

**Cordry-Sweetwater Conservancy District**  
**Board of Directors Meeting**  
February 15<sup>th</sup>, 2022

1. **Board Members Present:** Herb Benshoof, Pat Sherman, Matt Petersen, Aaron Parris, Mark Rasdall and Ted Adolay
2. **Board Members Absent:** Josh Edwards
3. **Also, Present:**
  - a. **Staff:** Brittany Bay, Jimmy Green, and Nick Johann
  - b. **CSCD Attorney:** Roger Young
  - c. Estimated 20 freeholders in attendance & numerous online viewers
4. **Welcome:** Mr. Benshoof called the annual meeting to order at 7:03 PM
5. **Agenda Modifications:**
  - a. Mrs. Bay requested to add line item 5.a.iii Resolution 2022-4 Transfer of appropriations within the fund.
6. **Approval of Minutes:**

**MOTION: Mr. Parris motioned to approve the January 8<sup>th</sup>, Board Minutes, as submitted, seconded by Mr. Sherman. Motion passed unanimously.**

**MOTION: Mr. Sherman motioned to approve the February 1<sup>st</sup>, Executive Session Minutes, as submitted, seconded by Mr. Rasdall. Motion passed unanimously.**

7. **Freeholder Concerns:**
  - a. None
8. **Management Reports:**

- a. **Director of Finance & Administrative:**

1. Mrs. Bay summarized the fund report. The current balance is \$2,570,670.88.

**MOTION: Mr. Sherman motioned to approve the financial report subject to audit, seconded by Mr. Rasdall. Motion passed unanimously.**

2. Mrs. Bay summarized the appropriation report and monthly claims list. The monthly claims total is \$566,321.91. The unexpended remaining balance is \$2,307,611.83 or 94.28% remaining.

**MOTION: Mr. Sherman motioned to approve both the monthly claims subject to audit; seconded by Mr. Rasdall. Motion passed unanimously.**

3. Mrs. Bay summarized Resolution 2022-4: Transfer of Appropriations within a Fund.

**MOTION: Mr. Sherman motioned to approve Resolution 2022-4 Transfer of Appropriations, seconded by Mr. Parris. Motion passed unanimously.**

**b. Director of Operations:**

1. Mr. Johann summarized his report.
  - i. Mr. Johann discussed a portable trial hotsy and a possible location for it at the fire station.
  - ii. Mr. Johann discussed the IU clean water grad program and how they will be out testing our water this spring for their capstone project.
  - iii. Mr. Johann noted that we locked in our non-ethanol gas at 4.064/gallon, which has increased since last year.

**c. Chief Deputy:**

1. Chief Deputy Green summarized his report.
  - i. Mr. Green thank Nick Johann and Josh Bryant for doing such a great job during the winter storm.
  - ii. Mr. Green stated that he and the sheriff met with a potential candidate for the deputy position at the lakes; once he has more concrete information, he will bring it to the Board.

**9. Commission Reports:**

**a. Building:**

1. Mr. Sherman reviewed the building applications.

**MOTION: Mr. Sherman motioned to approve building application 22-001, 22-003, 22-006, 22-007, 22-008, 22-011 and 22-012 for approval from the CSCD Board contingent upon lot owners obtaining all permits required by Brown County and meeting all conditions by the Building Commission, seconded by Mr. Rasdall. Motion passed unanimously.**

**b. Ecology:**

1. Ecology Meeting canceled.

**c. Security:**

1. Mr. Petersen summarized the Security meeting.
  - i. Mr. Petersen noted that the new boat decals have been ordered and that we need to start looking into purchasing the illuminated buoys, because it takes a while for them to get in.

**d. Roads:**

1. Roads Meeting canceled.

**e. Water:**

1. Mr. Parris summarized the water minutes.
  - i. Mr. Parris said his first water meeting went very well. He thanked Ken for being so knowledgeable in the water department and running the meeting.

