

Cordry-Sweetwater Conservancy District
Board of Directors Meeting
“Meeting Minutes”
July 16, 2019, 6 PM, CSLOA Clubhouse

1. **Board Members Present:** Jerry Engle, Herb Benshoof, Josh Edwards, Pat Sherman, Matt Petersen, Chad Crimmins, and Jay Nogan
2. **Board Members Absent:** None
3. **Also, Present:**
 - a. **Staff:** Brittany Bay, Stacy Wethington, Josh Hawley, Jimmy Green, Bernie McGaha, and Nick Johann
 - b. **CSCD Attorney:** Roger Young
 - c. **Number of Guests:** 9
4. **Welcome and Pledge of Allegiance:** Mr. Engle called the meeting to order at 6:02 PM.
5. **Meeting Agenda Modifications:** None
6. **Approval of Minutes:**

MOTION: Mr. Petersen moved to approve the June 18, 2019 Board minutes as submitted, seconded by Mr. Benshoof. Motion passed unanimously.

7. **Freeholder Concerns:**
 - a. There were freeholder concerns about a variance to be discussed later.
8. **Management Reports:**
 - a. **Conservancy Manager:**
 1. Mrs. Wethington summarized her report.
 - a. Legal action for noncompliant freeholders’ septic evaluations were discussed.

MOTION: Mr. Sherman moved to approve CSCD Lawyer Mr. Young to file suit against freeholders that are noncompliant with their septic evaluations, seconded by Mr. Edwards, motion passed unanimously.

- b. **Financial Manager:**
 1. Mrs. Bay summarized the fund report.

MOTION: Mr. Edwards moved to approve the financial report subject to audit, seconded by Mr. Benshoof, motion passed unanimously.

2. Mrs. Bay summarized the appropriation report and monthly claims list.

MOTION: Mr. Benshoof moved to approve the monthly claims subject to audit; seconded by Mr. Nogan, motion passed unanimously.

c. Water/Grounds Superintendent:

1. Mr. Hawley summarized his report.
 - a. Mr. Hawley discussed purchasing a new Mobile 311 program that had more feature than the current program used.

MOTION: Mr. Edwards moved to approve purchasing of new Mobile 311 program in the amount of \$10,416.00, seconded by Mr. Crimmins, motion passed unanimously.

d. D. Security Manager:

1. Deputy Green summarized his report.

9. Commission Reports:

a. Building:

1. Mr. Sherman summarized the building permits up for approval.

MOTION: Mr. Sherman moved to approve building applications 19-045 and 19-048 for approval from the CSCD Board contingent upon lot owners obtaining all permits required by Brown County, seconded by Mr. Petersen. Motion passed unanimously.

2. Mr. Johann brought up the condition of 8058 Bass Ct. dock. Inquired on what action should be taken regarding the dock since a certified letter was sent.

MOTION: Mr. Sherman moved to approve CSCD Lawyer Mr. Young to start litigation with 8058 Bass Ct. owners, seconded by Mr. Edwards, motion passed unanimously.

b. Ecology:

1. Mr. Edwards summarized his report.

c. Security:

1. Mr. Petersen summarized his report.

d. Roads:

1. Mr. Crimmins summarized stated there was no July Meeting.

e. Water:

1. Mr. Benshoof summarized his report.
 - a. Mr. Benshoof discussed the State Revolving Fund PER Addendum #1 to use the remaining balance in State Revolving Fund loan.

MOTION: Mr. Petersen moved to approve the State Revolving Fund PER Addendum #1 seconded by Mr. Crimmins, motion passed unanimously.

10. Old Business:

a. Credit Card Policy

- i. Mrs. Bay presented a new credit card policy, it was discussed.

MOTION: Mr. Sherman moved to approve the credit card policy with a change to have a secondary approval by the Financial Manager if the Conservancy Manager is not available, seconded by Mr. Crimmins, motion passed unanimously.

b. Variance Request

- i. The variance policy was discussed in depth.

MOTION: Mr. Edwards moved to deny the variance request, seconded by Mr. Nogan, motion failed in a vote of 4 to 3.

MOTION: Mr. Sherman moved to approve the variance request, seconded by Mr. Crimmins; motion passed with a vote of four Board Members in favor of the variance request Mr. Engle, Mr. Petersen, Mr. Benshoof and, Mr. Crimmins and 3 opposed Mr. Sherman, Mr. Edwards and, Mr. Nogan.

11. New Business:

- a. A Freeholder discussed their issue with the noise of an ATV track that was built in a neighbor's yard. There was some discussion. Freeholder was directed to call the non-emergency number and request an officer to respond to complaint.

12. Board Members Concerns

a. Boat Weights

- i. Mr. Petersen discussed the maximum boat weight in tolerance of 4,000 lbs.

13. 2020 Budget Workshop

- i. The 2020 preliminary budget was presented and discussed. Financial Manager Brittany Bay, Conservancy Manager Stacy Wethington, and Board Member Pat Sherman will attend the DLGF Budget Workshop on 8/9/19.

14. Adjourn

MOTION: Mr. Crimmins moved to adjourn, seconded by Mr. Nogan – motion carried unanimously.

The meeting adjourned at 9:08pm.

Respectfully submitted,


Jay Nogan, Board Secretary

Date Submitted: August 20, 2019