

Cordry-Sweetwater Conservancy District
Board of Directors Meeting
September 21st, 2021

1. **Board Members Present:** Herb Benshoof, Pat Sherman, Josh Edwards, Jay Nogan, Matt Petersen, Chad Crimmins, and Ted Adolay

2. **Board Members Absent:**

3. **Also, Present:**

a. **Staff:** Brian Miller, Brittany Bay, Jimmy Green, Nick Johann, and Josh Bryant

b. **CSCD Attorney:** Roger Young

c. 15 Freeholders in attendance.

4. **Call to order at 7:05 PM**

5. **Agenda Modifications:**

a. Adding Line Item 7.b. Accepting Jay Nogan's Resignation from the CSCD Board.

b. Adding Line Item 7.c. Accepting a bid for the District Metering Water Project.

6. **Approval of Minutes:**

MOTION: Mr. Nogan motioned to approve the August 17th, 2021, Board minutes, as submitted, seconded by Mr. Adolay. Motion passed unanimously.

7. **Freeholder Concerns:**

a. There were no freeholder concerns at this time.

8. **Management Reports:**

a. **Conservancy Manager**

1. Mr. Miller summarized his report.

b. **Financial Report:**

1. Mrs. Bay summarized the fund report. The current balance is \$2,404,065.65

MOTION: Mr. Petersen motioned to approve the financial report subject to audit, seconded by Mr. Crimmins. Motion passed unanimously.

2. Mrs. Bay summarized the appropriation report and monthly claims list. The monthly claims total is \$306,657.52. The unexpended remaining balance for 2021 is \$609,509.75 or 31.20% remaining.

MOTION: Mr. Sherman motioned to approve the monthly claims subject to audit; seconded by Mr. Nogan. Motion passed unanimously.

3. Mrs. Bay summarized Resolution 2021-8: Transfer of Appropriations within a Fund.

MOTION: Mr. Sherman motioned to approve Resolution 2021-8 Transfer of Appropriations, seconded by Mr. Petersen. Motion passed unanimously.

c. Chief Deputy:

1. Chief Deputy Green summarized his report.

d. Building Compliance Officer:

1. Mr. Johann summarized his report and reminded freeholders that road restrictions will begin at midnight on December 15th. This restriction limits vehicles and their load at 20,000 gross vehicle weight (GVW).

9. Commission Reports:

a. Building:

1. Mr. Sherman reviewed the building applications.

b. Ecology:

1. Mr. Edwards summarized the ecology minutes.
 - a. Mr. Adolay gave a brief description of a Zebra Mussel Prevention Course that the ZMPC had put together. The Ecology Commission requested Board approval of the Zebra Mussel Prevention Course.

MOTION: Mr. Petersen motioned to approve the Zebra Mussel Prevention Course not to exceed \$2,500 and subject to clarification from Mr. Donnells, of the Ecology Commission. Motion seconded by Mr. Edwards. Motion passed unanimously.

c. Security:

1. Mr. Petersen summarized the security minutes.

d. Roads:

1. Mr. Crimmins summarized the roads minutes.

e. Water:

1. Mr. Adolay summarized the water minutes.

f. Financial Advisory Committee:

1. Mr. Nogan summarized the FAC minutes. Mr. Nogan said the FAC's proposal to the Board is to leave the equal assessment fee for the 2022 budget the same as the 2021 equal assessment fee.

MOTION: Mr. Sherman motioned to approve leaving the equal assessment the same as the 2021 equal assessment amount per freehold. Motion seconded by Mr. Petersen. Motion passed unanimously.

10. New Business:

a. Public Hearing of 2022 Budget

1. Mr. Benshoof opened the public hearing for the 2022 budget at 7:46pm.
2. Mr. Benshoof read the proposed 2022 General Fund Budget total of \$2,143,174.
3. Mr. Benshoof read the proposed 2022 Rainy Day Fund Budget withdrawal of \$300,000 to cover designing and permitting the Cordry Dam Spillway Replacement Project.
4. Mr. Benshoof opened the floor To Public Comment:
 - a. Michael Gaither asked questions regarding the user fees that Mr. Nogan previously presented to help fund the Budget.
 - b. Sharon Ketner asked questions regarding personnel line items. She also noted to the Board that they should be aware there was a drastic increase from the 2021 to the 2022 budget.
 - c. Rex Keck asked questions regarding the security gates line item and the zebra mussel line items.
 - d. Anita Sears asked questions regarding the personnel line items.
 - e. Denise Caudill asked questions regarding security lines items and zebra mussel line items. She also wanted to view the YTD spent vs the actual budget prior to the adoption of the 2022 budget to make comparisons.
 - f. The Finance Committee introduced themselves.
5. Mr. Benshoof closed the public hearing of the 2022 budget at 8:33pm.

b. Jay Nogans's Resignation

1. Mr. Benshoof presented Jay Nogan's resignation from the CSCD Board of Directors.
 - a. Randy Brumfield asked the Board the process for filling the open seat the remainder of the year. Mr. Young, the CSCD attorney, explained the Board could appoint someone to fill the position for the remainder of the year; then noted the seat would be up for election at the Annual Meeting.

MOTION: Mr. Sherman motioned to approve Mr. Nogan's resignation, seconded by Mr. Adolay. Motion passed unanimously.

c. District Metering Project Bids

1. Mr. Benshoof noted 3 bids were received for the district metering water project. Both the Water Commission and the Engineer at Curry & Associates recommended awarding the contract to Bynum Fanyo Utilities Inc for this project in the amount of \$36,768.00.

MOTION: Mr. Petersen motioned to approve accepting the Bynum Fanyo bid at \$36,760 for the district metering project. Motion seconded by Mr. Crimmins; motion passed unanimously.

11. Board Members Concerns

- a. There were no Board Member concerns at this time.

12. Adjourn (8:52 PM)

MOTION: Mr. Petersen moved to adjourn, seconded by Mr. Crimmins. Motion passed unanimously.

Respectfully submitted,



Matt Petersen, Acting Board Secretary

Date Submitted: