

**Cordry-Sweetwater Conservancy District  
Board of Directors Meeting  
"Minutes"**

March 20, 2012, 7:00 PM, CSLOA Clubhouse

**Board Members Present:** Larry Kolar, Francis Gantner, David Moebes, Quinn Hetherington, Dave Jarrett, Anita Wright, Herbie Benshoof

**Board Members Absent:** None

**CSCD Attorney:** John Young (in absence of Roger Young)

**Managers:** Marty Anderson, John Collins

**Managers Absent:** Vernon McGaha

**Guests:** Margaret Bruce, Dave Copeland, Brent Enderle, Georgene Settles, Jim Ray, Barry Eakle, Fay Eakle, Norman Noe, Shawn Michel, Betty Moebes

**A. Welcome and Pledge of Allegiance:** Mr. Kolar called the meeting to order at 7:00 PM.

**B. Agenda Modifications:** None

**C. Freeholder Concerns:**

1. Dave Copeland requested that the Board consider discontinuing the requirement to post lot numbers on watercraft as the watercraft already has been registered for a decal. He also requested that area near the boat launch currently designated as "no parking" be designated for handicapped parking for those in wheelchairs.

**D. Approval of Minutes:**

1. February 21, 2012 Board Meeting Minutes

**MOTION: MR. JARRETT MADE A MOTION TO APPROVE THE FEBRUARY 21, 2012 BOARD MEETING MINUTES, SECONDED BY MR. BENSHOOF- MOTION CARRIED UNANIMOUSLY.**

**E. Management Reports:**

1. **Financial Manager:** Mrs. Anderson
  - a. Mrs. Anderson read the financial report aloud.

**MOTION: MR. GANTNER MADE A MOTION TO ACCEPT THE FINANCIAL REPORT, SECONDED BY MR. BENSHOOF- MOTION CARRIED UNANIMOUSLY.**

- b. The Board reviewed the claims.

**MOTION: MR. MOEBS MADE A MOTION TO APPROVE THE CLAIMS SUBJECT TO AUDIT, SECONDED BY MRS. WRIGHT- MOTION CARRIED UNANIMOUSLY.**

**2. Infrastructure Manager: Mr. Collins**

- a. Mr. Collins requested that, once the CSCD office receives the newer retired police vehicle, the older one already in use by the office be assigned to the maintenance department for its use. The Board discussed costs involved with keeping it and possible gains from its sale. It was the consensus of the Board to keep the vehicle and allow its use by the maintenance department provided that its insurance coverage is decreased to liability only.
- b. Mr. Collins requested approval to purchase two Verizon cell phones at a price of \$55.98 per month for the on-call personnel to carry instead of a pager. At the request of the Board in February, Mr. Collins investigated cell phones with Sam's Club and WalMart and reported that neither would enter into business with the CSCD as it is a government entity. If approved, Mr. Collins affirmed that usage would be monitored and that the new numbers for water emergencies would be posted at the office and on the answering message after hours.

**MOTION: MR. GANTNER MADE A MOTION TO APPROVE THE PURCHASE OF TWO CELL PHONES FOR ON-CALL PERSONNEL TO CARRY AT A PRICE OF \$55.98, SECONDED BY MR. BENSHOOF- MOTION CARRIED UNANIMOUSLY.**

**3. Security Manager: Mr. McGaha**

- a. Mr. McGaha was absent due to a fire emergency.

**F. Commission Reports:**

**1. Building : Mr. Jarrett**

- a. The Commission is investigating unkept properties and the appropriate owners in order to send letters requesting response. Abandoned foundations are also being investigated as possible safety hazards.
- b. The Board received a letter from a freeholder regarding building permits and stop work orders. This letter was directed to be forwarded to Dan Lee.
- c. Due to the time required for review and possible change of CSCD covenants, the Commission is requesting a vote of freeholders be taken to extend the deadline to change covenants to July 5, 2014. Ballots would be placed in the newsletter as well as at the office and other distribution methods were discussed.

