

November 20, 2012 Minutes
Cordry-Sweetwater Conservancy District
Board of Directors Meeting
"Minutes"

November 20, 2012, 7:00 PM, CSLOA Clubhouse

Board Members Present: Larry Kolar, David Moebs, Quinn Hetherington, Dave Jarrett, Anita Wright, Herbie Benshoof, Francis Gantner

Board Members Absent: None

CSCD Attorney: John Young

Managers Present: Anthoney Haywood, Marty Anderson, Vernon McGaha

Managers Absent: None

Guests: Margret Bruce, Al Taylor, Jim Ray, Jo Ann Hamilton, Steve Herald, Shawn Michel, Chad Crimmins, Lanny Rossman

A. Welcome and Pledge of Allegiance: Mr. Kolar called the meeting to order at 7:00 PM

B. Announcements:

1. None

C. Agenda Modifications:

1. Mr. Kolar made modifications to the agenda; Mr. Kolar requested that the approval resolution 2012-5 be added as line item 9 c-1 and the approval of 2000-4 annual meeting to be added as line item 10-4. Mr. Benshoof made modifications to the agenda; Mr. Benshoof requested that the approval of inspecting the water towers be added as line item 6 e-1 and the approval of protection system on the water tank as line item 6 e-2.

MOTION: Mr. Kolar made a motion to approve the modifications to the agenda, seconded by Mr. Hetherington – motion carried unanimously.

D. Freeholder Concerns:

1. There were no freeholder concerns

E. Approval of Minutes:

1. September 18, 2012 CSCD Board Meeting Minutes

MOTION: Mr. Benshoof made a motion to approve the September 18, 2012 Board meeting minutes, seconded by Mrs. Wright – motion carried unanimously.

2. October 16, 2012 CSCD Board Meeting Minutes

MOTION: Mr. Benshoof made a motion to approve the October 16, 2012 Board meeting minutes, seconded by Mr. Moebs – motion carried unanimously.

3. October 27, 2012 CSCD Executive Meeting Minutes

MOTION: Mr. Benshoof made a motion to approve the October 27, 2012 CSCD executive meeting minutes, seconded by Mr. Moebs – motion carried unanimously.

F. Management Reports: Mrs. Anderson

1. **Financial Manager:** Mrs. Anderson presented the financial report
 - a. Mrs. Anderson read aloud the financial report.

MOTION: Mr. Jarrett made a motion to approve the financial report subject to audit, seconded by Mr. Moebs – motion carried unanimously.

- b. The Board reviewed and discussed the claims. Mr. Benshoof had a question for Mrs. Anderson about a line item in which Mrs. Anderson addressed his question. Mr. Gantner had a question for Mrs. Anderson about warrant numbers in which Mrs. Anderson addressed his question.

MOTION: Mr. Gantner made a motion to approve the claims subject to audit, seconded by Mr. Benshoof – motion carried unanimously.

2. **Infrastructure Manger: Mr. Haywood**

- a. The beach and boats have been winterized
- b. Working on crack sealing of the roads.

3. **Security Manager: Mr. McGaha's**

- a. Working on the recap report for this year
- b. There is a street survival class in Indianapolis that will last 2-4 days. Mr. McGaha would like to send 4 police officers for a total cost of \$760.

MOTION: Mr. Gantner made a motion to approve sending 4 police officers to a street survival class in Indianapolis for a cost not to exceed \$760, seconded by Mr. Benshoof – motion carried unanimously.

- c. Mr. McGaha made contact to finish the CSCD security cameras. They should have them in by next week.
- d. Mr. McGaha requested the Board to approve the purchase of 6 tasers for police officers for a total cost of \$5,370. The money would come out of the security budget. The tasers are only good for one use. Mr. Gantner asked Mr. McGaha what it would do to the insurance premium if they approved the purchase of the tasers. The Board is looking into it. Mr. Gantner asked for the motion to be withdrawn.

MOTION: Mr. Moebis made a motion to approve the purchase of 6 tasers for the cost not to exceed \$5,370, seconded by Mr. Benshoof; there was discussion – motion passed with 6 votes for and 1 against. Roll call is as followed:

Moebis – Yes

Benshoof – Yes

Hetherington – Yes

Gantner – No

Jarrett – Yes

Wright – Yes

Kolar – Yes

- e. Terry West had surgery and is doing well. He should be returning to work on November 27th.
- f. The deer reduction report would be done for the next Board meeting.
- g. Mr. Moebis asked Mr. McGaha about old cars on freeholder's property. Mr. McGaha stated that they need to be licensed.

G. Commission Reports:

1. Building: Mr. Jarrett

- a. There were 6 permits issued to freeholders.
- b. The property that had a dock in disrepair has been resolved.
- c. The property at 7174 Cedar Dr. has corrected itself as the homeowner has notified Mr. Lee that they would build dock 9ft from property line.
- d. Mr. Lee has requested more time to contact the homeowner of the property at 8321 Centerlake Rd. in which has trash and debris in the yard. Previous attempts to contact the homeowner have failed.
- e. Property lines and setbacks at the waterfront properties. Mr. Jarrett read aloud Resolution 2012-6 that would revise Resolution 2009-5. This resolution would

incorporate the changed that Mr. Gantner had suggested during the last Board meeting. Mr. Kolar asked how it would be enforced. Mr. Jarrett stated that they are not the police, which it is a way for the freeholders to go to court on their own.

MOTION: Mr. Jarrett made a motion to approve Resolution 2012-6 to change Resolution 2009-5 (4.2.1.4), seconded by Mrs. Wright; there was discussion – motion passed with 5 vote for and 2 against. Roll call is as followed:

**Moebis – No
Benshoof – Yes
Hetherington – Yes
Gantner – Yes
Jarrett – Yes
Wright – Yes
Kolar – No**

Mr. Gantner did suggest that the word “regularly” be deleted from the title.

MOTION: Mr. Gantner made a motion to amend Resolution 2012-6 that would delete the word “regularly” from the title; seconded by Mr. Moebis – motion passed unanimously.

2. Ecology: Mrs. Wright

- a. The commission received bids for the boat ramps for both Sweetwater and Cordry Lakes. The Commission accepted Herald Construction Company to do the work for a cost of \$28,800. The work would include removing the concrete, excavating, and installing new boat ramp. The bids were compared apples to apples using the scope that was given to each company. Mr. Kolar had some concerns and asked questions about the bids. Mr. Gantner had some questions and concerns about Herald Construction not having any prior experience on doing this type of work or any type of warranty. Mr. Gantner wanted a warranty and performance bond provided by Herald Construction.

MOTION: Mrs. Wright made a motion to approve Herald Construction Company to replace the Sweetwater Lake boat ramp for a cost not to exceed \$28,800 and to repair Cordry Lake boat ramp for a cost not to exceed \$11,600, seconded by Mr. Benshoof; there was discussion – motion passed with 5 vote for and 2 against. Roll call is as followed:

Moebis – Yes
Benshoof – Yes
Hetherington – Yes
Gantner – No
Jarrett – Yes
Wright – Yes
Kolar – No

Mr. Gantner suggested that Herald Construction Company provide a 5 year warranty for material and labor and a performance bond that would be paid by the District.

MOTION: Mr. Gantner made a motion to amend the motion to include that Herald Construction Company provide a 5 year warranty and performance bond that would be paid by the District, seconded by Mr. Moebis; there was discussion – motion carried unanimously.

The construction performed by Herald Construction Company is to be completed by May 15, 2013. Herald Construction Company will revise the contract to show the changes that were approved by the Board during this meeting.

MOTION: Mr. Moebis made a motion to include that Herald Construction Company complete the construction of the boat ramps on both Sweetwater and Cordry Lakes no later than May 15, 2013, seconded by Mr. Benshoof; there was discussion – motion carried unanimously.

- b. A revised draft of the Comprehensive Sediment Removal Plan was discussed. Mr. Kolar asked that it be revised and to be approved at the December Board meeting.
- c. There were 3 bids for a new gas pump dock on Sweetwater Lake. No action was taken.

3. Security: Mr. Hetherington

- a. There is no new business that Mr. McGaha hadn't discussed.
- b. Mr. Kolar asked for the deer reduction information that has been requested during previous Board meetings. There was no report. Mr. Kolar requested that the deer reduction be suspended until a report is provided with a roster and deer count.

MOTION: Mr. Kolar made a motion to suspend the deer reduction until a report is provided with a roster and deer count. Seconded by Mr. Gantner – motion passed with 6 votes for and 1 against. Roll call is as followed:

Moebis – No
Benshoof – Yes
Hetherington – Yes
Gantner – Yes
Jarrett – Yes
Wright – Yes
Kolar – Yes

4. Roads: Mr. Gantner

- a. The November Board meeting was cancelled.
- b. They will be discussing projects for the 2013 year at the next meeting.

5. WATER: Mr. Benshoof

- a. The commission received a quote for replacing the fence around the blue tower. There was no action.
- b. The commission received 3 quotes for a new control system for the water tower and pump station.
- c. Looking into getting a GIS mapping system that would help in detecting water leaks.
- d. The water towers to be re-inspected by Dixon Services for \$4,000. The inspections would be performed between December 3rd and December 6th.

MOTION: Mr. Benshoof made a motion to approve Dixon Services to re-inspect the water towers for a cost not to exceed \$4,000, seconded by Mr. Gantner; there was discussion – motion carried unanimously.

- e. The Commission requested that Dixon Services place a protection system on the blue water tower for a cost of \$2,000.

