

**Cordry-Sweetwater Conservancy District
Board of Directors Meeting
“Minutes”**

May 15, 2012, 7:00 PM, CSLOA Clubhouse

Board Members Present: Larry Kolar, Quinn Hetherington, Dave Jarrett, Anita Wright, Herbie Benschopf

Board Members Absent: Francis Gantner, Dave Moebs

CSCD Attorney: Roger Young

Managers: Marty Anderson, Anthony Haywood, Vernon McGaha

Managers Absent: None

Guests: James Serra, JoAnn Hamilton, Ron McManus, Shawn Michel, Jim Ray, Margaret Bruce, Georgene Settles, Harry Sherman, Pat Sherman, Bob Beam

A. Welcome and Pledge of Allegiance: Mr. Kolar called the meeting to order at 7:04 PM.

B. Agenda Modifications:

MOTION: MR. KOLAR MADE A MOTION TO DELETE ITEM 1 UNDER ROADS AND REPLACE IT WITH “APPROVAL OF GUARDRAILS”, SECONDED BY MR. BENSHOOF- MOTION CARRIED UNANIMOUSLY.

C. Freeholder Concerns: None

D. Approval of Minutes:

1. March 20, 2012 Board Meeting Minutes

MOTION: MR. JARRETT MADE A MOTION TO APPROVE THE MARCH 20, 2012 BOARD MEETING MINUTES, SECONDED BY MR. BENSHOOF- MOTION CARRIED UNANIMOUSLY.

2. April 17, 2012 Board Meeting Minutes

MOTION: MR. JARRETT MADE A MOTION TO APPROVE THE APRIL 17, 2012 BOARD MEETING MINUTES, SECONDED BY MR. BENSHOOF- MOTION CARRIED UNANIMOUSLY.

E. Management Reports:

1. **Financial Manager:** Mrs. Anderson

a. Mrs. Anderson read aloud the financial report.

MOTION: MR. JARRETT MADE A MOTION TO ACCEPT THE FINANCIAL REPORT SUBJECT TO AUDIT, SECONDED BY MR. BENSHOOF- MOTION CARRIED UNANIMOUSLY.

- b. The Board reviewed and discussed the claims.

MOTION: MR. BENSHOOF MADE A MOTION TO APPROVE THE CLAIMS SUBJECT TO AUDIT, SECONDED BY MR. JARRETT- MOTION CARRIED UNANIMOUSLY.

Discussion: There was a short discussion concerning the hydrant rental and the receipt of tax money from the county.

- c. Mrs. Anderson asked for approval to purchase a new printer for the office from AVC Technology. She presented a quote for an Oki C610N LED color printer at a price of \$917.04 and a HP Laser Jet P2000 laser black and white printer at a price of \$545.30.

MOTION: MR. JARRETT MADE A MOTION TO APPROVE THE PURCHASE OF THE HP LASER JET P2000 PRINTER AT A COST OF \$545.30, SECONDED BY MRS. WRIGHT- MOTION CARRIED UNANIMOUSLY.

2. Infrastructure Manager: Mr. Haywood

- a. The control box has been mounted on the blue water tower.
- b. The water truck will be in mid-June.
- c. Mowing will be caught up.
- d. The department is burning areas on the roads.
- e. A patch list is being prepared for asphalt areas that need attention.
- f. The buoy rope has been installed.
- g. The possible purchase of a landscape rake for the beach is being investigated.

3. Security Manager: Mr. McGaha

- a. The PM 400 radios have been ordered
- b. Idle lights are set to go yellow at 7:48 p.m.
- c. Seasonal help has been hired and all have been CRP certified. Boat patrol personnel have also been given a maintenance checklist for each time they begin and end a shift.

F. Commission Reports:

1. Building : Mr. Jarrett

- a. At 7159 Grouper, a 10 x 10 ft. wood structure was constructed as an accessory structure while no permanent residence was constructed which is in violation of the covenants. CSCD placed a Stop Work Order at the site but Brown County approved it. No sediment control plan was submitted.
- b. The Commission approved a permit for Cully Kinnick to perform ravine work behind his house. He submitted a sediment control plan.
- c. The Commission is investigating abandoned foundations and basements as a safety hazard. Dan Lee sent letters to the addresses of properties containing abandoned

foundations and/or basements with the exception of 7159 Grouper as the owner stated he/she will be building a house.

- d. The Commission is investigating unkept properties and letters from Mr. Young and Mr. Lee have been sent to the following properties: 7243 Centerlake Rd., 6577 Meadowlark Dr., 7610 Centerlake Rd., and 7866 Kingnut Dr.

MOTION: MR. JARRETT MADE A MOTION TO DIRECT MR. YOUNG TO SEND LETTERS STATING THAT PHYSICAL ACTIVITY MUST BE TAKEN TO RECTIFY THE CONDITION OF THE PROPERTY PRIOR TO THE NEXT BOARD MEETING OR LEGAL ACTION WILL BE TAKEN TO 7243 CENTERLAKE RD. AND 7610 CENTERLAKE RD., SECONDED BY MR. BENSHOOF.

