



## **Board of Directors Meeting Agenda**

**May 18<sup>th</sup> 7:00 PM @ CSLOA CLUBHOUSE**

1. Welcome & Pledge of Allegiance
2. Agenda Modifications
3. Approval of Minutes:
  - a. April 20<sup>th</sup>, CSCD Board Meeting Minutes
4. Freeholder Concerns: (Please limit time to three minutes)
5. Staff Reports:
  - a. Conservancy Manager: Josh Hawley's Report
  - b. Financial Manager: Brittany Bay
    - i. Approval of Financial Reports
    - ii. Approval of Claims
    - iii. Resolution 2021-05: Transfer of Appropriations within the Same Fund
  - c. Chief Deputy: Jimmy Green's Report
  - d. Building Compliance Officer: Nick Johann's Report
6. Commission/ Committee Reports:
  - a. Building- Pat Sherman
    - i. Building Construction Applications
    - ii. Dredging Applications
  - b. Ecology- Josh Edwards
    - i. Zebra Mussel Committee- Ted Adolay
  - c. Roads- Chad Crimmins
  - d. Security- Matt Petersen
  - e. Water- Ted Adolay
  - f. Financial Advisory Committee- Jay Nogan
7. New Business:
  - a. Full-time hire of Skylar Reeves to the Water/ Grounds Department
  - b. Advocacy Committee Applications
8. Board Member Concerns/Comments
9. Adjourn

**Cordry-Sweetwater Conservancy District**  
**Board of Directors Meeting**  
April 20<sup>th</sup>, 2021

**1. Board Members Present:** Herb Benshoof, Josh Edwards, Pat Sherman, Jay Nogan, Matt Petersen, Chad Crimmins, and Ted Adolay

**2. Also, Present:**

**a. Staff:** Josh Hawley, Brittany Bay, Jimmy Green, Nick Johann

**b. CSCD Attorney:** Roger Young

**c.** 3 Freeholders in attendance

**3. Call to order at 7:02 PM**

**4. Meeting Agenda Modifications:**

**a.** Mr. Hawley submitted a modification as 6(c) to Approve Paving Bid

**5. Approval of Minutes:**

**MOTION: Mr. Sherman motioned to approve the March 16<sup>th</sup>, 2021 Board minutes, as submitted, seconded by Mr. Nogan. Motion passed unanimously.**

**MOTION: Mr. Sherman motioned to approve the March 30<sup>th</sup>, 2021 Board Special Meeting minutes, as submitted, seconded by Mr. Nogan. Motion passed unanimously.**

**6. Freeholder Concerns:**

**a.** Randy Brumfield commended Chief Deputy Green for the fine job he does for the District.

**7. Management Reports:**

**a. Conservancy Manager**

**1.** Mr. Hawley submitted his report to the Board. Mr. Hawley stated that water bills will be approximately \$6 cheaper starting with the May billing as the surcharge from last year's water rate increase ends. Discussion on the placement of buoys at "Party Cove" on Sweetwater. Mr. Hawley will consider moving buoys back further into the cove. The Consumer Confidence Report for the water utility is now available online.

**b. Financial Report:**

**1.** Mrs. Bay summarized the fund report. The balance at the end of March is \$1,938,231.94.

**MOTION: Mr. Crimmins motioned to approve the financial report subject to audit, seconded by Mr. Nogan. Motion passed unanimously.**

2. Mrs. Bay summarized the appropriation report and monthly claims list.

**MOTION: Mr. Crimmins motioned to approve the monthly claims subject to audit; seconded by Mr. Sherman. Motion passed unanimously.**

**c. Chief Deputy:**

1. Chief Deputy Green summarized his report. Mr. Green warned Freeholders of scam calls and not to send money over the phone.

**d. Building Compliance Officer:**

1. Mr. Johann says that pre-construction meetings with Freeholders have been going very well. He processed a record number of applications for March.

**8. Commission Reports:**

**a. Building:**

1. Mr. Sherman reviewed the pending building applications.

**MOTION: Mr. Sherman motioned to approve building applications 21-025, 21-026, 21-027, 21-032, 21-033, 21-034, 21-036, 21-039 and 21-042 for approval from the CSCD Board contingent upon lot owners obtaining all permits required by Brown County and meeting all conditions by the Building Commission, seconded by Mr. Petersen. Motion passed unanimously.**

2. Ratification of Action on Dredging Application 021-002.

**MOTION: Mr. Sherman motioned to approve dredging application 021-002, seconded by Mr. Nogan. Motion passed unanimously.**

3. Action Request Concerning Resolution 2007-007.

- a. Mr. Sherman requested the Board to repeal Resolution 2007-007 enabling dredging from March 15<sup>th</sup> through December 15<sup>th</sup>. The Board discussed the request. The Board would like to see additional rules for dredging that would require a pre-check for fish spawning areas in the dredge request locations as well as only allowing dredging from Monday-Thursday.

**MOTION: Mr. Sherman motioned to repeal Resolution 2007-7, seconded by Mr. Nogan. Motion passed with a 6-1 vote, Mr. Edwards voted NAY.**

**b. Ecology:**

1. Mr. Adolay discussed the education plan from the Zebra Mussel Prevention Committee. Mr. Adolay also discussed Resolution 2021-4 which requires commercial equipment to decontaminate anytime the equipment leaves the District and returns. Discussion on future plans regarding Freeholder decontamination efforts. Mr. Adolay would like to have something put together soon due to the multitude of boats starting to come back to the lakes for the season.

Randy Brumfield (Ecology Commission & Zebra Mussel Prevention Committee) voiced concerns over restricting access, equality of access, and the lack of time spent vetting solutions for Freeholder decontamination efforts. Mr. Brumfield shared what the Angler's Club is doing to help prevent zebra mussels.

Discussion on potential ideas for the Zebra Mussel Prevention Committee to consider. Mr. Adolay requested a Special Board Meeting 48 hours after a recommendation is made by the Zebra Mussel Prevention Committee and Ecology Commission. Mr. Brumfield again recommended taking time on this sensitive decision. Mr. Sherman agreed, but is also very concerned about the risk of devastation if the lakes were to become infested. *(NOTE: A recommendation could not be agreed upon at the April 21, 2021 Zebra Mussel Prevention Committee meeting and Ecology Commission)*

Mr. Edwards left the meeting unannounced.

**MOTION: Mr. Adolay motioned to approve Resolution 2021-4 for commercial equipment to decontaminate with a \$25 fee per decontamination, seconded by Mr. Nogan. Motion passed unanimously. (Mr. Edwards did not vote)**

**c. Security:**

1. Mr. Petersen discussed the need for more cameras around the District assets.

**d. Roads:**

1. Mr. Crimmins reported that only one contractor bid on the 2021 paving program.

**MOTION: Mr. Crimmins moved to approve the Milestone bid as submitted, seconded by Mr. Petersen. Motion passed unanimously. (Mr. Edwards did not vote)**

**e. Water:**

1. Mr. Hawley submitted the water commission report to the Board.

**f. Financial Advisory Committee:**

1. Mr. Nogan summarized the monthly meeting of the Financial Advisory Committee.

**9. New Business:**

**a. Advocacy Committee:**

1. There are only two applications at this time. The deadline will be once again extended.

**10. Board Members Concerns**

- a. Mr. Sherman asked Chairman Benshoof to contact Mr. Edwards to find out why he left the meeting.

**11. Adjourn (9:00 PM)**

**MOTION: Mr. Petersen moved to adjourn, seconded by Mr. Crimmins. Motion passed unanimously. (Mr. Edwards did not vote)**

Respectfully submitted,

---

Jay Nogan, Board Secretary

Date Submitted:



# Cordry-Sweetwater Conservancy District

Integrity • Community • Excellence

## Conservancy Manager/ Superintendent's Report

### April Metrics

	2021	2020	Diff
Total Work Orders	164	201	(37)
Water	95	90	5
Roads	6	13	(7)
Parks/ Lakes	5	20	(15)
Fleet	35	70	(35)
Admin	23	8	15
Water Loss %	45	56	
	This Month	Last Month	
Website Views	1509	1660	(151)
Website Downloads	176	354	(178)
Alert Subscribers	1278	1224	54
Facebook Followers	1769	1756	13
Instagram Followers	294	289	5

- The April Board meeting has been viewed 43 times.

### Quick News

- ✓ Boat patrol has been out the last two weekends and will continue on weekends until Friday, May 28<sup>th</sup> when they will begin daily shifts.
- ✓ Beach and Marina attendants begin on Friday, May 28<sup>th</sup>.
- ✓ The office started opening from 8 AM- Noon on Saturdays.
- ✓ Jeff Cummings will be leaving at the end of this month. Jeff has worked for us for the last three years and will be greatly missed.
- ✓ We have had two decontaminations so far this month, they both went very well.
- ✓ The website has been updated by our host and includes a much more user-friendly page as well as the ability for alerts to be a pop-up when you initially visit the site.
- ✓ After a meeting with Sensus and Keystone, the new meter reading set-up should be completed by the end of this month. The district metering project should be put out to bid in June.
- ✓ Aquatic Control will be treating for Eurasian Milfoil on June 1<sup>st</sup>. There are no restrictions with the herbicide that will be used. Required signs and alerts will be posted regarding the treatment.
- ✓ Brittany and I will be attending the Alliance Water Conference in French Lick on Wednesday, May 19<sup>th</sup>. I will be virtually attending Dude University on Tuesday and Thursday of the same week regarding our work order system.

May 18, 2021

### Financial Report for April 2021

By: Brittany Bay

Balance:

	<b>March 31 ,2021</b>	<b>April 30, 2021</b>
Operating General Fund	\$ 1,429,044.11	\$ 1,342,215.32
Operating Investments	\$	\$
Water Utility Fund	\$ 154,268.17	\$ 171,268.44
Water Utility Investments	\$	\$
Roads Fund	\$ 1,440.99	\$ 6,131.28
Water - Debt Reserve Fund	\$ 115,320.92	\$ 117,677.42
Water- Bond and Interest	\$ 69,166.37	\$ 83,275.68
Water-Capital Improvements (mm)	\$ 168,991.38	\$ 169,008.05
<b>Totaling</b>	<b>\$1,938,231.94</b>	<b>\$1,889,576.19</b>

Need a motion to approve Financial Report from April 2021

---

### Appropriation Report for your review:

	<b>Unencumbered</b>	<b>Unexpended</b>	<b>%Left</b>
The balance is:	\$1,466,702.83	\$ 1,473,202.83	75.59%

No motion to approve required

**Voucher Report: Total for 4/20/2021-5/18/2021: \$ 224,154.77**

Any Questions?

*ENCUMBERED FUNDS*

- Total 2020 Encumbrances: \$52,887.75
  - Encumbrances Expended TD: \$46,379.68
  - Encumbrances Unexpended: \$6,500.00
    - *Coffer Dam: \$ 6,500.00*



**Cordry-Sweetwater Conservancy District  
8377 Cordry Drive  
Nineveh, IN 46164  
317-933-2893**

**CAUSE NO. 4213  
RESOLUTION NO. 2021-5  
Transfer Funds within Budget for 2021**

**WHEREAS** it has been determined that it is necessary to transfer monies from one budget classification to another in order to supplement other appropriations within the General Fund and such transfers does not necessitate expenditures of more money than was set in detail in the budget approved by the State Board of Tax Commissioners:

**THEREFORE, BE IT RESOLVED** that the following transfers be made:

**From**

#131 Security Officer	\$ 16,000.00
#311 Telephone	\$ 1,335.27
#350 Building Repairs	\$ 501.03

**To**

#124 Part Time Deputies	\$ 16,000.00
#313 Internet	\$ 1,335.27
#352 Office Equipment Repairs/Maint	\$ 501.03

**APPROVED this 18<sup>th</sup> day of May 18, 2021 at Nineveh, Indiana:**

Herb Benshoof	Aye	Nay	Ted Adolay	Aye	Nay
Pat Sherman	Aye	Nay	Matt Petersen	Aye	Nay
Chad Crimmins	Aye	Nay	Jay Nogan	Aye	Nay
Josh Edwards	Aye	Nay			

**ATTEST:**

\_\_\_\_\_  
Secretary, Jay Nogan

**CORDRY SWEETWATER CONSERVANCY DISTRICT**

**DEPUTIES REPORT**

**05/11/2021**

Deputy Zacc Sheppard will be completing his training with Sgt Magner on the 27th of this month. He will then be training with me for the weekend of the 28th-30th on day shift. Then finally, he will start on the night shift on his own on Wednesday, June 2nd, at 6:00 pm.

The calls have started to increase now that more have returned to the lakes.

We had one underage party. Two of the suspects were transported to the hospital, one for alcohol poison.

The other attempted to run from law enforcement and cut his foot.

All the suspects from the party were cited and released to their parents.

We have had several domestic, suspicious persons along with several other calls.

The lights on the lakes were changed to 8:00 pm as of 05-11-2021,

Respectfully submitted,

Chief Deputy

Sergeant, *Jimmy Green JR*

Cordry Sweetwater Conservancy

**\*\*DRAFT\*\* Building Commission Minutes  
May 4, 2021**

Meeting called to order at 6:08 p.m.

Present: Dennis Cameron, Craig Deiner, Cully Kinnick, Pat Sherman (Board), and Nick Johann BCO.

Absent: None.

Guests: Justin Rusher, Steve Tribble, and Cindy Tribble.

Acceptance of April minutes: Mr. Cameron made a motion to accept the April 6<sup>th</sup>, 2021 minutes. Mr. Deiner seconded. Motion passed.

Freeholder Comments: None

New Business:

Dredging Applications

D21-003 - BB 8 - Gardner - 7906 Maple Dr  
*Add co-applicant*

New Applications:

21-043 - WS 377 - Tribble - 7658 Hummingbird Dr

This project is to install a 12' X 150' driveway.

*Mr. Cameron made a motion to approve application 21-043 as requested pending the correct culvert size and all required permits by Brown County, setback verification, and septic location. Mr. Kinnick seconded. Motion passed unanimously.*

21-044 - I 44 - Ostendorf - 8072 Bass CT

This project is to remove the garage roof and build new roof with dormers.

*Mr. Cameron made a motion to approve application 21-044 as requested pending all required permits by Brown County. Mr. Kinnick seconded. Motion passed unanimously.*

21-045 - SW 418 - Ransburg - 6477 Coyote Dr

This project is to remove a boat shelter and dock and build a new dock with a covered seating area.

*Mr. Kinnick made a motion to recommend approval of application 21-045 as requested pending all required permits by Brown County. Mr. Deiner seconded. Motion passed unanimously.*

21-046 - WS 457 - McFarland - 6250 Grosbeak CT

This project is to build a retaining wall and patio area with a fire pit.

*Mr. Deiner made a motion to approve application 21-046 pending all required permits by Brown County. Mr. Cameron seconded. Motion passed unanimously.*

21-047 - OES 60 - Newton - 7693 Gazelle Dr

This project is to install a fence.

*Mr. Kinnick made a motion to approve application 21-047 as requested pending all required permits by Brown County. Mr. Cameron seconded. Motion passed unanimously.*

21-048 - CD 54 - Babcock - 7484 Honeylocust Dr

This project is to extend a paver patio and build a 35' X 15' deck.

*Mr. Cameron made a motion to approve application 21-048 as requested pending septic field locate and all required permits by Brown County. Mr. Deiner seconded. Motion passed unanimously.*

21-049 - BB 8 - Gardner - 7906 Maple Dr

This project is to install a retaining wall, deck, and a dock.

*Mr. Kinnick made a motion to recommend approval of application 21-049 as requested pending new construction and or boat parking do not cross the centerline of the cove (per cove survey) and all required permits by Brown County. Mr. Cameron seconded. Motion passed unanimously.*

21-050 - CE 11 - Kleyle - 7429 Hemlock Dr

This project is to rebuild the existing dock and build a new boat shelter.

*Mr. Deiner made a motion to recommend approval of application 21-050 pending all required permits by Brown County. Mr. Kinnick seconded. Motion passed unanimously.*

21-051 - J 28 - Wozniak - 7134 Flounder Dr.

This project is to build a 512 SqFt dock addition.

*Mr. Kinnick made a motion to recommend approval of application 21-051 pending the condition of the existing dock supports. Mr. Deiner seconded. Motion passed unanimously.*

21-052 - SW 351 - Parrett - 6577 Gopher Dr

This project is to build a 124 SqFt dock addition.

*Mr. Kinnick made a motion to recommend approval 21-052 as requested pending all required permits by Brown County. Mr. Cameron seconded. Motion passed unanimously.*

21-053 - OES 10 - Norman - 6993 Grey Wolf

This project is to build an attached deck and a 20' X 36' garage.

*Mr. Deiner made a motion to approve application 21-053 pending all required permits by Brown County. Mr. Cameron seconded. Motion passed unanimously.*

21-054 - DF 60C - Viars - 7275 Firebush Dr

This project is to install a fence.

*Mr. Cameron made a motion to approve application 21-054 pending all required permits by Brown County. Mr. Kinnick seconded. Motion passed unanimously.*

21-055 - WS 495 - Bennett - 7944 Duck CT

This project is to convert roof to a 6/12 pitch.

*Mr. Cameron made a motion to approve application 21-055 pending all required permits by Brown County. Mr. Kinnick seconded. Motion passed unanimously.*

21-056 - WS 548 - Zuch - 8179 Bluebird Dr

This project is to rebuild a walkway from the deck to the party deck, repair and rebuild the existing docks, build a new boat shelter, and remove the seawall.

*This project was tabled until more project information is submitted.*

21-057 - SW 193 - Delp - 6866 Lemur Dr

This project is to rebuild an existing retaining wall, build a 10' X 10' and a 10' X 12' patio.

*Mr. Deiner made a motion to approve application 21-057 pending all required permits by Brown County. Mr. Cameron seconded. Motion passed unanimously.*

21-058 - I 66 - Hannon - 7070 Drum Dr

This project is to rebuild a 20' X 20' dock.

*Mr. Kinnick made a motion to recommend approval 21-058 as requested pending all required permits by Brown County. Mr. Cameron seconded. Motion passed unanimously.*

21-059 - AA 26 - Fahrnow - 7780 Paw Paw Dr

This project is to build a 12' X 24' dock, 4' X 6' dock, patio, and retaining walls.

*Mr. Cameron made a motion to recommend approval 21-059 as requested pending all required permits by Brown County. Mr. Deiner seconded. Motion passed unanimously.*

21-060 - CB 32 - Deiner - 7789 Juniper Dr

This project is to rebuild the existing dock and add a 6' X 20' addition.

*Mr. Kinnick made a motion to recommend approval of application 21-060 pending all required permits by Brown County. Mr. Cameron seconded. Mr. Deiner abstained. Motion passed.*

21-061 – SW 86 – Cathcart – 6989 Opossum Dr

The project is to build a paver patio with a firepit.

*Mr. Cameron made a motion to approve application 21-061 pending a septic location and all required permits by Brown County. Mr. Deiner seconded. Motion passed unanimously.*

21-062 – WS 512 – Fennelly – 7965 Duck Ct.

The project is to install a boat lift.

*Mr. Cameron made a motion to approve a boat lift only for application 21-062 pending all required permits by Brown County. Mr. Kinnick seconded. Motion passed unanimously.*

#### Variance Requests

#### **Old Business:**

20-058 - OES 618 - Ferguson - 8336 Sweetwater Dr

#### **Old Applications:**

#### **Stop Work Orders:**

8336 Sweetwater Dr.

6164 Bobwhite

#### **Complaints:**

#### **Freeholder Comments:**

**Building Commissioners Comments:**

As there was no other business before the Commission Mr. Sherman made a motion to adjourn, Mr. Cameron seconded. Meeting adjourned at 8:35 p.m.

The next Building Commission meeting will be June 1<sup>st</sup>, at 6:00 p.m. at the CSCD Office.

Respectfully Submitted,  
Nick Johann BCO

\*Note these minutes are not official until voted on at the June meeting.

**ROADS COMMISSION MEETING**

**05/06/2021**

**5:00 PM**

**Present: Chad Crimmins, Tobi Ferguson, Dave Jarrett**

**Guests: Larry Zeigler, Susie Cowan**

- I. Superintendent's Report: Items were reviewed. Report attached.**
- II. Birch Drive Paving: Two Birch Drive residents were in attendance and presented a request to have Birch Drive paved in 2021. Chad Crimmins explained that the CSCD has already advertised for 2021 paving and budgeted accordingly. To now add an additional road is most likely not going to happen but could be a possibility for 2022. Crimmins also stated that the present "quote" is very good considering the costs for materials and product are increased at present time.**
  - a. Also to be considered is preparation for paving including the potential water "run off" at the end of the road which could add to the cost.**
  - b. Additional suggestion was to not pave past the crest of the drive near the Zeigler property to help avoid a water erosion issue near the end of Birch Drive.**
  - c. Also disclosed was that 6 Birch Drive property owners have agreed to fund \$1,333 each for a total of \$7,990 towards the paving project. That would equate to approximately 40% of a potential \$20,000 paving bill. This might also set a precedent for future property owners funded paving projects at a 40% property owner contribution/60% CSCD portion.**
  - d. The 2 property owners expressed hope that the CSCD could grade and improve the existing gravel road.**
- III. Adjournment: 5:35 PM**

**Respectfully submitted - Dave Jarrett 05/06/2021**

**Cordry Sweetwater Conservancy District Security  
Commission Minutes  
May 11, 2021**

**Meeting called to order at 7:00 p.m.**

**Present:** Matt Petersen, Marcia Harper, Harry Sherman, Cathie Brown, CSCD Employee Sgt. Jimmy Green, CSCD Manager Josh Hawley

**Absent:** Elaina Deiner

**Prior Minutes:** April 13, 2021 Minutes reviewed and approved.

**Chief Deputy Report:** Submitted to Commission

**Freeholder Concerns:**

- None

**Old Business:**

- The Security Commission agreed to give Mr. Hawley and Sgt. Green the authority to approve the requested weekly Corvette Club car show at Sweetwater Beach. Mr. Hawley will reach out to the Freeholder and require a Facility-Use Agreement and give him a 3-week trial run to judge popularity and ensure proper adherence to our rules and expectations.