MOTION: Mr. Benshoof made a motion to approve Corrpro to repair the cathodic corrosion protection system on the blue water tower for a cost not to exceed \$2,000, seconded by Mr. Moebis; there was discussion – motion carried unanimously.

H. Other Governmental Interface Meeting Reports:

1. Brown County Solid Waste: Mr. Moebis

- a. The budget was approved for 2013.
- b. Nashville submitted an application for a clean community challenge participant.

I. Status from CSCD Attorney: Roger Young

1. Moving forward with the septic inspection cases.
2. Haven't heard anything back on the county wide fire district case.

J. Unfinished Business:

1. Mr. Kolar updated on the Interlocal Agreement. We are waiting for the county to respond.
2. Mr. Kolar requested the Board a loan for the new maintenance/office building. The loan is through First Financial Bank for \$600,000 at 3.02% interest for 72 months. It would be amortized for 10 years. The loan would be contingent on being secured by tax revenue pledge.

MOTION: Mr. Kolar made a motion to approve a loan through First Financial Bank for \$600,000 at 3.02% interest for 72 months, amortized for 10 years contingent on being secured by tax revenue pledge. Seconded by Mr. Gantner – motion carried unanimously.

There will be a pre-bid meeting. There needs to be a Common Wage Scale established in which Mr. Kolar appointed Mr. Hetherington and Mr. Gantner as part of the committee. Mr. Young explained what a Common Wage Scale is. Mr. Kolar requested to move forward with bids contingent on establishing a Common Wage Scale.

MOTION: Mr. Kolar made a motion to approve the architect to proceed with bids contingent of establishing a Common Wage Scale. Seconded by Mr. Gantner – motion carried unanimously.

3. Mr. Kolar read Resolution 2012-5 establishing a Capital Asset Policy. Mr. Kolar has been working on a spreadsheet for inventory.

MOTION: Mr. Benshoof made a motion to approve Resolution 2012-5 establishing the Capital Asset Policy. Seconded by Mr. Moebs – motion carried unanimously.

4. There are no changes to the 2012 and 2013 goals. Mr. Gantner suggested that the Board have a special meeting to allow freeholders to suggest any 2013 goals.
5. Mr. Kolar Rodney Blasdel would be hired as the Conservancy Manager pending final approval by the Board of an employment agreement.

K. New Business:

1. Mr. Kolar asked the board for approval moving \$181,000 to the rainy day fund which is 10% of the budget for the 2012 year.

MOTION: Mr. Kolar made a motion to approve moving \$181,000 into the rainy day fund. Seconded by Mr. Gantner – motion carried unanimously.

2. Mr. Kolar read aloud the CSLOA representatives to be appointed to the CSCD commissions. They are Jo Ann Hamilton for Ecology, Frank Green for Building and Lanny Rossman for Security.

MOTION: Mr. Kolar made a motion to approve the appointed CSLOA representatives: Ecology-Jo Ann Hamilton, Building-Frank Green, and Security-Lanny Rossman to the CSCD commissions. Seconded by Mr. Benshoof – motion carried unanimously.

3. Mr. Kolar requested the Board approve the CSCD to become a member of the Association of Indiana Conservancy District. The cost is \$650 per year and would give the District a voice.

MOTION: Mr. Moebs made a motion to approve the CSCD to become members of the Association of Indiana Conservancy District for a cost not to exceed \$650. Seconded by Mr. Benshoof – motion carried unanimously.

4. Mr. Kolar requested the approval of Resolution 2012-4 establishing the location of the CSCD Board Annual Meeting. The meeting will be held on January 12, 2013 at 1pm at the Clubhouse. Elections will be held on the same day from 9am-11am. There will not be an election if only 1 person is running within the district.

MOTION: Mr. Benshoof made a motion to approve Resolution 2012-4 establishing the location of the CSCD Board Annual Meeting. Seconded by Mr. Moebs – motion carried unanimously.

L. Board Member Concerns:

1. Mr. Kolar said that the commissions need to start on their annual reports.
2. Boats are in better condition this year with the new checklists
3. Mr. Haywood will be looking into trappers for muskrats.



M. Adjourn

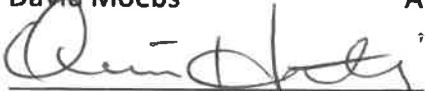

MOTION: Mr. Moebs moved to adjourn, seconded by Mr. Benshoof – motion carried unanimously.



Respectfully submitted by Kristi Putnam.

Approved this 18th day of December, 2012, at Nineveh, IN

 Aye Nay  Francis Gantner, Vice Chairman Aye Nay

 Aye Nay  Herbert Benshoof Aye Nay

 Quinn Hetherington, Secretary Aye Nay  Anita Wright Aye Nay

 Dave Jarrett Aye Nay
 Attest:  Quinn Hetherington, Secretary