**MOTION: MR. JARRETT MADE A MOTION TO PROCEED WITH THE BALLOT TO AMEND COVENANT #14 TO CHANGE THE CURRENT DATE OF 7/5/12 TO 7/5/14 AND TO SOLICIT THE APPROPRIATE NUMBER OF VOTES TO ACHIEVE THAT GOAL, SECONDED BY MR. GANTNER- MOTION CARRIED UNANIMOUSLY.**

**2. Ecology: Mrs. Wright**

- a. REMC has been installing structures for bats and bluebirds made from recycled materials throughout the Conservancy as part of the Raptor Program.
- b. Fish structures will be installed no later than April 15, 2012.

- c. The Board discussed several methods to install a new ramp at Sweetwater Lake and possibly repair a hole at the base of the ramp.

**MOTION: MRS. WRIGHT MADE A MOTION TO APPROVE CONTACT BY MR. COLLINS TO AN EXCAVATING CONTRACTOR TO DETERMINE AN EXACT CAUSE OF ACTION TO APPROPRIATELY REPAIR THE HOLE AT THE BASE OF SWEETWATER BOAT RAMP, SECONDED BY MR. JARRETT- MOTION CARRIED UNANIMOUSLY.**

- d. The beach will be inspected and sand will be added in April.
- e. Bids are formally being solicited for dredging of the north end of Sweetwater Lake. The pre-bid meeting was held March 15, 2012, and sealed bids are due April 1, 2012. Bids will be brought to the Board for approval.
- f. The initial herbicide application treating non-native plants such as Eurasian milfoil as part of the Aquatic Vegetation Management Plan will take place in May. A second contingency treatment was suggested if need is identified in June to treat possible native plants such as American Pondweed.

**MOTION: MRS. WRIGHT MADE A MOTION TO APPROVE THE CONTRACT FOR AQUATIC CONTROL TO TREAT AQUATIC VEGETATION (EURASIAN MILFOIL) WITH INITIAL HERBICIDE APPLICATION IN 2012, SECONDED BY MR. JARRETT- MOTION CARRIED UNANIMOUSLY.**

**MOTION: MRS. WRIGHT MADE A MOTION TO APPROVE THE CONTINGENCY PLAN FOR FOLLOW UP NATIVE PLANT TREATMENT (AMERICAN PONDWEED) SHOULD A NEED BE IDENTIFIED IN JUNE INCLUDING AN ASSESSMENT CONDUCTED BY AQUATIC CONTROL AT A COST UP TO \$500, SECONDED BY MR. JARRETT- MOTION CARRIED UNANIMOUSLY.**

- g. The Board discussed the possible reconstruction of the dam between the Grizzly and Grey Wolf cove and decided to delay a decision until a possible hiring of an engineer on a retainer basis.
- h. The trapper reported taking 188 muskrats and 2 beavers from Sweetwater and 89 muskrats and 1 beaver from Cordry.

**Discussion:** The bids for mowing of the dams will be discussed by the Ecology Commission in April as well as the bids for geese management. Mr. Collins did ask freeholders to report goose nests as he currently has the permit to oil the eggs.

### **3. Security: Mr. Hetherington**

- a. The weather siren is operational.
- b. Mr. McGaha is in the process of converting the radios to narrow band.
- c. New boat decals are being sold. A deputy will be on duty at the CSCD Office on Saturday April 14, 2012, and April 21, 2012, solely to measure watercraft.
- d. The camera is installed at the Cordry boat launch ramp and the camera at the Sweetwater boat launch ramp is ready for use.
- e. The Commission had been discussing safety concerns with the aquatic vegetation and possibly constructing a sun shelter over the gas pump area to protect the attendant.

**MOTION: MR. HETHERINGTON MADE A MOTION TO EXTEND THE ANNUAL DEER REDUCTION TO THE FALL OF 2012 AND THE FALL OF 2013, SECONDED BY MR. MOEBS- MOTION CARRIED WITH 6 VOTES FOR AND 1 VOTE AGAINST. ROLL CALL WAS AS FOLLOWS:**

**BENSHOOF - YES**

**MOEBS – YES**

**GANTNER – YES**

**HETHERINGTON – YES**

**KOLAR – NO**

**JARRETT – YES**

**WRIGHT – YES**

**Discussion:** Mr. Kolar requested that the Department of Natural Resources visit the District to assess the herd and a possible need for reduction. Norman Noe explained some of the process and parameters the Department of Natural Resources utilizes to determine need for reduction.

