

Cordry Sweetwater Conservancy District

Water Commission Meeting Minutes

June 14th 2018

*****These minutes are not official until approved by the Water Commission*****

Commission Present: H. Benshoof, A. Randolph, K. Brasseur, T. Kuhn, D. Caudill
Also Present: Josh Hawley (CSCD), Dan Gardner (Freeholder)

Quorum

Call to order: K. Brasseur called the meeting to order at 5:00 p.m.

Minutes Submitted by: Josh Hawley

Approval of Minutes: The minutes from April 12th 2018 meeting was reviewed and approved. Motion to approve made by H. Benshoof, seconded by A. Randolph. Motion passed unanimously.

Freeholder Concerns: Dan Gardner (6334 Grouse Dr) presented the Commission with details of a CSCD water leak that was found in the road that he believes caused damage to his home. Mr. Gardner is requesting the Water Utility assist in paying for repairs to his foundation and the perimeter drain that was installed. After discussion the Commission believes that the water utility was not negligent in trying to determine the cause of Mr. Gardner's water issue. Furthermore, the water utility can not be held liable for the cracked foundation and lack of drainage around Mr. Gardner's house. The Commission decided to have Mr. Gardner contact his insurance agent and try and recoup some of the costs in that manner.

Financial Statements: Accountant and Commission member D. Caudill briefed the Commission on her analysis of the financial statements provided. She will continue to work with the Financial Manager and CSCD Manager to get the best snapshot of where the water utility is now and how to use that for future planning.

Water Operator Report: Mr. Hawley summarized his report. The water commission approved moving the meter reading date for billing to the 15th of every month to match the date that Prince's Lakes reads the master meter for CSCD billing. Mr. Benshoof will present that to the CSCD Board at the June meeting.

The Commission also approved moving Jeff Cummings to a part-time, seasonal employee of the water utility. Mr. Cummings will be responsible for meter reading, analyzing customer readings, customer leaks, and the maintenance of the meters and radios as well as other water utility-related tasks.

Project Updates:

- a. All payments associated with the project have been made in full. The overall project came in under budget and the Commission and Mr. Hawley are working on a plan to use the remaining funds from the SRF Loan.

Adjournment: Motion to adjourn made by T. Kuhn, seconded by D. Caudill, and motion carried unanimously.

Next Meeting: July 12th 2018