**New Business:**

- Ms. Harper voiced concern over the perceived increase in wake-enhancing devices on the lakes. Discussion on enforcement of wake-enhancing devices. Mr. Petersen voiced concerns of CSCD employees boarding vessels. Mr. Hawley will instruct the boat patrol to enlist a deputy if there is suspicion of wake-enhancing devices being used. Mr. Petersen also spoke that the new rules address the enforcement aspect of wake-enhancing devices much better than the current rules.
- Discussion on boating violations and the need for boat patrol to educate Freeholders on the rules and safety. Mr. Hawley affirmed that the boat patrol has been instructed to write tickets for any unsafe boating violations; but will also look to educate if the offense is not a safety issue.
- Mr. Sherman requested the buoys at "Party-Cove" on Sweetwater be moved at least 100' closer to the point on Owl Drive. Mr. Hawley will instruct the maintenance crew to move the buoys as soon as possible.
- Mr. Hawley reminded the Commission that budget season for 2022 is nearing and they should start reviewing their plan soon.

**Meeting Adjourned:** 8:35 pm

**Next Meeting June 8, 2021 @ 7:00 pm**



**Cordry Sweetwater Conservancy District**

**Water Commission Meeting Minutes**

**May 13, 2021**

**Via ZOOM**

**\*\*\*These minutes are not official until approved by the Water Commission\*\*\***

**Present:** K. Brasseur, D. Caudill, T. Kuhn, T. Adolay, A Randolph (CSLOA)

**Guests:** Trish Church (7440 Heather Ct), Josh Bryant (CSCD)

**Call it order:** K. Brasseur called the meeting to order at 5:14 p.m.

**Freeholder Concerns:** Trish Church requested financial consideration regarding the approximately \$12,000 that she spent to rectify a water infiltration problem into her basement that she felt was caused, at least in part, by a water leak located in the water meter pit. Various Commission Members indicated that it is an unfortunate situation, but that it is the freeholder's responsibility to adequately protect their structures from moisture infiltration by appropriate damp proofing, subsurface drainage, etc. However, if Trish would submit to Josh Bryant, a detailed invoice of the work that she had done, we would review the information to see if there are any extenuating circumstances that might warrant consideration. We would respond to her within 10 to 14 days from the date of receipt of the detailed information.

**Approval of Minutes:** The minutes from the April 8, 2021 meeting was reviewed. **Motion to approve minutes made by T. Kuhn, seconded by T. Adolay. Motion passed unanimously.**

**Financials:** Financials through April, 2021 were reviewed. As of 4/30/21 net operations costs and revenue generated are approximately \$21,000 under budget, of which about \$17,000 is due to higher metered water sales and lower purchased water amount (see attached spread sheet). Josh Hawley (in his 5/13/21 email attached) gave an excellent, detailed summary of the current financial situation of the utility.

**Water Operator Report:** 1) In April, 3 water leaks were repaired & 95 work orders were completed. 2) Water loss for April dropped to 45% which is better but still higher than we want. 3) Josh requested Board approval to hire Skylar Reeves full-time, effective immediately. **A motion to recommend that the Board hire Skylar Reeves full-time, effective immediately made by T. Kuhn, seconded by T. Adolay. Motion passed unanimously.** 4) Josh Bryant reported that remote meter reading infrastructure is 95% complete and should be operational in about two weeks, once Keystone completes the software work. The district metering work should be bid in the next few weeks and should be completed within the next 60 to 90 days.

**Old Business:** Per Josh Hawley's request at the April meeting, the members need to continue thinking about a three to five year plan for asset replacement and small capital improvement projects.

**New Business:** It was decided to "Zoom" the June meeting and to begin meeting in person starting with the July meeting.

**Adjournment:** **Motion to adjourn made by T. Kuhn, seconded by T. Adolay at 6:12 p.m. Motion passed unanimously.**

**Next Meeting:** June 10, 2021 at 5:15 p.m. via ZOOM