**f. Financial Advisory Committee:**

1. The FAC is meeting on Thursday.

**10. New Business:**

**a. CSLOA Home Tour**

- i. Barbra Blackford introduced herself as a freeholder and a member of the CSLOA. Barbra discussed the nice home tour that she and her co-chair Sharon Van Koot had went to at Lake Lemon; she said it was a nice event to bring the community together. They then brought this idea back to the CSLOA. Their idea is this will bring a sense of community and an opportunity for fundraising to help with the events that the CSLOA puts together. Barbra said this year they are looking to do it at Sweetwater Lake and people would have to buy a ticket, then their volunteers would drive them to the designated homes. The event would be ran by volunteers. The CSLOA has also asked the Fire Department if they would want to do a BBQ during this time, as another way to bring the community together. Mr. Rasdall brought up the traffic control issue, and Barbra explained that with designated times it would not be an overwhelming amount of traffic.
- ii. Mr. Adolay asked how many houses they would need to be opened to do this, so Barbra stated they would like to have 4 homes available to tour. Mr. Adolay then mentioned last time this idea was brough up alcohol was mentioned; Barbra explained to the Board that they did not have enough time to get tastings scheduled due to Covid, but if the event is a success this year, then they might consider that for next year.
- iii. Mr. Sherman asked about pricing and Barbra said they would probably charge the same as Lake Lemon which was \$25 a ticket. Barbra then said that she would send some information regarding the disclaimer to the CSCD lawyer, Roger Young.

- iv. Mr. Parris then offered some advice, as he had spoken to a couple of insurance providers, that they need to clarify what they are charging for. Mr. Parris said they might want to consider changing their verbiage to they are charging for the event with music and food at the shelter with a free boat home tour, because the most expensive liability piece to this will be the liability coverage for the boat if they turn it into a commercial vehicle by transporting people for a fee.
- v. Mr. Petersen then asked if the event is going on all day what is to prevent a non-freeholder from going to the beach during that time. Barbra explained that it would be expressed in the disclaimer that this is a private lake and only freeholders can be on the beach they have to stay in the designated event areas. Then Mr. Petersen asked if they would need an extra officer directing traffic since its in the middle of June. Barbra said that they would have volunteers to help with parking. Mr. Petersen then asked if they were getting porta potties or pumping the septic, with such a large amount of people attending. Craig Diener answered they would do either, but preferred pumping the septic tank.
- vi. Mr. Benshoof questioned the insurance and making sure the CSCD would be added to it. Barbra then thanked the Board for their time tonight.

**MOTION: Mr. Sherman made a motion to tentatively approve this based on subject to some type of verification of freeholders vs non freeholders and over vs under 21, a limitation of 100 participants in this endeavor, a copy of the parking plan be given to Jimmy Green as well as our attorney along with the insurance plan including the appropriate disclaimers on it, and a copy of the disclaimer that you are going to put on the invitation to be submitted to Roger Young for review and approval, then it will go to the Board at the following meeting. Seconded by Mr. Rasdall. Motion passed unanimously.**

**b. Resolution 2022-3 Pay Increase**

- 1. Mrs. Bay summarized Resolution 2022-3: Pay Increase.

**MOTION: Mr. Petersen motioned to approve Resolution 2022-3: Pay Increase, seconded by Mr. Sherman. Motion passed unanimously.**

**c. Purchasing a new Conservancy Vehicle**

- 1. Mr. Sherman presented purchasing an Administrative Truck and using the current one as the on-call vehicle.

**MOTION: Mr. Sherman motioned to approve purchasing a new administrative truck, seconded by Mr. Parris. Motion passed unanimously.**

**d. New Policies & Procedures**

1. Mrs. Bay summarized the on-call policy, on-call take home vehicle policy, and quarterly bonus policy.

**MOTION: Mr. Rasdall motioned to approve the on-call policy, on-call take home vehicle policy, and the quarterly bonus policy, seconded by Mr. Sherman. Motion passed unanimously.**

**11. Board Members Concerns**

- a. Mr. Sherman thank Nick Johann and Josh Bryant's hard work keeping the roads in such good shape during the winter weather event.

**12. Adjourn (8:27 PM)**

**MOTION: Mr. Petersen moved to adjourn, seconded by Mr. Sherman. Motion passed unanimously.**

Respectfully submitted,



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Ted Adolay, Board Secretary

Date Submitted: