

Cordry Sweetwater Conservancy District
Water Commission Meeting Minutes
June 11, 2026
CSCD Office

*****These minutes are not official until approved by the Water Commission*****

Present: Ken Brasseur, Jeff Romick (CSLOA), Tom Kuhn, Denise Caudill

Absent: Shena Johnson, Josh Bryant

Guests: None

Call to order: K. Brasseur called the meeting to order at 5:18 p.m.

Agenda Modifications: None

Freeholder Concerns: None

Minutes Approval: Mr. Romick made a motion to approve the May 14, 2026 minutes. Mr. Kuhn seconded the motion, which passed unanimously.

Financials: The monthly financials were unavailable due to the delay from the accountant Brad Mares, Horizon Financial by not completing the “Draft” copy of the 2025 Financial Review Report until June 10, 2026. The Water Commission members briefly reviewed the “Draft” copy of the 2025 Financial Review Report and found the content acceptable. Brittany Bay reported (via a phone conversation with Mr. Brasseur) that she was comfortable from a cash flow standpoint and profitability was up from this same time period during 2025 and anticipates continuing positive trends.

Water Operator Report: Although Mr. Bryant was not present, he submitted a report by email. Water loss continues to decrease; we are down to 33% on water loss (vs 34% last month). During the past month the crew has been busy with addressing several water leaks plus routine maintenance and operational tasks. Mr. Bryant has also begun work on the EPA-required Risk and Resilience Assessment.

Old Business:

- A. Driveway concern, 6950 Grey Wolf Dr. : Ms. Baughman did not attend the meeting, so this matter is considered resolved and closed.
- B. The proposed 2027 Water Commission Budget has been prepared by Ms. B. Bay and Mr. J. Bryant of the CSCD staff and was submitted to the Water Commission for its review. The Budget will be discussed at the July 9th Water Commission meeting.
- C. Status of approval of updated Water Commission Rules: Ms. Johnson submitted proposed rule changes for consideration. Ms. B. Bay also submitted a list of comments regarding the proposed changes. These two submittals will be reviewed by the Commission members and will be discussed at the July 9th Water Commission meeting.

Long Term Projects:

A. None

New Business:

A. None

Water Commission Member Concerns/Comments: Mr. Romick stated that activity at the CSCD lakes has been on an increase. He feels that the Water Utility should monitor growth, especially as it pertains to potential increased water demand and impact to our infrastructure.

Adjournment: Mr. Romick made a motion to adjourn. Mr. Kuhn seconded the motion, which passed unanimously. The meeting was adjourned at 5:50 p.m.

Next Meeting: July 9, 2026, at 5:15 p.m. at the CSCD Office.

Respectfully submitted by Ken Brasseur