**4. Roads: Mr. Gantner**

**MOTION: MR. GANTNER MADE A MOTION TO APPOINT RALPH NICOLOSI AND PHIL KENNEY TO THE ROADS COMMISSION, SECONDED BY MR. BENSHOOF- MOTION CARRIED UNANIMOUSLY.**

- a. Mr. Collins was asked to provide the next four paved and gravel roads in need of attention. These will be presented at the next meeting.
- b. There was a discussion regarding the inch of gravel placed over all gravel roads within the District each month and it was decided that professional input for the best approach would be sought.
- c. Two bids were received for 2012 roads construction materials but both were determined to be non-responsive since both were conditioned on a fuel adjustment escalator. The solicitation for bids will be re-noticed immediately.
- d. The Commission had been discussing the efficiency of the road materials delivery and spreading process.

**Discussion:** Georgene Settles suggested that the Roads Commission consult a study performed by Ball State in the 1990's regarding the District's roads. Dave Wagler discussed options for delivery charges and grading services and the importance of shape regarding roads construction materials.

**5. Water: Mr. Benshoof**

- a. Mr. Benshoof stated that the Commission is still investigating water loss and gathering information to contact engineers to assist with water loss and water system issues.
- b. The Commission voted to approve Norman Noe's bid to inspect the white water tower.

**MOTION: MR. BENSHOOF MADE A MOTION TO APPROVE NORMAN NOE'S PROPOSAL TO INSPECT THE WATER TOWER LOCATED NEAR THE FIRE STATION AT A COST OF \$3,495, SECONDED BY MR. MOEBS- MOTION CARRIED UNANIMOUSLY.**

- c. Considerations for the 2013 budget include a new water truck and repainting or purchase of a new pump station.

**G. Other Governmental Interface Meeting Reports:**

**1. Brown County Solid Waste: Mr. Moebis**

- a. The Director reported that State Bill 131 had passed but the two issues of main concern were not part of the final bill – the issue of not allowing a waste management district to be funded by property taxes and the issue of allowing to opt out of the program.
- b. Three special collections will take place this spring:  
Electronics Disposal 4/21/12 8 am – 12 pm  
Document Shredding/Unused Medicine Disposal 4/28/12 8 am – 12 pm  
Tire Amnesty Day 5/19/12 8 am – 2 pm
- c. Resolution 2012-4 was passed allowing part time employees holiday pay when scheduled to work on holidays.
- d. The Adopt-a-Road Program was commended. The participants are being trained to identify hazardous waste along the road side such as meth disposal.

**H. Status from CSCD Attorney: (John Young in the absence of Roger Young)**

1. Governor Daniels signed in the legislation to allow the Conservancy to contract with security.
2. Another hearing regarding septic inspection will take place in approximately 5-6 weeks.

**I. Unfinished Business:**

1. An insurance broker is still being sought.
2. The Interlocal Agreement is still at the county.
3. The Board considered two different architects for the new office/maintenance building: Chamblee at a cost of \$63,250 and Miller at a cost of \$45,500.

**MOTION: MR. JARRETT MADE A MOTION TO APPROVE THE CONTRACT WITH MILLER ARCHITECTS FOR \$45,500 IN ACCORDANCE WITH MILLER ARCHITECTS' MARCH 19, 2012 LETTER ON THE CONDITION THAT THEY WILL THEN SUBMIT AN AIA B151 FORM FOR THE BOARD'S REVIEW AND SIGNATURE, SECONDED BY MR. BENSHOOF- MOTION CARRIED UNANIMOUSLY.**

4. The Capital Assets Policy is still being considered and revised.

**J. New Business:**

1. AVC Technology submitted a proposal with three different options to address updating office computer equipment and data backup as well as provide maintenance services.

