

**Cordry-Sweetwater Conservancy District**  
**Board of Directors Meeting**  
**"Meeting Minutes"**  
March 15, 2016, 7 PM, CSLOA Clubhouse

- 1. Board Members Present:** Herb Benshoof, Jim Ray, Patrick Sherman, Josh Edwards, Matt Petersen and Chad Crimmins
- 2. Board Members Absent:** Jerry Engle
- 3. Also Present:**
  - Staff:** Kristi Putnam, Josh Hawley, Nick Johann & Bernie McGaha
  - Board Attorney:** Roger Young
  - Number of Guests:** 14
- 4. Welcome and Pledge of Allegiance:** Mr. Petersen called the meeting to order at 7PM
- 5. Announcements:** None
- 6. Agenda Modifications:** Mr. Young requested adding new line item 8B, "Swift Easement" to the agenda. There was a motion which was seconded and the vote was unanimous to approve the agenda modification.
- 7. Approval of Minutes:**

**MOTION: Mr. Benshoof moved to approve the February 16, 2016 CSCD Board meeting minutes, seconded by Mr. Crimmins. Motion carried unanimously.**
- 8. Freeholder Concerns:**
  - i. Mr. Patchin raised concern about the numerous vehicles within his neighbor's yard on Antelope Dr.
  - ii. Mr. Rossman raised concern about the Board not approving certain previous CSLOA recommendations for Commission appointments and expressed CSLOA's desire to place Quinn Hetherington on the Building Commission and not on the Water Commission.
- 9. Management Reports:**
  - A. Conservancy Manager:**
    - i. Mr. Hawley summarized Mrs. Wethington's report.
  - B. Financial Clerk:**

- i. Mr. Hawley summarized the December 2015, January 2016 and February 2016 financial reports.

**MOTION: Mr. Benshoof moved to approve the December 2015 financial report subject to audit, seconded by Mr. Ray. Motion passed unanimously.**

**MOTION: Mr. Benshoof moved to approve the January 2016 financial report subject to audit, seconded by Mr. Sherman. Motion passed unanimously.**

**MOTION: Mr. Benshoof moved to approve the February 2016 financial report subject to audit, seconded by Mr. Ray. Motion passed unanimously.**

- ii. Mr. Hawley summarized the appropriation report and claims list.

**MOTION: Mr. Ray moved to approve the claims subject to audit, seconded by Mr. Edwards. Motion passed unanimously.**

**C. Water/Grounds Superintendent:**

- i. Mr. Hawley summarized his report

**D. Security Manager:**

- i. Mr. McGaha summarized his report.

**10. Commission Reports:**

**A. Building:**

- i. Mr. Sherman summarized his report.
- ii. Mr. Sherman summarized the construction approval applications for which action was required by the Board.

**MOTION: Mr. Sherman moved to approve building applications 16-007, 16-009, 16-010, as presented contingent upon Mr. Johann verifying presence of a 15' wide channel in cove and shoreline footage for building application 16-007 and upon the lot owners obtaining all permits required by Brown County; seconded by Mr. Benshoof; there was discussion - Motion passed unanimously.**

- iii. Discussed approving Dennis Cameron to the Building Commission.

**MOTION: Mr. Benshoof moved to approve Dennis Cameron to serve on the Building Commission; seconded by Mr. Sherman; there was discussion – Motion passed unanimously.**

**B. Ecology:**

- i. Mr. Edwards summarized his report.
- ii. Discussed approving Tyler Cooper to the Ecology Commission.

**MOTION: Mr. Edwards moved to approve Tyler Cooper to serve on the Ecology Commission; seconded by Mr. Ray; there was discussion - Motion passed unanimously.**

**C. Security:**

- i. Mr. Petersen summarized his report.

**D. Roads:**

- i. Mr. Crimmins summarized his report.

**MOTION: Mr. Benshoof moved to approve advertising and opening of bids by a bid opening committee composed of Mr. Crimmins, Mr. Hawley, and Mrs. Wethington for the Elk Drive Project, seconded by Mr. Crimmins; there was discussion. Motion passed unanimously.**

**E. Water:**

- i. Mr. Hawley summarized Mr. Benshoof's report.

**MOTION: Mr. Benshoof moved to approve the financial advisor, London Witte, for the capital projects but not to be under contract until the issues with the Indiana Utility Regulatory Commission are resolved, seconded by Mr. Sherman; there was discussion. Motion passed unanimously.**

**11. Old Business:**

- i. None.

**12. New Business:**

- i. Discussed transferring the CSVFD property from the CSLOA to the CSCD.

**MOTION: Mr. Ray moved to approve the cost of a boundary survey for the 5 acre CSVFD fire station property and to transfer the property from the CSLOA back to the CSCD, seconded by Mr. Benshoof; there was discussion. Motion passed unanimously.**

- ii. Discussed the Swift easement on Hummingbird.

**MOTION: Mr. Benshoof moved to approve the easement between the District and freeholder Swift; 7433 Hummingbird Drive, to allow for installation of a septic pipe under Hummingbird Drive in order to provide septic services to the property, seconded by Mr. Sherman; there was discussion. Motion passed unanimously.**

### **13. Board Members/Freeholder Concerns**

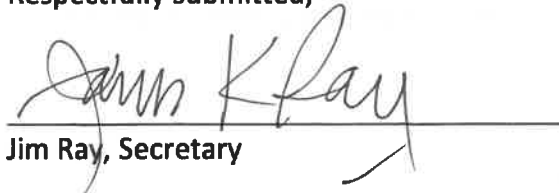
- i. Mr. Sherman noted that Indiana Code 5-11-1-27, regarding fiscal matters, requires political subdivisions to adopt minimum internal control standards and procedures, and that personnel who handle funds receive training regarding the standards and procedures.

### **14. Adjourn**

**MOTION: Mr. Crimmins moved to adjourn, seconded by Mr. Edwards – motion carried unanimously.**

The meeting adjourned at 8:25 pm.

Respectfully submitted,

  
Jim Ray, Secretary

Date Submitted: April 19, 2016