

Cordry Sweetwater Conservancy District
Water Commission Meeting Minutes
June 9, 2022
At CSCD Office & Via Phone

*****These minutes are not official until approved by the Water Commission*****

Present: D. Caudill, T. Kuhn, A. VonHoven (CSLOA), A. Parris (via phone), K. Brasseur **Absent:** None
Guests: Josh Bryant (CSCD)

Call it order: K. Brasseur called the meeting to order at 5:18 p.m.

Agenda Modifications: None

Freeholder Concerns: None

Approval of Minutes: The minutes from the May 12, 2022 meeting were reviewed. **Motion to approve minutes made by A. VonHoven, seconded by A. Parris. Motion passed unanimously.**

Financials: Financials through May, 2022, were unavailable so they will be discussed at the next meeting.

Water Operator Report: 1) Josh stated that there has been an issue with the Hamblin Twp Fire Dept (HTFD) taking water from one of our fire hydrants without authorization. Nick J. has contacted the HTFD and will draft an agreement for emergency water use. 2) The 2021 "Water Consumer Confidence Report" will be included with the upcoming water bills. 3) 7 water leaks were recently repaired, 4 of them on Grizzly Dr. (3 of which accounted for about 6% of our water loss for the month). 4) The billing issues discussed last month have been corrected. Those customers who were under billed have been rebilled and Keystone is working to assure the problem does not reoccur. 5) We are currently monitoring the monthly water invoices from Prince's Lake to assure proper billings. 6) The "Supervisory Control & Data Acquisition" (SCADA) system computer is malfunctioning again. This computer system is critical to the automated operation of our water system. Josh is looking into options to replace the existing computer & proprietary software. 7) The CSCD will now be fully staffed. Josh & Kyle are full-time, Mike is year-round part-time, Ian is part-time and Matt is summer part-time.

Old Business: None, except the Disaster Contingency Plan work session (about 1 hr) will follow the June 9th meeting.

Long Term Projects: None

New Business: None

Water Commission Member Concern/Comments: None

Adjournment: Motion to adjourn made by A. Parris, seconded by A. VonHoven at 5:39 p.m. Motion passed unanimously.

Next Meeting: July 14, 2022, at 5:15 p.m. at the CSCD Office

Respectfully submitted by: Ken Brasseur