**MOTION: MR. MOEBS MADE A MOTION TO ACCEPT THE PROPOSAL FOR OPTION 3 FROM AVC TECHNOLOGY AT A PRICE NOT TO EXCEED \$38,000 (PRICE MUST BE ADJUSTED TO INCLUDE**

**SECURITY COMPUTER) FOR A THREE YEAR CONTRACT, SECONDED BY MR. GANTNER- MOTION CARRIED UNANIMOUSLY.**

- Mr. Gantner presented proposed goals for the Board in 2012 stating that these could be strategic plans that are proactive instead of reactive to address the infrastructure of dams, roads, water quality and the water distribution system as well as issues such as mowing of dams, long term dredging plans and civil engineering services on a retainer basis. These are flexible.

**MOTION: MR. MOEBS MADE A MOTION TO ADOPT THE CSCD BOARD OF DIRECTORS GOALS FOR 2012 WITH THE ADDITION OF GUARDRAILS MAINTENANCE ASSIGNED TO THE ROADS COMMISSION, SECONDED BY MR. BENSHOOF- MOTION CARRIED UNANIMOUSLY.**

- The Board requested a draft of budget input for 2013 from each Commission by the end of April 2012.

**K. Board Member Concerns:**


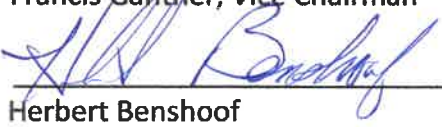
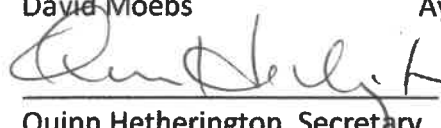
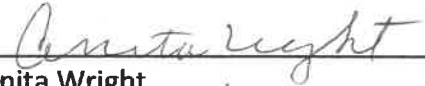
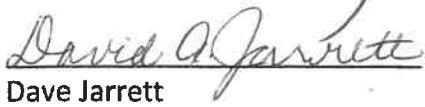
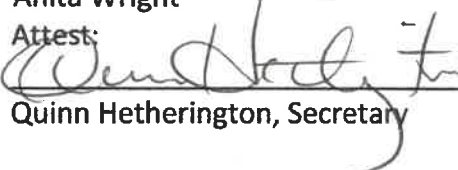
- Mr. Gantner expressed gratitude to fellow Board members for their support with respect to the proposed goals as he felt the Board had taken a dramatic step forward that night.
- Mr. Hetherington suggested examining possible term limits for Commission members.
- Mr. Moebbs commended the Ecology Commission for the Aquatic Vegetation Management Plan.
- Mr. Kolar commended Jim Ray for his efforts involved in the dredging project and asked for newsletter input for the upcoming CSCD newsletter

**L. Adjourn**

**MOTION: MR. GANTNER MADE A MOTION TO ADJOURN THE MEETING AT 9:41 P.M., SECONDED BY MR. HETHERINGTON- MOTION CARRIED UNANIMOUSLY.**

Respectfully submitted by Betsy Edwards.

Approved this 15<sup>th</sup> day of May, 2012, at Nineveh, IN

 Larry Kolar, Chairman	<input checked="" type="checkbox"/> Aye <input type="checkbox"/> Nay	<u>Absent</u> Francis Gantner, Vice Chairman	<input type="checkbox"/> Aye <input type="checkbox"/> Nay
<u>Absent</u> David Moebbs	<input type="checkbox"/> Aye <input type="checkbox"/> Nay	 Herbert Benshoof	<input checked="" type="checkbox"/> Aye <input type="checkbox"/> Nay
 Quinn Hetherington, Secretary	<input type="checkbox"/> Aye <input type="checkbox"/> Nay	 Anita Wright	<input checked="" type="checkbox"/> Aye <input type="checkbox"/> Nay
 Dave Jarrett	<input checked="" type="checkbox"/> Aye <input type="checkbox"/> Nay	Attest:  Quinn Hetherington, Secretary	