**MR. JARRETT WITHDREW HIS MOTION.
MR. BENSHOOF WITHDREW HIS SECOND.**

MOTION: MR. JARRETT MADE A MOTION TO DIRECT MR. YOUNG TO PURSUE LEGAL ACTIONS AGAINST OWNERS OF 7243 CENTERLAKE RD. AND 7610 CENTERLAKE RD., SECONDED BY MR. BENSHOOF- MOTION CARRIED UNANIMOUSLY.

- e. The Commission questioned the ownership of the property located at Elk Dr. and Chipmunk Dr.; it was the consensus of the Board that Mr. Lee personally visit the property located at Elk Dr. and Chipmunk Dr. to speak with owners about the condition of the property.
- f. Georgene Settles expressed a desire to appoint JoAnn Hamilton to the Building Commission as the CSLOA representative.

MOTION: MR. JARRETT MADE A MOTION TO APPOINT JOANN HAMILTON TO THE BUILDING COMMISSION AS THE CSLOA REPRESENTATIVE, SECONDED BY MRS. WRIGHT- MOTION CARRIED UNANIMOUSLY.

2. Ecology: Mrs. Wright

- a. The dredging will begin by the end of the week or early next week. The Board is working on a long term plan with an engineer to alternate dredging of the lakes.
- b. Dams will be mowed in June and September.
- c. Aquatic Control treated a total of 42.6 acres of the lakes on May 3, 2012 at a cost of \$24,111.60 in accordance with their contract, leaving a balance of \$10,888.40 in the budget for aquatic plant management.

MOTION: MRS. WRIGHT MADE A MOTION FOR CSCD TO CONTRACT WITH AQUATIC CONTROL TO TREAT AMERICAN PONDWEED IF DEEMED NECESSARY AFTER THEIR STUDY AT A COST UP TO \$9,750 WHICH IS WITHIN THE REMAINING BALANCE, SECONDED BY MR. JARETT- MOTION CARRIED UNANIMOUSLY.

Discussion: The beach and north end of Sweetwater are treated twice for Eurasian milfoil but the rest of the lakes is only treated initially. The Board discussed how there is a lag between the application and the visual results and that freeholders should contact the office to be placed on a

list to survey if they feel there is a need for additional treatment in their area. It was the consensus of the Board that the survey of Aquatic Control and the list obtained from the office will assist in determining what areas are in need of additional treatment for American Pondweed.

MOTION: MRS. WRIGHT MADE A MOTION TO ALLOW THE VICE CHAIRMAN OR CHAIRMAN OF THE BOARD TO SIGN THE CONTRACT FOR THE TREATMENT OF AMERICAN PONDWEED IF DEEMED NECESSARY, SECONDED BY MR. BENSHOOF- MOTION CARRIED UNANIMOUSLY.

- d. The CSCD staff worked to remove a considerable volume of rip-rap from the surface of the northern portion of the Sweetwater Lake ramp. However, the southern portion of the ramp could still become hazardous if the lake level drops as it did last summer.
- e. The Commission asked the Board to approve the purchase of a landscape rake for the maintenance department.

MOTION: MRS. WRIGHT MADE A MOTION TO PURCHASE A LANDSCAPE RAKE AT A PRICE OF \$593.99 NOT TO EXCEED \$600.00, SECONDED BY MR. JARETT- MOTION CARRIED UNANIMOUSLY.

- f. After discussion with freeholders from the audience, Mr. Haywood agreed to investigate getting the water tested more extensively.

3. Security: Mr. Hetherington

- a. Mr. Hetherington reported that there was not a quorum so no meeting was held in May 2012.

4. Roads: Mr. Kolar (in absence of Mr. Gantner)

- a. The following bids were opened and discussed regarding the guardrail project: James Drew Corporation at \$50,815, C-Tech Corporation at \$64,278.13, and Specialties Co, LLC at \$146000.

MOTION: MR. KOLAR MADE A MOTION ON BEHALF OF THE ROADS COMMISSION TO AWARD THE CONTRACT TO JAMES DREW CORPORATION FOR \$50,815 TO REPLACE GUARDRAILS IN SPECIFIED AREAS, SECONDED BY MR. BENSHOOF- MOTION CARRIED UNANIMOUSLY.

- b. The following bids were opened and discussed regarding gravel placement on Bass Dr. and Buffalo Dr.: Milestone Contractors LP at \$33,912.50 and Rieth-Riley Construction Co, Inc. at \$22,840. Residents on both drives will be notified when the project is to begin.

MOTION: MR. KOLAR MADE A MOTION ON BEHALF OF THE ROADS COMMISSION TO AWARD THE CONTRACT TO RIETH-RILEY CONSTRUCTION CO., INC. FOR \$22,840 TO PLACE GRAVEL ON BASS DR. AND BUFFALO DR., SECONDED BY MR. BENSHOOF- MOTION CARRIED UNANIMOUSLY.

