

Cordry-Sweetwater Conservancy District
Board of Directors Meeting
“Meeting Minutes”
December 19, 2017, 7 PM, CSLOA Clubhouse

1. **Board Members Present:** Jerry Engle, Josh Edwards, Herb Benshoof, Chad Crimmins, Pat Sherman and Brad Roberts

2. **Board Members Absent:** Matt Petersen

3. **Also Present:**

a. **Staff:** Stacy Wethington, Nick Johann, Josh Hawley, Bernie McGaha, Brittany Bay and, Jimmie Green

b. **Number of Guests:** 4

4. **Welcome and Pledge of Allegiance:** Mr. Engle called the meeting to order at 7 PM.

5. **Meeting Agenda Modifications:** Mrs. Wethington requested that the November Executive Session minutes be added as line item 3.b, the Brackney change order be added as line item 5.a.i, the Curry & Associates SRF claims be added as line item 5.b.iii, the coffer dam bids be added as line item 5.c.iv, and the Resolution 2017-9 Rainy Day Fund Transfer be added as line item 8.b.

6. **Approval of Minutes:**

MOTION: Mr. Benshoof moved to approve the November 21, 2017 Board Meeting minutes as submitted, seconded by Mr. Crimmins. Motion passed unanimously.

MOTION: Mr. Benshoof moved to approve the November 21, 2017 Executive Session minutes as submitted, seconded by Mr. Edwards. Motion passed unanimously.

7. **Freeholder Concerns:**

a. None

8. **Management Reports:**

a. **Conservancy Manager:**

1. Mrs. Wethington summarized her report.
2. Mrs. Wethington discussed new pumps for both lakes and presented Midwest Maintenance & Construction Quote. There was some discussion about the new pumps.

MOTION: Mr. Crimmins moved to approve purchasing new gas pumps in the spring with encumbered funds for both lakes from Midwest Maintenance & Construction, seconded by Mr. Benshoof. The motion passed unanimously.

- i. There was some discussion about transferring funds from fund 383 (contingencies) into 435 (seasonal equipment) in order to encumber money to purchase the pumps in the spring.

MOTION: Mr. Sherman moved to approve transferring funds from 383 into 435 in the amount of \$15,000, seconded by Mr. Crimmins. The motion passed unanimously.

3. Mrs. Wethington went over the Brackney Change Order #3.

MOTION: Mr. Sherman moved to approve the Brackney increase change order number three in the amount of \$31,108.92; seconded by Mr. Benshoof, motion passed unanimously.

b. Financial Clerk:

1. Mrs. Bay summarized the fund reports.

MOTION: Mr. Crimmins moved to approve the financial report subject to audit, seconded by Mr. Benshoof. Motion passed unanimously.

2. Mrs. Bay summarized the appropriation report and monthly claims list.

MOTION: Mr. Edwards moved to approve the monthly claims subject to audit; seconded by Mr. Crimmins, motion passed unanimously.

3. Mrs. Wethington added and summarized the Curry & Associates SRF claims totaling \$3,200.

MOTION: Mr. Benshoof moved to approve the claims subject to audit; seconded by Mr. Crimmins, motion passed unanimously.

c. Water/Grounds Superintendent:

1. Mr. Hawley summarized his report.
2. Mr. Hawley went over the 3 bids received for the 2018 truck. There was some discussion over prices and trade in values.

MOTION: Mr. Crimmins moved to approve the purchase of the 2018 RSM 3500 Tradesman from Bob Poynter the lowest bid; seconded by Mr. Benshoof. The motion passed unanimously.

3. Mr. Hawley discussed hiring Jeff Parish as a full-time employee effective January 1, 2018.

MOTION: Mr. Crimmins moved to approve hiring Jeff Parish full time beginning January 1, 2018; seconded by Mr. Benshoof. The motion passed unanimously.

4. Mr. Hawley discussed repairing the Cofferdam. He went over the 3 bids he received for the Cofferdam repair. There was some discussion.

MOTION: Mr. Sherman moved to approve the lowest bid for J. Weddle Excavating contingent upon entering into a contract the way Pro Dig clearly specifies the work to be completed. If J. Weddle Excavating is unable to do that we will still enter into a contract that will be lower or meets Pro Dig's price and specs. This was seconded by Mr. Crimmins, the motion passed unanimously.

d. D. Security Manager:

1. Mrs. Wethington summarized Deputy McGaha's report.

9. Commission Reports:

a. Building:

1. Mr. Sherman summarized the building permits up for approval.

MOTION: Mr. Sherman moved to approve building applications 17-083 and 17-084 contingent upon lot owners obtaining all permits required by Brown County and pending specifications of the building commission; seconded by Mr. Roberts. Motion passed unanimously.

b. Ecology:

1. Mr. Edwards summarized his report.
2. Mr. Hawley went over the Aquatic Control Contract.

MOTION: Mr. Benshoof moved to approve the Aquatic Control Contract, seconded by Mr. Edwards. The motion passed unanimously.

c. Security:

1. Mr. Wethington summarized the report.

d. Roads:

1. There was not a quorum for the Roads Commission meeting in September.

e. Water:

1. Mr. Benshoof summarized his report.

10. Old Business:

- a. The building variance at 6930 Eagle Drive Building Application 17-085 was discussed.

MOTION: Mr. Sherman moved to approve Building Permit 17-085 pending requested documents; seconded by Mr. Roberts, the motion passed unanimously.

11. New Business:

- a. Mrs. Wethington presented Resolution No. 2017-8 Pay Increase 2018.

MOTION: Mr. Benshoof moved to approve Resolution No. 2017-8 Pay Increase 2018; seconded by Mr. Edwards, the motion passed unanimously.

- b. Mrs. Wethington presented Resolution No. 2017-9 Rainy Day Fund Transfer. It was discussed transferring up to 10% of the ending balance of the 2017 budget.

MOTION: Mr. Benshoof moved to approve Resolution No. 2017-9; seconded by Mr. Roberts, the motion passed unanimously.

12. Board Members/Freeholder Concerns

- a. None

13. Adjourn

MOTION: Mr. Crimmins moved to adjourn, seconded by Mr. Roberts – motion carried unanimously.

The meeting adjourned at 8:35 pm.

Respectfully submitted,



Brad Roberts, Secretary

Date Submitted: January 31, 2018