

**Cordry-Sweetwater Conservancy District**  
**Board of Directors Meeting**  
December 20<sup>th</sup>, 2022

1. **Board Members Present:** Josh Edwards, Matt Petersen, Pat Sherman, Aaron Parris, Mark Rasdall, and Ted Adolay
2. **Board Members Absent:** Herb Benshoof
3. **Also, Present:**
  - a. **Staff:** Brittany Bay and Nick Johann
  - b. **CSCD Attorney:** Roger Young
  - c. 15 freeholders in attendance & numerous online viewers
4. **Welcome:** Mr. Edwards called the meeting to order at 7:02 PM
5. **Agenda Modifications:**
  - a. None
6. **Approval of Minutes:**

**MOTION: Mr. Sherman motioned to approve the November 15<sup>th</sup> Executive Meeting Minutes, as submitted, seconded by Mr. Parris. Motion passed unanimously.**

**MOTION: Mr. Parris motioned to approve the November 15<sup>th</sup> Board Meeting Minutes, as submitted, seconded by Mr. Sherman. Motion passed unanimously.**

7. **Freeholder Concerns:**
  - a. Melissa Swineford asked for a security issue update. Mr. Sherman said that the negotiations for the interlocal were still ongoing, but the Sheriff elect agreed to allow merit deputies to work part time for the Conservancy through January 31,2023.
8. **Management Reports:**
  - a. **Director of Finance & Administration:**
    1. Mrs. Bay summarized the fund report. The current balance is \$2,430,409.28.

**MOTION: Mr. Sherman motioned to approve the financial report subject to audit, seconded by Mr. Rasdall. Motion passed unanimously.**

2. Mrs. Bay summarized the appropriation report and monthly claims list. The monthly claims total is \$363,358.98. The unexpended remaining balance is \$420,005.29 or 17.11% remaining.

**MOTION: Mr. Rasdall motioned to approve the monthly claims subject to audit; seconded by Mr. Sherman. Motion passed unanimously.**

3. Mrs. Bay summarized Resolution 2022-17: Transfer of Appropriations.

**MOTION: Mr. Parris motioned to approve Resolution 2022-17: Transfer of Appropriations, seconded by Mr. Sherman. Motion passed unanimously.**

**b. Director of Operations:**

1. Mr. Johann summarized his report.
  - i. Mr. Johann mentioned the newest plan for the Cordry Spillway.
  - ii. Mr. Johann discussed the treatment plans for the roads with the impending and future bad weather.

**9. Commission Reports:**

**a. Building:**

1. Mr. Sherman reviewed the building applications.

**MOTION: Mr. Sherman motioned to approve building applications 22-030, 22-103, 22-104,22-105 and 22-108 for approval from the CSCD Board contingent upon lot owners obtaining all permits required by Brown County and meeting all conditions by the Building Commission, seconded by Mr. Petersen. Motion passed unanimously.**

2. Mr. Sherman discussed the request to sell conservancy property to a freeholder in order to install a septic system.

**MOTION: Mr. Sherman motioned to approve the sale of surplus conservancy property contingent on the freeholder paying all fees and getting all legal documents and an easement from CSCD legal counsel, seconded by Mr. Rasdall. Motion passed unanimously.**

**b. Ecology:**

1. Mr. Edwards summarized the Ecology Minutes.
2. Mr. Edwards discussed the wake boat committee and applications.

**MOTION: Mr. Edwards motioned to approve Barb Bowers, Sonia Leerkamp, and Sarah Robinson as the ecology representatives to the wake committee, seconded by Mr. Rasdall. Motion passed unanimously.**

**c. Security:**

1. Mr. Petersen summarized the Security Minutes.
2. Mr. Petersen discussed the wake boat committee and applications.

**MOTION: Mr. Petersen motioned to approve Marcia Harper, Brian Clancy, and Scott Casey as the security representatives to the wake boat committee, seconded by Mr. Sherman. Motion passed unanimously.**

3. Mr. Petersen discussed the time and location of the wake boat committee.

**MOTION: Mr. Petersen motioned to approve having the wake boat committee meetings take place at 6pm on the second Wednesday of each month at the CSCD Office, seconded by Mr. Sherman. Motion passed unanimously.**

**d. Roads:**

1. No meeting, lack of quorum.

**e. Water:**

1. Mr. Parris summarized the Water Minutes.
  - i. Mr. Parris did the first public reading of Resolution 2022-16 Amending Water Rates and Charges.

**f. Financial Advisory Committee:**

1. No meeting.

**10. New Business:**

**a. Resolution 2022-18: Performance Pay Increase**

**MOTION: Mr. Petersen motioned to approve Resolution 2022-18: Performance Pay Increase, seconded by Mr. Sherman. Motion passed unanimously.**

**b. Resolution 2022-19: 2023 Salaries**

**MOTION: Mr. Petersen motioned to approve Resolution 2022-19: Setting 2023 Salaries, seconded by Mr. Parris. Motion passed unanimously.**

**c. Approval of 2023 Professional Services Contract for Attorney**

**MOTION: Mr. Sherman motioned to approve the 2023 Professional Services Contract for Attorney as submitted, seconded by Mr. Petersen. Motion passed unanimously.**

**11. Board Members Concerns**

- a. Mr. Edwards thanked Brittany Bay and Nick Johann for all of their hard work and bringing the team together. Mr. Edwards thanked all of the freeholders in attendance for being present and sharing their ideas.

**12. Adjourn (7:41 PM)**

**MOTION: Mr. Edwards moved to adjourn, seconded by Mr. Rasdall. Motion passed unanimously.**

Respectfully submitted,

  
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Michael Heath, Board Secretary

Date Submitted: