

**Cordry-Sweetwater Conservancy District  
Board of Directors Meeting  
“Meeting Minutes”  
June 18, 2019, 7 PM, CSLOA Clubhouse**

1. **Board Members Present:** Jerry Engle, Herb Benshoof, Josh Edwards, Pat Sherman, Matt Petersen, Chad Crimmins, and Jay Nogan
2. **Board Members Absent:** None
3. **Also Present:**
  - a. **Staff:** Brittany Bay, Jimmy Green, Jeff Brahaum, and Nick Johann
  - b. **CSCD Attorney:** Roger Young
  - c. **Number of Guests:** 6
4. **Welcome and Pledge of Allegiance:** Mr. Engle called the meeting to order at 7:02 PM.
5. **Meeting Agenda Modifications:** None
6. **Approval of Minutes:**

**MOTION: Mr. Sherman moved to approve the May 21, 2019 Executive Session minutes as submitted, seconded by Mr. Crimmins. Motion passed unanimously.**

**MOTION: Mr. Sherman moved to approve the May 21, 2019 Board minutes as submitted, seconded by Mr. Crimmins. Motion passed unanimously.**

7. **Freeholder Concerns:**
  - a. There were freeholder concerns about a variance to be discussed later.
8. **Management Reports:**
  - a. **Conservancy Manager:**
    1. Mrs. Bay summarized Mrs. Wethington’s report.
      - a. The 2020 Budget was discussed.
        - i. Mrs. Bay discussed the need for a preliminary budget meeting to go over the proposed budget prior to the DLGF meeting on August 9<sup>th</sup> .
        - ii. There was some discussion on possible dates. The Board decided to move the July Board Meeting up to 6 p.m. and have the Special Session to follow.
  - b. **Financial Manager:**

1. Mrs. Bay summarized the fund report.
  - a. Mr. Sherman pointed out that fund 106 is negative and should not be. Mrs. Bay explained the error and it was corrected already in June. There was some discussion

**MOTION: Mr. Sherman moved to approve the transfer of rainy-day funds in the amount of \$8220.08 if fund 106 is not an error, seconded by Mr. Petersen, motion passed unanimously.**

**MOTION: Mr. Benshoof moved to approve the financial report subject to audit, seconded by Mr. Nogan, motion passed unanimously.**

2. Mrs. Bay summarized the appropriation report and monthly claims list.

**MOTION: Mr. Sherman moved to approve the monthly claims subject to audit; seconded by Mr. Nogan, motion passed unanimously.**

**c. Water/Grounds Superintendent:**

1. Mr. Hawley report was looked over.

**d. D. Security Manager:**

1. Deputy Green summarized his report.
  - a. Deputy Green introduced new officer Jeff Brahaum.
  - b. Deputy Green discussed price quotes for a 2019 Dodge Durango at state bid (fleet pricing).
  - c. Deputy Green announced Chief Deputy McGaha's retirement after 37 years of service will be on November 23, 2019.

**MOTION: Mr. Petersen moved to approve purchasing of a new security vehicle a 2019 Dodge Durango from Fletchers and trading in a 2008 Durango, seconded by Mr. Crimmins, motion passed unanimously.**

**9. Commission Reports:**

**a. Building:**

1. Mr. Sherman summarized the building permits up for approval.

**MOTION: Mr. Sherman moved to approve building applications 19-002,19-037, and 19-039 for approval from the CSCD Board contingent upon lot owners obtaining all permits required by Brown County, seconded by Mr. Nogan. Motion passed unanimously.**

2. Mr. Sherman summarized the variance request up for approval.

- a. Mr. Nolan, the property owner, discussed safety issues, and other items concerning the deck he is wanting to replace/build.
  - i. There were freeholders there concerned about replacing the old deck and not opposed to the variance.

- ii. There was some discussion. The variance request was tabled until the July meeting in order to allow the petitioner to have adequate time to properly notify all property owners as required by the Brown County rules

**b. Ecology:**

- 1. Mr. Edwards summarized his report.
  - a. Mr. Edwards mentioned the changed date of July's ecology meeting Thursday July 11<sup>th</sup> because normal meeting fell on a holiday.

**c. Security:**

- 1. Mr. Petersen summarized his report.
  - a. Mr. Petersen notified the Board of Ben Halley's resignation, and that they are looking for potential security commission candidates.

**d. Roads:**

- 1. Mr. Crimmins summarized stated there was no June Meeting.

**e. Water:**

- 1. Mr. Benshoof summarized his report.

**10. Old Business:**

- a. None.

**11. New Business:**

- a. None

**12. Board Members Concerns**

- a. None

- i. Mrs. Bay brought up the need for a credit card policy. There was some discussion.

**13. Adjourn**

**MOTION: Mr. Crimmins moved to adjourn, seconded by Mr. Petersen – motion carried unanimously.**

The meeting adjourned at 8:28 pm.

Respectfully submitted,

  
Jay Nogan, Board Secretary

Date Submitted: July 16,2019

