kolar – No**

- c. Mr. Kolar requested that the discussion of the building permit request at 6536 Quail Dr. be brought back to the table.

**MOTION: Mr. Benshoof made a motion to bring the discussion of the building permit request at 6536 Quail Dr. off the table, seconded by Mr. Ray— motion passed unanimously.**

There were modifications made to the building plans that showed the removal of the fireplace from the former building plans. Mr. Kolar asked if there was anyone to speak on behalf of Mr. and Mrs. Kuchich. They did not attend the meeting and had no representative. Mr. Kolar asked for a motion to approve the plans as submitted.

**MOTION: Mr. Benshoof made a motion to approve the building permit for the property at 6536 Quail Dr. as submitted; there was no seconded— motion was dropped.**

Mr. Kolar asked for a motion to disapprove the building permit plans as submitted. Mr. Kolar stated that the property owners could resubmit the plans so that they are within what the rules state they would be allowed.

**MOTION: Mr. Gantner made a motion to disapprove the building permit plans for the property at 6536 Quail Dr. as submitted, seconded by Mr. Ray – motion passed with 6 votes for and 1 against. Roll call is as followed:**

**Byers – Yes**  
**Benshoof – No**  
**Hetherington – Yes**  
**Gantner – Yes**  
**Ray – Yes**  
**Wright – Yes**  
**Kolar – Yes**

2. **Ecology: Mr. Ray**

- a. Mr. Ray made a request to transfer funds to provide money to cover the cost of additional weeding on Sweetwater Lake. There have been complaints from freeholders about the amount of weeds on the lakes. The Board has a contract with Aquatic Control for the weeding of the lakes. It would utilize the \$12,292 that was leftover from the Milfoil application and the originally contracted \$10,050 for the American Pondweed application. An additional \$1,700 to provide the suggested American Pondweed treatment by Aquatic Control. This is an additional \$3,300 more than what was approved for the aquatic control treatment.

**MOTION: Mr. Gantner made a motion to approve an additional \$3,300 for additional aquatic control treatment that the Ecology Commission sees fit; seconded by Mr. Ray— motion passed unanimously.**

- b. Mr. Hetherington asked what has happened with the survey of the area between Grizzly Dr. and Greywolf Dr. and the drainage area. Mr. Kolar stated that we have the report. It is now up to the Commission to give a recommendation to the Board.

3. **Security: Mr. Hetherington**

- a. Mr. Hetherington requested that the Board approve the purchase two security cameras for patrol vehicles. They are currently replacing the security cameras in patrol vehicles from VHS to digital. The quote from Digital Ally was \$8,650 for the two security cameras. They have already replaced two last year and will ask to replace two more next year.

**MOTION: Mr. Hetherington made a motion to approve the purchase of two security cameras for patrol vehicles from Digital Ally for the cost not to exceed \$8,650; seconded by Mr. Gantner— motion passed unanimously.**

- b. There was a discussion about replacing a patrol boat. There was a quote from Ted's Aquamarine. It is in the budget for this year but don't see it being necessary to purchase a new patrol boat this year.
- c. Discussed the deer reduction program. Requesting that the DNR perform a survey on deer reduction in the area. The Commission is looking at discussing deer reduction dates at their August meeting.
- d. Discussion about paddle boarders wearing a lifejacket. Is it required?
- e. Received a letter from Beth Dristas about a ticket she received. The board recended the ticket at the Commission meeting. There was a short discussion about the issues on fishing on the main body of water during green light times.
- f. Discussion about the patrol boats creating wake and how fast they are going.
- g. Mr. Kolar asked for a deer reduction plan. Mr. Blasdel stated that he had talked with Zach from DNR and was notified that the DNR would not do it for a private entity. It was stated that Mr. Engleman has done it in the past.

- h. Mr. Gantner asked about the rearview mirrors on the patrol boats and if they are using them. Mr. McGaha stated that the patrol boats are using them and they are working well. He also stated that they are removable.

**4. Roads: Mr. Gantner**

- a. There was no meeting in July and probably will not be another meeting until August. If anyone has an issue or comment to call Mr. Gantner.

**5. WATER: Mr. Benshoof**

- a. Looking into getting the water retention in one of the water tanks fixed.
- b. Cutting down trees around the blue water tank. Half of them are done.
- c. Redoing the water loss report within the last two years and re-auditing it.
- d. Looking at which water tower to fix next year. Getting a quote and locked in before Christmas.
- e. Will be testing using the water leak detection device during slow season.
- f. Looking into new billing software. There has been lots of billing corrections.
- g. Mr. Benshoof submitted the 2014 water budget to the Board.
- h. Working on capital budget for 2014.
- i. Spent \$10,000 less on the water loss project with ME Simpson.
- j. Mr. Kolar stated that the painting of the water towers were not in the budget. Mr. Benshoof stated that it will be in the capital budget.
- k. Mr. Gantner stated that when he started as a Board member there used to be a monthly spreadsheet for water loss. He asked if they could start to provide that. Mr. Benshoof stated that it is in the process of doing that.

**h. Other Governmental Interface Meeting Reports:**

**1. Brown County Solid Waste: Mrs. Byers**

- a. Beginning to partner with REMC for electronic recycling.
- b. There is no more plastic bag recycling service.

**i. Status from CSCD Attorney: Roger Young**

- 1. Received a signed judgment for the foundation removal case.
- 2. A pre-trial conference on Friday over the lot with the dilapidated house on Elk Dr.
- 3. Filed suit against the structure on Jay Dr. that is in violation of the building rules at the discretion of the Board. Trial is set for September 10<sup>th</sup> at 1PM.

**j. Unfinished Business:**

- 1. Mr. Kolar updated on the Interlocal Agreement stating that there may be a little snag with Brown County while they try to deal with their attorney.
- 2. There are no updates to the Goals for 2013. Mr. Gantner suggested that the Board start to plan for goal for next year.
- 3. Mr. Kolar requested approval from the Board of the Holiday Pay Policy effective July 3, 2013.

**MOTION: Mr. Gantner made a motion to approve the Holiday Pay Policy effective July 16, 2013 as submitted; seconded by Mr. Ray— motion passed unanimously.**

4. Mr. Kolar recapped the budget for 2014. He stated the Mrs. Latimer, Mr. Ray and himself have a meeting with the local government finance on August 9<sup>th</sup> for review. The 1<sup>st</sup> public meeting will be on August 20<sup>th</sup> with the 2<sup>nd</sup> public meeting on September 17<sup>th</sup>. The adoption of the budget is on October 17<sup>th</sup>.

**K. New Business:**

1. Mr. Blasdel has been looking into updating the employee health insurance policy. He proposed to the Board that they change the health insurance policy for both dental and vision. He stated that if we switched to Best Life from Humana that there would be at a rate of \$818.45/month for a total savings of \$234.67/month. This would include the same coverage that employees currently have and is guaranteed for two years at this rate. The vision would be switched from Anthem to Best Life at a rate of \$156.75/month which would be an increase of \$123.52/month. This would cover everything while the current policy covers only eye exams. This rate would be guaranteed for one year. Bundling the policy would save the Board a total of \$78.10/month over the entire premium. Mr. Benshoof asked if the vision plan is an elected benefit. Mr. Blasdel stated that it could be an elected benefit. Mr. Kolar asked when it would be in effect. Mr. Blasdel stated that it would be effective as of August 1<sup>st</sup> if approved and that the agent is looking at the overall health insurance policy.

**MOTION: Mr. Ray made a motion to approve Best Life as the new dental and vision care provider with dental care at a rate of \$818.45/month with the rate guaranteed for two years and vision care at a rate of \$156.57/month with the rate guaranteed for one year, seconded by Mr. Gantner— motion passed unanimously.**

2. Mr. Kolar proposed to change the employee health insurance cost. Looked at what the cost that the employees pay of the health premiums. Currently half of the employees are paying a fixed rate while the other half of the employees are paying 12% of the current premium. In order for all employees to be treated the same it is recommended that all employees pay the same percentage of the premium. This new policy would be phased in by all employees, at renewal time, having to pay 8% of the premium. Than at the next renewal in 2014 they would have to pay 12% of the premium. The renewal is in September.

**MOTION: Mr. Kolar made a motion to approve effective with the renewal of health insurance policy in 2013 employees paying a fixed amount for their share of premiums will start paying a percentage of 8% and will increase to a maximum of 12 % at the renewal of the health insurance policy in 2014, seconded by Mr. Gantner— motion passed unanimously.**



**L. Board Member Concerns:**


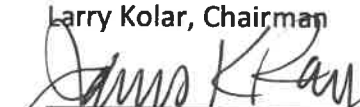
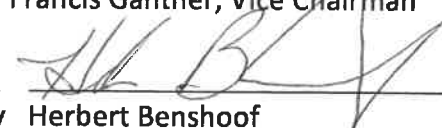

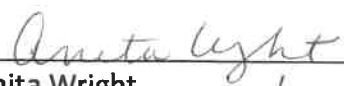


1. Mr. Hetherington asked Mr. Blasdel if he was able to find out who has placed a dish on the Verizon tower. Mr. Blasdel is still trying to get a hold of Verizon.
2. Mr. Hetherington asked if freeholders were allowed to contract with dredging companies again this year as they were able to do last year. Mr. Kolar stated that they would be able to using the same process as last year.
3. Mr. Kolar stated that the CSLOA would need information for their newsletter by July 20<sup>th</sup>.

**M. Adjourn**

**MOTION: Mr. Gantner moved to adjourn, seconded by Mr. Hetherington—  
motion carried unanimously.**

Respectfully submitted by Kristi Putnam.

**Approved this 20th day of August, 2013, at Nineveh, IN**

					
Larry Kolar, Chairman	Aye	Nay	Francis Gantner, Vice Chairman	Aye	Nay
	✓			X	
Jim Ray	Aye	Nay	Herbert Benshoof	Aye	Nay
				✓	
Quinn Hetherington, Secretary	Aye	Nay	Anita Wright	Aye	Nay
			Attest: 		
Cathey Byers	Aye	Nay	Quinn Hetherington, Secretary		