- c. Bids for road construction materials will be opened and discussed at the next Commission meeting.
- d. The Commission is addressing concerns of the height of the guardrails located at the dams.
- e. The Commission is discussing asphalt patching.

5. Water: Mr. Benshoof

- a. The Commission decided against antenna placement on towers.
- b. The Water Department is trying a new method of entering meter reads on a tablet computer directly while out to attempt to improve efficiency. The tablet trial was provided by AVC Technology at no cost to the District.
- c. The water loss for the previous two months had been at 42 and 44 percent and this month's water loss was down to 30 percent.
- d. The white water tower was inspected and the Commission is working on determining the painting needs and priorities of the towers.
- e. A binder is available in the office describing the water utility contingency plan.
- f. The Commission is meeting with two engineers to go through proposals for services to assist in decreasing water loss.
- g. The Commission is still in need of a member.

G. Other Governmental Interface Meeting Reports:

1. Brown County Solid Waste: Mr. Moebs (absent)

- a. Mr. Young reminded everyone of the Tire Amnesty Day taking place this Saturday from 8:00 a.m. until 2:00 p.m.

H. Status from CSCD Attorney: Roger Young

- 1. Mr. Young commended the District on the tremendous compliance rate of the septic inspection program. There were only 11 noncompliant owners with active systems. Six of the seven summoned to court the previous week will get inspections and the other four are part of a second lawsuit.

I. Unfinished Business:

- 1. Mrs. Anderson and Mr. Kolar met with an insurance agent and submitted information; a reply is coming.
- 2. Mr. Kolar and Mr. Young met with the county on May 5, 2012, to discuss the interlocal agreement. The lease agreement needs to be approved so that the county will have an insurable interest in the police vehicles.

MOTION: MR. BENSHOOF MADE A MOTION TO APPROVE THE VEHICLE LEASE AGREEMENT, SECONDED BY MR. JARRETT- MOTION CARRIED UNANIMOUSLY.

- 3. Negotiations with the architect for the new office/maintenance building are continuing.
- 4. Concerning the budget for 2013, information from all Commissions except Roads has been received. Mrs. Anderson is collecting threshold dates for submittal.
- 5. The newest revised version of the Approved Board Goals for 2012 was presented to the Board members.

6. Mr. Kolar asked the Board members to review the proposed job description for a Conservancy Manager, which was created using a combination of the past description and those of Lake Lemon and Valparaiso Lake Conservancy Managers.

Discussion: Harry Sherman asked why the Conservancy Managers had not worked out in the past. Mr. Kolar responded that possibly it was the makeup of the Board at the time and the personality of the person hired. His opinion is that with the amount of activity and budget, a person in the office is needed on a daily basis to ensure that what the Board wants is being followed through with in an efficient manner. Board members also discussed the need to not micro-manage the Conservancy Manager and how this possibly contributed to the lack of success previously with a Conservancy Manager.

J. **New Business:** None

K. **Board Member Concerns:**

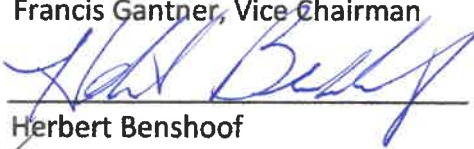
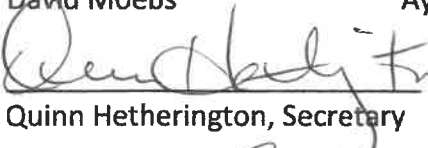

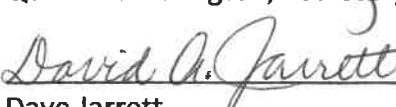
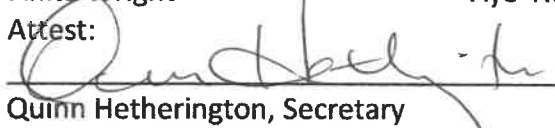
1. Mr. Hetherington expressed concern regarding the green light operation times and the uncertainty of the amount of money the District is to receive from Brown County each year.

L. **Adjourn**

MOTION: MR. BENSHOOF MADE A MOTION TO ADJOURN THE MEETING AT 8:58 P.M., SECONDED BY MR. HETHERINGTON- MOTION CARRIED UNANIMOUSLY.

Respectfully submitted by Betsy Edwards.

Approved this 19th day of June, 2012, at Nineveh, IN

		<u>ABSENT</u>			
<u>Larry Kolar, Chairman</u>	Aye	Nay	<u>Francis Gantner, Vice Chairman</u>	Aye	Nay
<u>ABSENT</u>					
<u>David Moebis</u>	Aye	Nay	<u>Herbert Benshoof</u>	Aye	Nay
					
<u>Quinn Hetherington, Secretary</u>	Aye	Nay	<u>Anita Wright</u>	Aye	Nay
			Attest:		
	✓				
<u>Dave Jarrett</u>	Aye	Nay	<u>Quinn Hetherington, Secretary</u>		