

**Cordry-Sweetwater Conservancy District
Security Commission Meeting**

March 4th, 2026

***DRAFT UNTIL APPROVED**

1. **Members Present:** Tom Quill, Steve Burke, Jayme Golias and Carrie Vavul
2. **Members Present Virtually:** None
3. **Members Absent:** Brian Clancy
4. **Also, Present:**
 - a. **Staff:** Brittany Bay
 - b. **Freeholders:** Michael Leavitt, Alison Randolph, and Larry Trueblood
5. **Welcome:** Mr. Quill called the meeting to order at 6:00 pm.
6. **Freeholder Concerns:**
 - a. None
7. **Freeholder Violation Concerns:**
 - a. None
8. **Quick recap**
 - a. The Security Commission meeting focused on several key topics including boat decals, buoy placement, and upcoming events. Brittany provided updates on boat decals being delivered Friday and the need for appointments, while discussing buoy inventory and replacement plans. The commission wanted to review speed hump placement with Nick and approved a motion to have Roads assess locations. They also discussed security plans for the July 11th fireworks event, considering options for staffing and wristband distribution. The commission received an update on the green rulebook, which has been sent to Roger for review. They concluded by addressing a vacant position on the commission, with Larry expressing interest and being asked to submit a resume for consideration.
9. **Meeting Summary**
 - a. **Meeting Tech Updates**

Mrs. Bay discussed the use of an app for meetings, which she found effective for recording and summarizing discussions. She mentioned previous experiences with the app, including a special session, and noted some limitations, such as identifying Zoom users.

b. Security Committee Meeting Summary

Tom Quill led the group in the Pledge of Allegiance. The committee discussed agenda modifications, deciding to move the zebra mussel prevention topic from new to old business. They approved the minutes from the December 9th meeting and addressed no further concerns.

MOTION: Mrs. Vavul motioned to approve the agenda modifications as submitted, seconded by Mr. Burke. Motion passed 4-0.

MOTION: Mr. Quill motioned to approve December 9th, 2025, Security Commission Minutes as submitted, seconded by Mrs. Golias. Motion passed 4-0.

c. Marina Operations and Staffing Updates

Mrs. Bay discussed the upcoming arrival of boat decals on Friday and announced plans to start taking call-ahead orders, with appointments recommended for efficiency. She mentioned the completion of a grandfathered boat list with Rebecca Fishburn, based on J.D. Power data, and noted that hiring for seasonal staff and boat patrol is underway, with plans to open marinas in May and conduct CPR and first aid training on May 16th. Mrs. Bay also reported that deputies worked 80 hours in February, and a new patrol boat has been delivered, while discussing the replacement schedule for equipment and assets under budget review.

d. Boat Operations and Staff Updates

Mrs. Bay discussed the decision to keep the pontoon boat for maintenance and buoy placement tasks, noting that the maintenance boat is currently non-functional. She mentioned that the new boat has lights installed but lacks a PA system, which she plans to have installed by the end of March. Mrs. Bay also provided an update on the grandfather list, explaining that it is nearly complete and includes titles for boats from 2024, with manufacturer specifications required for discrepancies. She confirmed that hiring for seasonal staff, including boat stewards, beach attendants, and marina attendants, is ongoing, with some staff returning from last year. Additionally, she clarified the boat patrol scheduling, confirming that two people will be on duty for better lake coverage, especially during busier nights.

e. Police Radio Surplus and Buoy Plans

Mr. Leavitt discussed the surplus of police radios in vehicles, explaining that they would be sold to the Town of Hope after being declared surplus and following proper procedures. Mrs. Bay also mentioned plans to replace old buoys with new ones, using 50 available buoys to prioritize areas lacking buoy coverage.

f. Buoys and Beach Shelter Updates

Mrs. Bay discussed the replacement and maintenance of buoys, emphasizing the need to remove damaged ones and order additional buoys for next year. She also reviewed the condition and maintenance of rib

boats, noting that one is 9 years old and another is newer, with plans to cover them in winter to prevent sun damage. The committee's recommendations for beach shelter rental policy and fees were approved by the board in a 4-3 vote, and the rulebook will be sent for freeholder feedback.

g. Green Rulebook Review Process Discussion

The meeting discussed the process for reviewing and finalizing green rulebook, with Mrs. Bay explaining that advisory commissions make recommendations to the board, which then reviews and approves the final version. The CSCD Board agreed to implement a 30-day feedback period where freeholder comments will be collected and verified, with Mrs. Bay describing her past method of checking lot numbers and names to ensure valid input. The group decided to remove the beach shelter rental policy from old business as it will be included in the “revised Green Rule Book” and agreed to compile and share the rulebook with a link for freeholder comments once approved by the board.

h. Speed Hump Placement Decision

The group discussed the placement of speed humps, with Mrs. Bay noting that while Nick Johann had previously identified potential locations, the final decision was pending. They agreed to move forward with the Roads Commission assessing where the speed humps would be placed, with an amendment added to require an update on which roads would be affected since the budget came from their department.

MOTION: Mrs. Vavul motioned to approve sending the assessment of speedhump locations back to the roads commission, and for the roads commission to update the security commission on speedhump locations seconded by Mrs. Golias. Motion passed 4-0.

i. CSLOA Fireworks Event Security Planning

The meeting focused on planning security arrangements CSLOA fireworks event. The Commission outlined the need for security personnel at multiple locations and discussed options for hiring part-time officers. The group decided to pay officers individually rather than establish formal MOUs with police departments. They also addressed the distribution of wristbands for event access. The commission agreed to hold a separate planning session to finalize security details. Additionally, they discussed ADA parking requirements and updates to the green rulebook. The conversation ended with a brief discussion about open positions on the security commission.

MOTION: Mrs. Golias motioned to approve tabling the CSLOA Fireworks Event discussion and have a planning session for the Event, seconded by Mrs. Vavul. Motion passed 4-0.

10. Adjourn (7:02 PM)

MOTION: Mrs. Golias moved to adjourn, seconded by Mrs. Vavul. Motion passed 4-0.

