

Cordry Sweetwater Conservancy District
Water Commission Meeting Minutes
December 9, 2021
At CSCD Office & Via phone

*****These minutes are not official until approved by the Water Commission*****

Present: K. Brasseur, D. Caudill, A. VonHoven (CSLOA), T. Adolay (via phone), T. Kuhn (via phone)

Guests: None

Call it order: K. Brasseur called the meeting to order at 5:19 p.m.

Freeholder Concerns: None

Approval of Minutes: The minutes from the November 10, 2021 meeting were reviewed. **Motion to approve minutes made by A. VonHoven, seconded by T. Kuhn. Motion passed unanimously.**

Financials: Financials through November 30, 2021 were reviewed. Per the Profit & Loss Statement there is a YTD profit of \$116,908.00. However, from a budget standpoint, if you look at the net operations costs and revenue generated, we are approximately \$12,548 (4.7%) under budget YTD (see attached spread sheet). It should be noted that both the amount of water purchased YTD from Prince's Lake (cost) and the amount of metered sales YTD (revenue) are less than budget, resulting in \$9,968 negative cash. Although this is not a huge concern, this is one area we should continue to monitor. The Balance Sheet (as of 11/30/21) indicated our current cash balance is \$157,169 (slightly down from prior month of \$166,910), which is good since it is well above our \$50,000 goal. Judy Surface, our water clerk, indicated that the water customer accounts receivables continue to remain at less than \$2,500, which is acceptable.

Water Operator Report: 1) Josh Bryant was not at the meeting but told Ken earlier during the week that water operations were going well. Josh & Kyle recently attended a conference at French Lick which was very informative. 2) Bynum Fanyo has completed all 12 meter installations and has requested payment for substantial completion. Josh will advise Lori Young (our engineer) to proceed with the needed paperwork. We will need to do some minor pavement repairs in the spring, which is the CSCD responsibility. We have about \$6,000 of unexpended funds which should be adequate to pay for the pavement repairs.

Old Business: None

Long Term Projects: None

New Business: None

Water Commission Member Concern/Comments: Angie commented that she had been contacted by 6 water customers regarding their bills. They indicated that they are on "Auto-Pay" but their statement indicated their previous bill was past due with a late fee. Will contact Judy Surface to discuss this issue.

Adjournment: **Motion to adjourn made by A. VonHoven seconded by T. Kuhn, at 5:31 p.m. Motion passed unanimously.** (A record quick meeting!)

Next Meeting: **February 10, 2022 at 5:15 p.m.** at the CSCD Office

Respectfully submitted by: Ken Brasseur