

Cordry-Sweetwater Conservancy District
Board of Directors Meeting
April 19th, 2022

1. **Board Members Present:** Herb Benshoof, Josh Edwards, Matt Petersen Pat Sherman, Aaron Parris, Mark Rasdall, and Ted Adolay
2. **Board Members Absent:** None
3. **Also, Present:**
 - a. **Staff:** Brittany Bay, Jimmy Green, and Nick Johann
 - b. **CSCD Attorney:** Roger Young
 - c. 15 freeholders in attendance & numerous online viewers
4. **Welcome:** Mr. Benshoof called the annual meeting to order at 7:09 PM
5. **Agenda Modifications:**
 - a. Mrs. Bay requested to add Performance Pay Increases to line item 9.e.

6. **Resolution 2022-8 Virtual Meeting Attendance:**

MOTION: Mr. Petersen motioned to approve Resolution 2022-8: Virtual Meeting, as submitted, seconded by Mr. Rasdall. Motion passed unanimously.

7. **Approval of Minutes:**

MOTION: Mr. Edwards motioned to approve the March 15th, Board Minutes, as submitted, seconded by Mr. Petersen. Motion passed unanimously.

MOTION: Mr. Edwards motioned to approve the April 7th, Executive Session Minutes, as submitted, seconded by Mr. Petersen. Motion passed unanimously.

8. **Ecology's Bird Presentation:**

- a. Mr. Benshoof brought up the discussion about the bird boxes and said there was a miscommunication with the office and the bird boxes are staying.
- b. Rick Normington requested that information be put in the minutes and stated as far as the ecology commission is concerned it is a dead issue. He also stated they are moving forward with the pollinator habit as planned. He then stated that a request from the ecology commission to avoid something like this in the future they would like a letter from the Board or presented to them from their CSCD representative.

9. Freeholder Concerns:

- a. Carrie Vavul introduced herself and wanted to remind everyone about the Nineveh Road Clean up this coming Saturday at 8am at the Clubhouse and it normally takes a few hours and are usually done by 11 am. She wanted to make sure the Sheriffs Deputy's are still providing security for the traffic control.
- b. Mike Warner introduced himself and let the Board know he has complained about the trailer that is sitting on Catalpa Drive previously. He said that the previous CSCD Manager told him that we could not do anything about it he would have to go to the Board of Health, and the Board of Health said the CSCD would have to take care of it. So, as it stands it just keeps going back and forth and he wants to know what he can do to get the trailer and dock removed. He provided photos of the trailer and dock to the Board to view. Mr. Sherman suggested what we do what we had done in the past which was send a letter to the owners of the dock. CSCD attorney Roger Young, told Mike Warner that issues with how lots are kept and trash on property that is under Brown County's jurisdiction. Roger also informed Mike that he could file a lawsuit against the owners as a nuisance case, so he is not without a remedy. Then Roger stated that the dock was clearly under the jurisdiction of Cordry Sweetwater and we can request it be removed. Nick Johann suggested sending a letter to them first and if that does not resolve the issue then it can go to Roger.

MOTION: Mr. Rasdall motioned to approve sending the owners of the delapidated dock to be removed, seconded by Mr. Adolay. Motion passed unanimously.

10. Management Reports:

a. Director of Finance & Administrative:

1. Mrs. Bay summarized the fund report. The current balance is \$2,445,735.95.

MOTION: Mr. Parris motioned to approve the financial report subject to audit, seconded by Mr. Edwards. Motion passed unanimously.

2. Mrs. Bay summarized the appropriation report and monthly claims list. The monthly claims total is \$223,864.78. The unexpended remaining balance is \$2,118,817.83 or 86.57% remaining.

MOTION: Mr. Rasdall motioned to approve both the monthly claims subject to audit; seconded by Mr. Adolay. Motion passed unanimously.

b. Director of Operations:

1. Mr. Johann summarized his report.
 - i. Mr. Johann discussed the paving bids.

MOTION: Mr. Rasdall motioned to accept Milestone's paving bid not to exceed \$183,000.00 seconded by Mr. Adolay. Motion passed unanimously.

- ii. Mr. Johann discussed the Aquatic Control Contract.

MOTION: Mr. Rasdall motioned to accept Aquatic Control's weeding contract not to exceed \$80,500.00 seconded by Mr. Edwards. Motion passed unanimously.

c. Chief Deputy:

1. Chief Deputy Green summarized his report.
 - i. Jimmy introduced new CSCD deputy Chris Griggs. Mr. Benshoof welcomed him to the team.

11. Commission Reports:

a. Building:

1. Mr. Johann reviewed the building applications.

MOTION: Mr. Sherman motioned to approve building application 22-027, 22-028, 22-029, 22-033, and 22-035 for approval from the CSCD Board contingent upon lot owners obtaining all permits required by Brown County and meeting all conditions by the Building Commission, seconded by Mr. Parris. Motion passed unanimously.

2. Mr. Johann reviewed the dredging request.

MOTION: Mr. Sherman motioned to approve dredging request 22-011 for approval from the CSCD Board contingent upon lot owners obtaining all permits required by Brown County and meeting all conditions by the Building Commission, seconded by Mr. Petersen. Motion passed unanimously.

b. Ecology:

1. Mr. Edwards summarized the Ecology meeting.
 - i. Mr. Edwards discussed the pollinator habitat. Brenda Maulden stated that the pollinator habitat was approved about 3 years ago and she had a contact at SCI REMC to help them start that project but twice something came up and it feel through. Brenda then introduced Katie Starr who will now be leading the way with the pollinator habitat. Katie gave a brief introduction of herself.

Katie is hoping by fall they will be breaking ground on this project.

c. Security:

1. Mr. Petersen summarized the Security meeting.
 - i. Mr. Petersen and Mr. Johann discussed the gate information at the boat ramp that freeholder Randy Brumfield had gathered a quote for. Randy briefly explained the type of gate that was quoted and how it would lock and unlock. Mr. Petersen stated that there is money in the budget to do something and he believes this should go back to the Zebra Mussel Committee and they need to get a proposal with a quote from a vendor.

d. Roads:

1. Mr. Rasdall summarized the roads minutes.

e. Water:

1. Mr. Parris summarized the water minutes.

f. Financial Advisory Committee:

1. Meeting canceled; the next meeting will be May 19th.
2. Mrs. Bay noted there are two open seats on the Committee in area 5 & 7.

12. New Business:

a. Hiring of Full Time Deputy Chris Griggs.

MOTION: Mr. Rasdall motioned to approve hiring Chris Griggs as a CSCD Full Time Deputy, seconded by Mr. Adolay. Motion passed unanimously.

b. Hiring of Full Time Administrative Clerk Jacqueline Wright.

MOTION: Mr. Parris motioned to approve hiring Jacqueline Wright as a Full Time Administrative Clerk, seconded by Mr. Edwards. Motion passed unanimously.

c. Resolution 2022-7: Workers Comp Insurance Policy:

- i. Mr. Benshoof discussed the switching of the current workers comp policy to an IPEP policy.

MOTION: Mr. Petersen motioned to approve Resolution 2022-7 Workers Comp Policy seconded by Mr. Edwards. Motion passed unanimously.

d. SCI REMC Fiber Contract:

- i. Mr. Benshoof discussed switching from Spark light internet over to the SCI REMC Fiber internet.

MOTION: Mr. Parris motioned to approve the SCI REMC Fiber contract, seconded by Mr. Adolay. Motion passed unanimously.

e. Employee Pay Increase:

- i. Mrs. Bay discussed the 30-day review of the Office Assistant, Mary Hamilton and the job description change for the part-time Water Clerk, Judy Surface.

MOTION: Mr. Petersen motioned to approve the \$1/hr raise for both the Office Assistant and the part time Water Clerk seconded by Mr. Adolay. Motion passed unanimously.

13. Board Members Concerns

- a. None

14. Adjourn (8:29 PM)

MOTION: Mr. Petersen moved to adjourn, seconded by Mr. Rasdall. Motion passed unanimously.

Respectfully submitted,



Ted Adolay, Board Secretary

Date Submitted: