

Cordry Sweetwater Conservancy District  
Water Commission Meeting Minutes  
Feb 8th, 2024  
CSCD Office

**\*\*\*These minutes are not official until approved by the Water Commission\*\*\***

**Present:** K. Brasseur, D. Caudill, A. Parris, T. Kuhn (phone)

**Absent:** K. Short (CSLOA)

**Guests:** J. Bryant

**Call to order:** K. Brasseur called the meeting to order at 5:18 p.m.

Recommendations for Commission Members: Recommend to the board that Ken Brasseur and Tom Kuhn remain on Water Commission.

Election of Commission officers for 2024: K. Brasseur: Chairman, D. Caudill: Vice Chairperson, A. Parris: Secretary. Motion by A. Parris, second by D. Caudill, and unanimously approved.

**Agenda Modifications:** None

**Freeholder Concerns:** None

**Minute Approval:** December 14<sup>th</sup> minutes approval, Motion by D Caudill, Second by A Parris, Unanimous approved.

**December Financials:** Metered sales is up 3% vs last year, and interest is up because of rates. Checking w/ IFA about required deposit amounts. (Brittany) P&L line items discussion around maintenance of Mains & Standpipe approximately 95K vs 25k in 2022.

**Water Operator Report:** Josh – Identified original lists from first 500 homes: Potentially identified thin walled polyethylene for most likely to be active leaks. Water loss for 2023 was approximately 56%. There is potential using seasonal help in order to replace more service line in house. Grey Wolfe and Opossum are schedule for paving, and so trying to work to get some service lines replaced ahead of time. LCCR is approximately 60% complete.

**Old Business:**

- A. Emergency Response Plan – Aaron will take to the board this month for comment.

**Long Term Projects:**

- A. Update water Department Rules Book – water utility book from 2008. Committee members and CSCD staff to review see if changes are warranted.

**New Business:**

- A. Motion to approve a reconnect fee of \$55/ customer. Motion by D. Caudill, seconded by T. Kuhn, unanimously approved.

**Water Commission Member Concern/Comments:** None

**Adjournment:** Motion to adjourn made by T. Kuhn seconded by A. Parris at 6:12 p.m. Motion passed unanimously.

**Next Meeting:** March 14<sup>th</sup>, 2024, at 5:15 p.m. at the CSCD Office.

Respectfully submitted by: Aaron Parris